

**Minutes of the
Poudre River Public Library District Board of Trustees
Special Meeting
September 30, 2011
Noon**

**Main Library
201 Peterson Street
Fort Collins, CO**

BOARD MEMBERS PRESENT:

Mary Atchison
Robin Gard
Shelly Kalkowski
Mike Liggett

STAFF PRESENT:

Jeff Barnes
Ken Draves

I. CALL TO ORDER

President Liggett called the meeting to order at 12 p.m.

II. APPROVAL OF CONTRACT WITH CLASSIC CONTRACTORS, INC FOR REMODEL OF ADMINISTRATIVE OFFICES, 301 E. OLIVE, FORT COLLINS – Draves & Barnes

Mr. Barnes explained that the public bidding process for remodel work to be done on administrative offices at the Webster House Administration Center resulted in a low bid of \$19,903 from Classic Contractors, Inc. of Loveland, CO.

Draves conducted reference checks for several recently completed projects the company did with Poudre Valley Hospital, Weld County School District 6 and the town of Encampment, Wyoming. All reported good work from the firm and either would rehire the firm or are currently engaging the firm in additional work.

Trustee Atchison moved to approve the contract with Classic Contractors, Inc. for remodel of administrative offices, 301 E. Olive Street. There was a second by Vice President Gard and the motion carried unanimously, 4 – 0.

III. ADJOURNMENT

Trustee Atchison moved to adjourn the meeting at 12:04 p.m. There was a second and the motion carried unanimously, 4 – 0.

Respectfully submitted,

Cynthia Langren, Recording Secretary