

**Minutes of the Poudre River Public Library District  
Board of Trustees – Annual Meeting**

**May 13, 2013  
4 p.m.**

Old Town Library  
201 Peterson Street  
Fort Collins, CO

**FOR REFERENCE:**

|                         |                 |          |
|-------------------------|-----------------|----------|
| PRESIDENT:              | Robin Gard      | 204-4927 |
| VICE PRESIDENT:         | John Frey       | 482-0212 |
| EXECUTIVE DIRECTOR:     | Holly Carroll   | 221-6670 |
| ADMINISTRATIVE SUPPORT: | Cynthia Langren | 221-6694 |

**BOARD MEMBERS PRESENT:**

Jennifer Birks  
John Frey  
Linda Gabel  
Robin Gard  
Mike Liggett  
Cara Neth

**OTHERS IN ATTENDANCE:**

Annie Fox, FRCC  
Kim Seter, Legal Counsel  
Bill Mygdal, Library Trust  
Tim Buchanan, City of Fort Collins Forestry  
Eric Sutherland  
Jessi Ling

**BOARD MEMBERS ABSENT:**

Maddy Wawro (excused)

**DISTRICT STAFF PRESENT:**

|                  |                     |
|------------------|---------------------|
| Tova Aragon      | Currie Meyer        |
| Jeff Barnes      | Rob Stansbury       |
| Jean Bosch       | Johanna Ulloa       |
| Holly Carroll    | Paula Watson-Lakamp |
| Barbara Crandall |                     |
| Ken Draves       |                     |
| Carol Gyger      |                     |
| Cynthia Langren  |                     |

**I. CALL TO ORDER**

President Gard called the meeting to order at 4:02 p.m.

**II. AGENDA REVIEW**

There being no changes, the agenda stands as presented.

### III. PUBLIC COMMENT

Council Tree Library Manager Currie Meyer distributed an information sheet about the Colorado Association of Libraries (CAL) 2013 award nominations and noted that among the many awards available, there is a new one this year - Outstanding Library Trustee. She encouraged board members to visit the CAL website to read more about the awards and how to nominate. The deadline for nominations is June 15.

Eric Sutherland addressed the board regarding Tax Increment Financing (TIF) and expressed his opinion that that City is abusing the TIF redevelopment tool, that the agreements favor the developers more than the taxpayers, that this process redirects property taxes that were approved for specific purposes, such as the library, to private enterprises, and, in general, is not following best practices for using tax increment financing.

### IV. APPROVAL OF MINUTES (April 8, 2013)

*There was a motion by Trustee Liggett to approve the April 8, 2013 meeting minutes as presented. The motion was seconded by Vice President Frey. The motion carried unanimously, 6 – 0.*

### V. REPORTS

#### A. DIRECTOR'S REPORT (April 2013)

The written report was accepted as presented.

1. Fossil Ridge High School Senior Project – Library Park Tree ID  
Jessie Ling gave a presentation to the board on the tree identification project her senior class completed with the assistance of City Forester Tim Buchanan. At the conclusion of the presentation, Ms. Ling gave Ms. Langren a copy of the final project/report on a CD in the event board members would like to borrow it or burn a copy.

President Gard, Executive Director Carroll, and Deputy Director Draves thanked Ms. Ling and all those who worked on this project.

#### B. COMMITTEE REPORTS

1. Finance Committee  
No report.
2. Human Resources Committee  
No report.
3. Policy Committee  
No report.
4. Nominating and Board Development Committee  
No report.

**C. FINANCIAL REPORT**

Mr. Barnes presented the April 2013 Financial Report to the board. The report was accepted as presented.

Based on Mr. Sutherland's comments, President Gard asked Mr. Barnes to make a presentation on TIF and its effects on Library District funding at an upcoming board meeting.

**D. LEGAL REPORT**

Mr. Seter distributed a written legal report. As an FYI, he referred to an important case update at the end of the report re: Johnstown versus High Plains Library District. This case relates to the 2009 Wellington versus Fort Collins Regional/Poudre River case that determined that property annexed to towns that were excluded from a library district at formation is not automatically removed from the library district. On June 4, 2013 at 9 a.m. Mr. Seter will argue Johnstown versus High Plains Library District to the Colorado Court of Appeals. If successful, this should end several decades of litigation on this matter. Board members are welcome to attend.

**VI. UNFINISHED BUSINESS**

**A. Library Park Landscape Update – Draves**

In addition to news that was already included in the written Director's report, Executive Director Carroll reported that on Saturday, May 11, several Elks, as well as staff from Ditesco and Ripley, came to work on both outdoor projects: the Storytime Tree and the chessboard. By end of day, both projects were nearly 100% complete. She encouraged everyone to take a look after the board meeting if they have time.

**B. Library Trust Fundraising Update - Neth**

Trustee Neth reported that at the monthly Trust meeting, the group discussed how the closure of the Foothills Fashion Mall may affect the Friends of the Library book sale. There was some discussion about alternate activities that might be considered in lieu of a book sale to generate funds.

Trustee Neth reminded the board that the donor recognition event that was canceled due to weather has been rescheduled to May 23 at 10:30 a.m. at Old Town. All board members are invited.

**VII. NEW BUSINESS**

**A. Appropriating Funds – Capital Projects Fund (ACTION) – Barnes**

Mr. Barnes requested that the board hold a public hearing on the 2013 budget, appropriate funds for 2013 in the Capital Projects Fund and amend the 2013 General Fund Budget for transfers between funds. He gave background information on the reason the above needs to take place as described in the Agenda Item Summary.

President Gard opened the Public Hearing at 4:52 p.m. There were no comments. President Gard closed the Public Hearing at 4:53 p.m.

*There was a motion by Trustee Neth to appropriate \$431,500 in the Capital Projects Fund; \$306,500 for the Streetscape project and \$125,000 for completion of the Old Town Library expansion and remodel project - and to increase the transfer from the General Fund to the Capital Project Fund by \$125,000. Trustee Birks seconded the motion which passed by a majority vote, 5 – 0, with Trustee Gabel abstaining.*

## VIII. INFORMATION AND ANNOUNCEMENTS

### A. Board Work Session – *President Gard*

The Board work session is scheduled for May 18 from 9 – noon. It will not be facilitated. The purpose is to identify goals for next year and how the board can best work with Executive Director Carroll on making some community connections.

### B. Other – *President Gard*

- The CSU Morgan Library Tour date is still being coordinated – stay tuned.
- Donor event for Library Trust on May 23 at 10:30 at Old Town Library.

## IX. TRUSTEE REPORTS AND COMMUNICATION

### Trustee Gabel:

- The recent Community Foundation event was wonderful as was the author event by B.A. Shapiro.
- Glad to hear about the new “Pronunciator” in the Director’s Report – thanked Ms. Aragon and the Collections staff. Requested to have a demo in the future if possible.
- Participating in Larimer County 101. It’s a great opportunity to hear how our tax dollars are working for us.

### Trustee Liggett:

- Attended the recent poetry program. There were about 135 people who came. Good job to staff who coordinated this.

### President Gard:

- Just returned from ALA National Legislative Day in Washington D.C. and gave a brief report. Handouts she collected from the event were distributed to board members.
- Colorado Association of Libraries (CAL) – encouraged board members to sign in on the new web page and visit the blogs on the website.

## X. ADJOURNMENT

*Trustee Gabel moved to adjourn the meeting at 5 p.m. Vice President Frey seconded the motion. It carried unanimously, 6 – 0.*

Respectfully submitted,

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Cara Neth, Secretary  
Cynthia Langren, Recording Secretary