



**POUDRE RIVER  
PUBLIC LIBRARY**  
DISTRICT

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**COMPREHENSIVE  
ANNUAL  
FINANCIAL  
REPORT**

FOR THE YEAR ENDED DECEMBER 31, 2014  
FORT COLLINS, COLORADO

FINANCE OFFICE  
301 EAST OLIVE STREET, FORT COLLINS, COLORADO



**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

# POUDRE RIVER PUBLIC LIBRARY DISTRICT

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**Webster House Administration Center  
301 East Olive Street  
Fort Collins, Colorado 80524**

**Comprehensive Annual Financial Report  
For the year ended December 31, 2014**

**Board of Trustees**

*(As of December 31, 2014)*

John Frey, President  
Cara Neth, Vice President  
Jennifer Birks, Secretary  
Linda Gabel, Treasurer  
Michael Liggett  
Amanda Quijano  
Madeleine Wawro

**Executive Director**

Holly Carroll

Prepared by  
Jeffrey A. Barnes, CPA  
Finance Officer

# POUDRE RIVER PUBLIC LIBRARY DISTRICT

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Comprehensive Annual Financial Report  
For the Year Ended December 31, 2014

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**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

# INTRODUCTORY SECTION

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**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT



OLD TOWN LIBRARY 201 Peterson Street • Fort Collins, CO 80524

HARMONY LIBRARY 4616 S. Shields Street • Fort Collins, CO 80526

COUNCIL TREE LIBRARY 2733 Council Tree Ave. • Fort Collins, CO 80525

WEBSTER HOUSE ADMINISTRATION CENTER 301 E. Olive Street • Fort Collins, CO 80524



**POUDRE RIVER  
PUBLIC LIBRARY**  
DISTRICT

June 2, 2015

Members of the Board of Trustees  
Poudre River Public Library District  
301 East Olive Street  
Fort Collins, Colorado 80524

Dear Trustees:

I am pleased to submit to you the Comprehensive Annual Financial Report (CAFR) of the Poudre River Public Library District (the District) for the year ended December 31, 2014.

This is the second year that an annual financial report has been submitted to you in the CAFR format. A CAFR is an expanded annual financial report prepared in accordance with guidelines of the Government Finance Officers Association of the United States and Canada (GFOA). The required components of a CAFR include all of the financial statement data as historically reported, as well as a Management Discussion and Analysis Section, a Statistical Section which includes fifteen tables of information on financial trends, revenue capacity, debt capacity, demographic and economic information, and operating information, and more expanded information in the letter of transmittal.

The GFOA administers an award program for governments that prepare CAFRs in compliance with its guidelines. When successful, the submitted government is awarded a Certificate of Achievement for Excellence in Financial Reporting. The District received this award for the 2013 CAFR and intends to submit the 2014 CAFR for recognition by the GFOA.

Thank you for your review of this report and for your stewardship of the District's fiscal activities.

Respectively submitted,

Executive Director

970.221.6740  
[www.PoudreLibraries.org](http://www.PoudreLibraries.org)



**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT



June 2, 2015

To the Board of Trustees and the Citizens of the  
Poudre River Public Library District:

State law requires local governments publish audited financial statements within seven months of the close of each fiscal year end. This report is published to fulfill that requirement for the fiscal year ended December 31, 2014.

Management assumes full responsibility for the completeness and reliability of the information contained in the report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of material misstatements.

The certified public accounting firm of McGladrey LLP has issued an unmodified (“clean”) on the Poudre River Public Library District’s financial statements for the year ended December 31, 2014. The independent auditor’s report is located at the front of the financial section of this report.

Management’s discussion and analysis (MD&A) immediately follows the independent auditor’s report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complement this letter of transmittal and should be read in conjunction with it.

## **Profile of the Government**

Established in 2006 by voter approval in compliance with state statute CRS 24-90-110, the District is an independent political subdivision of the State of Colorado. The District is governed by a seven-member board of trustees which are jointly appointed by the Fort Collins City Council and Larimer County Board of County Commissioners. Trustees serve four year terms and are limited to 2 consecutive terms. The District is primarily supported by a 3-mill property tax. Library patrons are provided a wide range of library services including books, CDs, DVDs and other materials for business and pleasure, programming services for all ages, literacy services and meeting room availability.

The Poudre River Public Library District serves more than 192,300 people across 1,800 square miles in northern Larimer County, Colorado. Anchored by three libraries in Fort Collins, the District is dedicated to matching diverse District patrons’ needs, interests and priorities with exceptional opportunities for learning, intellectual stimulation and personal enjoyment.

The District’s operating divisions include Administration (the Executive Director’s office, finance and communications); operations, public services and circulation of each library; Collection Services, Collection Development, Outreach, Programming, Answer Center, Systems Administration, Interlibrary Loan and Facilities.

The Board of Trustees is required to adopt a final budget no later than December 15th of each fiscal year. The annual budget serves as a foundation of the Poudre River Public Library

District's financial planning and control. The budget is prepared by fund and department. The Executive Director is specifically authorized to make budget transfers between operating accounts within a fund. Any transfer of budgeted funds to or from a specifically approved capital project, and any change in the total budget for each fund require approval of the Board of Trustees.

### **Major Initiatives**

The Board of Trustees adopted a new set of Human Resources policies for the Library District, replacing the City of Fort Collins personnel policies that were adopted on an interim basis in 2007. The District continued to contract for HR services with the City of Fort Collins in 2014 for benefits, benefits administration, wellness and learning. Library Administration began the transition of creating a separate HR department by establishing a position of Human Resources Manager. Recruitment began in late summer and hiring was completed in 2015.

In March the Library District received Sister Library status with San Juan Sur la Mer Bibliotheca in Nicaragua and was recognized as a ClimateWise Platinum Partner in April. ClimateWise is a City of Fort Collins program design to assist local businesses reduce their greenhouse gas impact. Platinum is the highest partner level and requires goals to reduce the business' greenhouse gas impacts, educational/informative meeting attendance and employee challenges.

The Library District was one of eight Colorado libraries to receive a federal LSTA grant to establish a Makerspace, at Northside Atlan Community Center in partnership with the City of Fort Collins and Poudre School District. The grant will introduce STEM (science, technology, engineering and math) activities such as robotics, e-textiles, Minecraft and 3-d printing to elementary school children on a weekly basis.

The Library District partnered with Colorado State University to enable the CSU ID to serve as a PRPLD library card. The initiative, Power-up Your Ram Card, allows CSU students, faculty and staff convenient on-line and in-person access to all public library services without the need for two separate registrations or cards. Another new partnership was with City of Fort Collins Human Relations Commission to provide bimonthly community forums on mental health issues important to the community including PTSD, suicide prevention, and the impact of mental health and illness on our public schools, legal and penal systems, and poverty, joblessness and homelessness.

A new and improved website debuted in September. The new design is based on current best practices in web design, usage statistics and the District's vision. The rollout was done in phases, involving input and feedback from both staff and the public. The ultimate objective was to "Create a patron-centered, responsive web design that is engaging, easy to use and accessible to our customers and their devices."

A community needs assessment was launched in November to gather the public's ideas and opinions about the Library District's future in preparation for a new strategic plan. Six focus groups were held and over 80 individuals participated. An on-line survey was also developed to be available for the public in January 2015.

### **Local Economy**

Northern Larimer County has a strong economic base comprised of employers from Colorado's key economic sectors, including manufacturing, high tech, higher education, health care and government. Other sectors of note include geospatial, water innovation, clean energy and bioscience. Colorado State University is one of the country's leading research universities with strong emphasis on vector-borne infectious disease, veterinary medicine, atmospheric science, clean energy technologies, and environmental science. Annually, the university attracts over \$300 million in research funding. The university is also the area's largest employer with nearly 7,000 employees.

Northern Larimer County also has an impressive and growing set of research facilities, business incubators, and partnerships for innovation. These include Rocky Mountain Innosphere, CSU Hatchery; CSU Ventures; and Galvanize FoCo, a co-working space that is fast becoming the hub of tech energy in Larimer County. Within the high-tech Information and Communications Technology sector Fort Collins ranked #2 in the nation for High Tech Startup Density in 2013, having grown that sector by 210%. The area also is home to the top semiconductor firms in the nation, including facilities for AMD, Avago, Hewlett-Packard, and Intel. Key manufacturers

include Advanced Energy, Anheuser-Busch, In-Situ, Otter Products, Tolmar, Water Pik, and Woodward.

These innovative and entrepreneurial ventures have resulted in a brain-driven economy with 11.45 patents issued per 10,000 people, 4 times higher than the average community. The local workforce is highly educated with 46% of District residents holding bachelor degrees and 14% holding doctoral degrees. The unemployment rate is one of the lowest in the country at 4%.

This blend of innovative manufacturing and high tech firms, an educated population, research facilities, a first-rate research university, indoor and outdoor recreational facilities, as well as a real estate market with median home prices at \$289,000, Northern Colorado consistently gets top rankings as a desirable area to raise a family, retire, grow a business, attend college and live a healthy lifestyle.

### Long-term Financial Planning

The Board has adopted a 2012-2014 Strategic Plan. This plan is designed to help the Library District accomplish the mission of providing universal access to ideas and information to enrich our communities. The plan also serves as a blueprint for building on the library’s success in providing new facilities, technology, materials and programs that benefit all the people of the District. The following summarizes the goals of the Strategic Plan along with the District’s mission, vision and values.

The District currently receives \$744,000 annually from the City of Fort Collins from sales tax proceeds that are required to be spent on library technology. This is from a sales tax initiative approved when library services were provided by the City. 2015 will be the last year the District receives these funds. The District is restricting any



unspent portions of this revenue source and those restricted funds will be available to continue to fund library technology into 2017. The District has accumulated an unassigned fund balance which will be used in future years so that budget cuts can be avoided.

In 2013, management developed a long-term Capital Replacement Plan. The purpose of this plan was to identify major capital replacement and major repair needs of the District. It is anticipated funding for this plan will be provided by annual transfers from the District's General Fund to the Capital Projects Fund.

The District also has a Facilities Master Plan, adopted in 2009. The plan identifies the space needs of the District and recommends options for serving the communities outside the Fort Collins City boundaries.

### **Relevant Financial Policies**

The Board of Trustees has adopted policies on working capital and Capital Projects Fund transfers. A Working Capital/Operating Reserve has been established equal to 20% of budgeted revenue. This reserve will be maintained in the General Fund to provide for the cash flow needs of the District. The Capital Reserve policy requires \$250,000 be transferred from the General Fund to the Capital Projects Fund to fund the Capital Replacement Plan and to accumulate funds for major repair or replacement of District facilities and/or equipment.

The Colorado Constitution places limits on the amount of revenue growth the state and local governments can retain. The ballot issue approved which authorized the formation of the District exempted the District from this constraint. However, the District is subject to other requirements included in the state constitution. These include the requirement to maintain an emergency reserve equal to 3% of annual spending and the requirement for elections to approve any tax increase.

### **Awards and Acknowledgements**

Certificate of Achievement for Excellence in Financial Reporting. The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Poudre River Public Library District for its comprehensive annual financial report (CAFR) for the year ended December 31, 2013. This was the first year the Library District prepared a CAFR for submission to GFOA. In order to earn a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual report. This report must satisfy both applicable legal requirements and accounting principles generally accepted in the United States of America. A reproduction of the Certificate of Achievement is included at the end of this introductory section of the comprehensive annual financial report. A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the requirements of the Certificate of Achievement Program and we will submit it to the GFOA to determine its eligibility for another Certificate.

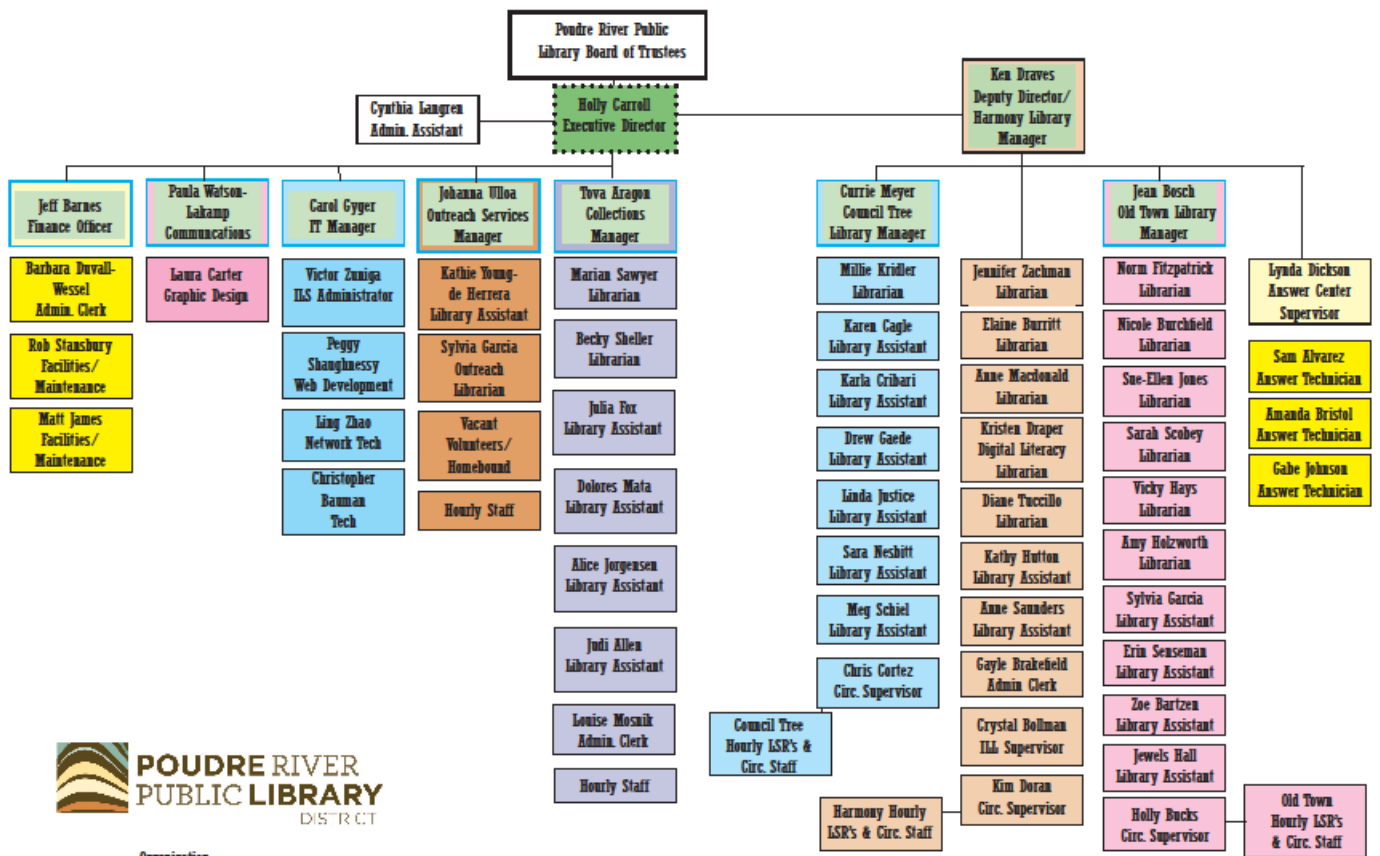
I would like to thank Laura Carter and Anne MacDonald of the Library District for their assistance in the preparation of this report and Barbara Duvall-Wessel for her accurate and efficient contribution to the operation of the Finance Office throughout the year. I also thank the members of the Board of Trustees for their leadership and support. The Library District contracts with the City of Fort Collins for support services including accounting and treasury management. I express my appreciation to the members of the City's finance office for their ongoing service. Finally, I would like to thank the professionals at McGladrey LLP, our external auditing firm.

Respectfully submitted



Jeffrey A. Barnes, CPA  
Finance Officer

# POUDRE RIVER PUBLIC LIBRARY DISTRICT ORGANIZATION CHART



Organization

July 2014

# POUDRE RIVER PUBLIC LIBRARY DISTRICT LIBRARY LEADERSHIP TEAM

---

Holly Carroll  
Kenneth Draves  
Tova Aragon  
Jeffrey Barnes  
Jean Bosch  
Carol Gyger  
Currie Meyer  
Johanna Ulloa  
Paula Watson-Lakamp  
Cynthia Langren

Executive Director  
Deputy Director  
Collections Manager  
Finance Officer  
Old Town Library Manager  
Director of Systems Administration  
Council Tree Library Manager  
Outreach Services Manager  
Communications Manager  
Administrative Assistant





Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Poudre River  
Public Library District  
Colorado**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**December 31, 2013**

A handwritten signature in black ink, reading "Jeffrey R. Emer". The signature is written in a cursive style with a prominent 'J' and 'E'.

Executive Director/CEO



**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

# FINANCIAL SECTION

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**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT



## Independent Auditor's Report

To the Board of Trustees  
Poudre River Public Library District  
Fort Collins, Colorado

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Poudre River Public Library District (the District) as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Poudre River Public Library District, as of December 31, 2014, and the respective changes in financial position and, the budgetary comparisons for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3 through 7, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying budgetary comparison schedule for the Capital Projects Fund listed in the table of contents as supplementary information, and the other information, such as the introductory and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Capital Projects Fund budgetary comparison schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The accompanying introductory and statistical sections, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Denver, Colorado

~~June 2, 2014~~

# MANAGEMENT'S DISCUSSION AND ANALYSIS

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Poudre River Public Library District (the District) offers the readers of the District's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended December 31, 2014. In addition to this overview and analysis based on currently known facts, decisions and conditions, the District would encourage readers to consider the information presented in the District's financial statements, which begin on page 8 of this report.

## Financial Highlights

The assets of the District exceeded its liabilities and deferred inflows of resources at the end of the fiscal year ended December 31, 2013 by \$26,559,696 (net position). Of the net position balance, \$4,628,316 is unrestricted and is available to meet the government's ongoing obligations in accordance with the District's fund designations and fiscal policies.

The District's net position increased by \$79,986 in 2014.

The General Fund, the District's primary operating fund, reported a fund balance increase of \$703,514 on a current financial resource basis. The General Fund had a fund balance as of December 31, 2014 of \$5,529,561.

The Capital Projects Fund reported a fund balance increase of \$141,092 in 2014. The Capital Projects Fund had a fund balance as of December 31, 2014 of \$539,644.

## Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of the following three components:

- 1) Government-Wide Financial Statements,
- 2) Fund Financial Statements, and
- 3) Notes to the Financial Statements.

**Government-Wide Financial Statements.** The government-wide statements are designed to provide readers with a broad overview of the District's finances using the accrual basis of accounting, the basis of accounting used by most private-sector businesses.

The statement of net position presents information on all of the District's assets, liabilities and deferred inflows of resources. The difference between assets, liabilities and deferred inflows of resources is reported as net position. Over time, increases and decreases in net position may provide an indication of whether the District's financial position is improving or deteriorating.

The statement of activities presents information reflecting how the District's net position has changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., earned but unused vacation leave).

The government-wide financial statements can be found on pages 8 and 9 of this report.

**Fund Financial Statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District accounts for all of its activities in two Governmental Funds – the General Fund and a Capital Projects Fund.

Governmental funds. Governmental funds are used to report those same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide statements, the fund financial statements are prepared on the modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available, and expenditures are recognized when the related fund liability is incurred, with the exception of long-term debt and similar long-term items which are recorded when due. Therefore, the focus of the governmental fund financial statements is on near-term inflows and outflows of spendable resources as well as on the balance of spendable resources available at the end of the fiscal year.

Since the focus of the governmental funds is on near-term resources, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. To facilitate this comparison, reconciliations are provided for both the governmental fund balance sheet and the governmental statement of revenues, expenditures and changes in fund balances.

The District adopts an annual appropriated budget for its governmental funds. Budgetary comparison statements have been provided for the District’s two funds – the General Fund and the Capital Projects Fund - to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 8-10 of this report.

Notes to the financial statements. The notes to the financial statements are considered an integral part of the basic financial statements since they provide additional information needed to gain a full understanding of the data provided in both the government-wide and fund financial statements. The notes to the financial statements can be found beginning on page 11 of this report.

### Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government’s financial position. As of December 31, 2014, assets exceeded liabilities and deferred inflows of resources by \$26,559,696.

<b>STATEMENT OF NET POSITION</b>		
The following table reflects the condensed Statement of Net Position as of December 31, 2014 compared with 2013		
	<u>2014</u>	<u>2013</u>
Current and other assets	\$ 13,825,000	\$ 12,988,676
Capital assets	20,717,096	21,473,763
Total assets	<u>34,542,096</u>	<u>34,462,439</u>
Total liabilities	<u>595,400</u>	<u>762,483</u>
Deferred inflows of resources	<u>7,387,000</u>	<u>7,220,246</u>
Net Position:		
Investment in capital assets	20,717,096	21,473,763
Restricted	1,214,284	1,169,916
Unrestricted	<u>4,628,316</u>	<u>3,836,031</u>
Total net position	<u>\$ 26,559,696</u>	<u>\$ 26,479,710</u>



For more detailed information, see the Statement of Net Position found on page 8 of this report.

The investment in capital assets (e.g., land, library buildings, the collection of library materials and equipment) is the largest portion of the District's net position and represents 78% of the District's net position. The District uses these capital assets to provide library services to citizens; consequently, these assets are not available for future spending.

The District's unrestricted net position represents 17% of total net position. The District has committed \$2,282,367 of this balance for capital improvements and for the maintenance of adequate operating reserves.

An additional portion of the District's net position (5%) represents resources that are subject to external restrictions on how they may be used.

The District's total net position increased by \$79,986 during the current fiscal year. Financial assets increased in 2014 but the overall net position increased a relatively small amount due to a decrease in the value of capital assets.

### CHANGES IN NET POSITION

The following table reflects a condensed summary of activities and changes in net position.

#### Statement of Activities & Changes in Net Position Years Ended December 31, 2014 and 2013

	2014	2013
Revenues:		
Program revenues:		
Charges for services	\$ 199,289	\$ 216,511
Operating grants & contributions	921,593	855,039
Capital grants and contributions	80,953	477,844
General revenues:		
Property and specific ownership taxes	7,761,161	7,415,906
Investment earnings	74,480	7,950
Total Revenues	<u>9,037,476</u>	<u>8,973,250</u>
Expenses:		
Library Services	6,188,920	6,097,980
Administration	1,298,842	1,257,810
Depreciation	1,469,728	1,509,994
Total expenses	<u>8,957,490</u>	<u>8,865,784</u>
Change in net position	<u>79,986</u>	<u>107,466</u>
Net position - beginning	26,479,710	26,372,244
Net position - ending	<u>\$ 26,559,696</u>	<u>\$ 26,479,710</u>

In 2013, capital grants and contributions were unusually high due to contributions received for improvements made to Library Park. For more detailed information see the Statement of Activities on page 9 of this report.

## Financial Analysis of the District's Governmental Funds

As noted previously, the District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

**Governmental Funds.** The focus of the District's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the District's governmental funds reported an ending fund balance of \$6,069,205. This was an increase of \$844,606. The increase was primarily due to a budgeted surplus for 2014 and not fully spending the budget as discussed in more detail below. \$2,572,544 (42%) of the ending balance constitutes unassigned fund balance, which is available for spending at the government's discretion. The Board of Trustees has committed \$1,783,100 of the unrestricted fund balance as an operating /working capital reserve and \$499,267 as a capital improvements reserve. The remainder of the fund balance, \$1,214,284 (20%) is restricted to indicate that it is not available for new spending because it must only be spent for externally imposed specific purposes.

### Budgetary Highlights

#### Governmental Funds

General Fund. Actual expenditures of \$8,000,556 were below the total budgeted expenditures by \$452,924. The contingency budget of \$37,500 was not used in 2014 and approximately two-thirds of the capital outlay budget was not used. Activities with more significant budget savings than others include Collection Development, Facilities and Circulation. Due to additional available revenue, the Collection Development budget was increased late in 2014. Additional materials were ordered but shipping by the vendors based on availability is not under the control of the material selectors. This resulted in the additional budget not being fully spent. Facilities encountered fewer major repairs in 2014 causing its budget to be underspent. Circulation of physical materials at all three libraries decreased in 2014. This is partially due to the increase in electronic materials. Circulation supervisors were able to reduce reduction staff hours which resulted in budget savings.

#### Capital Assets

The District's investment in capital assets as of December 31, 2014 was \$20,717,096. Capital assets, net of depreciation decreased \$756,667 in 2014.

CAPITAL ASSETS		
	2014	2013
Land	\$ 2,256,000	\$ 2,256,000
Buildings & Improvements	14,845,049	14,792,951
Equipment & Furnishings	1,067,692	1,274,088
Library Materials Collection	2,514,404	2,714,929
Construction in Process	33,951	435,795
Total Cost	\$ 20,717,096	\$ 21,473,763

Significant Capital Assets activity in 2014 included improvements to Library Park and additions to the District's library materials collection. Additional information on the District's capital assets can be found on page 18 of this report.

**Economic Factors**

The District is dependent on property taxes as its primary source of revenue. Property values are reassessed every two years. 2013 was the last reassessment year. That reassessment resulted in a 4.2% increase in property values within the District. This increase reflected an increase in building activity in 2012 as the local economy improved. Building activity has continued to increase with the construction value increasing 45% and 77% in 2013 and 2014 compared to 2012 and 2013. However, some of the larger construction projects in process are subject to tax increment financing agreements and so, the Library District will not get additional property tax revenue from those projects. Regardless, it is anticipated that the 2015 reassessment will result in an overall increase in the assessed value of property within the Library District.

Another significant source of revenue for the District is specific ownership taxes. This is a portion of the fees paid on vehicle licensing. This revenue fluctuates based on the level of new vehicle sales and other factors. For 2014, the District collected 16% (\$84,042) more specific ownership taxes than in 2013.

These and other factors were considered when the District prepared its 2014 and 2015 budgets.

**Financial Contact**

The District's financial statements are designed to provide users (citizens, taxpayers, customers and creditors) with a general overview of the District's finances and to demonstrate the District's accountability. Questions concerning any of the information presented in this report or requesting additional information should be addressed to the District Finance Officer, 301 E. Olive Street, Fort Collins, CO 80524.



**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

# BASIC FINANCIAL STATEMENTS

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**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

**STATEMENT OF NET POSITION AND GOVERNMENTAL FUNDS BALANCE SHEET**

DECEMBER 31, 2014					
	General Fund	Capital Projects Fund	Total	Adjustments (Note II)	Statement of Net Position
<b>ASSETS</b>					
Cash and cash equivalents	\$ 526,136	\$ 48,562	\$ 574,698	\$ -	\$ 574,698
Investments	5,235,054	489,600	5,724,654	-	5,724,654
Receivables					
Property taxes	7,387,000	-	7,387,000	-	7,387,000
Accounts	121,311	-	121,311	-	121,311
Accrued interest	15,855	1,482	17,337	-	17,337
Land	-	-	-	2,256,000	2,256,000
Construction in progress	-	-	-	33,951	33,951
Other capital assets, net of accumulated depreciation	-	-	-	18,427,145	18,427,145
<b>Total Assets</b>	<b>\$ 13,285,356</b>	<b>\$ 539,644</b>	<b>\$ 13,825,000</b>	<b>\$20,717,096</b>	<b>\$34,542,096</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>					
<b>Current Liabilities</b>					
Accounts payable	\$ 180,870	\$ -	\$ 180,870	\$ -	\$ 180,870
Accrued wages payable	147,245	-	147,245	-	147,245
Accrued compensated absences	-	-	-	226,605	226,605
Unearned revenue	40,680	-	40,680	-	40,680
<b>Total Liabilities</b>	<b>368,795</b>	<b>-</b>	<b>368,795</b>	<b>226,605</b>	<b>595,400</b>
<b>Deferred Inflows of Resources</b>					
Property taxes	7,387,000	-	7,387,000	-	7,387,000
<b>Fund Balances</b>					
Restricted fund balance	1,173,907	40,377	1,214,284	(1,214,284)	-
Committed fund balance	1,783,100	499,267	2,282,367	(2,282,367)	-
Unassigned fund balance	2,572,554	-	2,572,554	(2,572,554)	-
<b>Total Fund Balances</b>	<b>5,529,561</b>	<b>539,644</b>	<b>6,069,205</b>	<b>(6,069,205)</b>	<b>-</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 13,285,356</b>	<b>\$ 539,644</b>	<b>\$ 13,825,000</b>		
<b>Net Position:</b>					
Investment in Capital Assets				20,717,096	20,717,096
Restricted for Emergencies				258,100	258,100
Restricted for Capital				40,377	40,377
Restricted for Collection Development				52,283	52,283
Restricted for Library Technology				863,524	863,524
Unrestricted				4,628,316	4,628,316
<b>Total Net Position</b>				<b>\$26,559,696</b>	<b>\$26,559,696</b>

The notes to the financial statements are an integral part of this statement.

**STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUNDS  
REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES**

FOR THE YEAR ENDED DECEMBER 31, 2014

	Capital Projects		Adjustments (Note II)	Statement of Activities
	General Fund	Fund Total		
<b>EXPENDITURES/EXPENSES</b>				
Current operating				
Personal services	\$5,061,469	\$ -	\$ 7,953	\$ 5,069,422
Contractual Services:				
City Support Services	374,418	-	-	374,418
Treasurer's Fee	148,828	-	-	148,828
Other Contractual	1,172,165	-	-	1,172,165
Commodities:				
Collection Development	1,001,377	-	(635,661)	365,716
Other Commodities	226,607	-	-	226,607
Depreciation	-	-	1,469,728	1,469,728
Loss on disposal of capital assets	-	-	114,194	114,194
Capital outlay	15,692	192,314	(191,594)	16,412
<b>Total Expenditures/Expenses</b>	<b>8,000,556</b>	<b>192,314</b>	<b>764,620</b>	<b>8,957,490</b>
<b>PROGRAM REVENUES</b>				
Charges for services	199,289	-	-	199,289
Operating grants and contributions	921,593	-	-	921,593
Capital grants and contributions	-	80,953	-	80,953
<b>Total Program Revenues</b>	<b>1,120,882</b>	<b>80,953</b>	<b>-</b>	<b>1,201,835</b>
<b>GENERAL REVENUES</b>				
Property taxes	7,150,978	-	-	7,150,978
Specific ownership taxes	610,183	-	-	610,183
Earnings (loss) on investments	88,577	(14,097)	-	74,480
<b>TRANSFERS</b>	<b>(266,550)</b>	<b>266,550</b>	<b>-</b>	<b>-</b>
<b>Total General Revenues and Transfers</b>	<b>7,583,188</b>	<b>252,453</b>	<b>-</b>	<b>7,835,641</b>
<b>Excess (Deficiency) of Revenues and Transfers In</b>				
Over Expenditures and Transfers Out	703,514	141,092	(844,606)	-
<b>Change in Net Position</b>			<b>79,986</b>	<b>79,986</b>
<b>FUND BALANCE/NET POSITION</b>				
Beginning of year	4,826,047	398,552	21,255,111	26,479,710
End of year	\$5,529,561	\$ 539,644	\$20,490,491	\$26,559,696

The notes to the financial statements are an integral part of this statement.



**GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE ACTUAL AND BUDGET**

FOR THE YEAR ENDED DECEMBER 31, 2014

	Actual	Budget (Original)	Budget (Final)	Variance
<b>REVENUES</b>				
Property taxes	\$7,149,187	\$7,122,500	\$7,140,000	\$ 9,187
Specific ownership taxes	610,183	475,000	525,000	85,183
Property tax interest	1,791	-	-	1,791
Intergovernmental	821,037	744,000	796,400	24,637
Fees and charges for services	20,067	20,000	20,000	67
Fines	171,386	180,000	180,000	(8,614)
Earnings on investments	88,577	50,000	50,000	38,577
Donations	100,556	151,450	155,350	(54,794)
Misellaneous	7,836	-	-	7,836
Total Operating Revenues	<u>8,970,620</u>	<u>8,742,950</u>	<u>8,866,750</u>	<u>103,870</u>
<b>EXPENDITURES/EXPENSES</b>				
Library Administration	1,298,842	1,316,240	1,316,240	17,398
Systems Administration	611,252	634,415	622,415	11,163
Collection Services	689,048	685,530	697,530	8,482
Collection Development	1,001,377	982,400	1,086,200	84,823
Outreach Services	281,610	235,400	298,560	16,950
Answer Center	162,372	156,010	156,010	(6,362)
Interlibrary Loan	148,729	161,760	161,760	13,031
Programming	102,846	123,200	123,200	20,354
Facilities	320,761	377,260	377,260	56,499
Combined Operations	172,359	185,825	185,825	13,466
Old Town Operations	187,531	196,000	196,000	8,469
Old Town Public Service	716,504	782,040	738,880	22,376
Old Town Circulation	403,669	456,100	456,100	52,431
Harmony Operations	115,112	116,080	116,080	968
Harmony Public Service	503,507	506,320	506,320	2,813
Harmony Circulation	343,478	349,870	349,870	6,392
Council Tree Operations	240,250	256,500	256,500	16,250
Council Tree Public Service	290,738	308,445	308,445	17,707
Council Tree Circulation	394,879	412,785	412,785	17,906
Capital Outlay	15,692	50,000	50,000	34,308
Contingency	-	37,500	37,500	37,500
Total Expenditures/Expenses	<u>8,000,556</u>	<u>8,329,680</u>	<u>8,453,480</u>	<u>452,924</u>
Excess of Revenues Over Expenditures/Expenses	970,064	413,270	413,270	556,794
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers Out	<u>(266,550)</u>	<u>(252,050)</u>	<u>(266,550)</u>	<u>-</u>
Net Change in Fund Balances	703,514	161,220	146,720	556,794
Fund Balance - January 1	<u>4,826,047</u>	<u>4,629,250</u>	<u>4,629,250</u>	<u>196,797</u>
Fund Balances--December 31	<u>\$5,529,561</u>	<u>\$4,790,470</u>	<u>\$4,775,970</u>	<u>\$ 753,591</u>

The notes to the financial statements are an integral part of this statement.



**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

# NOTES TO THE FINANCIAL STATEMENTS

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## **Note I. Summary of Significant Accounting Policies**

### **A. Reporting Entity**

The Poudre River Public Library District (the District) was created in 2007 as the Fort Collins Regional Library District under the provisions of Article 90 of Title 24 of the Colorado Revised Statutes after a successful election in 2006 to authorize the District formation. The District name was changed to the Poudre River Public Library District in January 2009.

The District is administered by a governing board of seven members who are appointed by the City of Fort Collins and Larimer County. The accompanying financial statements present all of the financial activity for which the District is financially accountable.

The District is considered a stand-alone government for financial reporting purposes. As such, it follows the same principles as if it were a primary government as defined by Governmental Accounting Standards Board Statements (GASB) No. 14 and 39.

The reporting entity of the District consists of its own legal entity and those organizations for which it is financially accountable. Entities for which the nature and significance of their relationship with the District are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete are included in the reporting entity. As of December 31, 2014, there are no legal entities that meet this criterion.

### **B. Government-Wide Financial Statements**

The District reports as a special purpose government engaged in a single governmental program. The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the activities of government. Governmental activities are supported by taxes and intergovernmental revenue.

The statement of activities demonstrates the degree to which the direct expenses of a given function or program is offset by program revenues. Direct expenses are those that are clearly associated with a specific function or program. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Investment earnings and other items not properly included among program revenues are reported instead as general revenues.

### **C. Measurement Focus and Basis of Accounting**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon

enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. As under accrual accounting, expenditures are generally recorded when a liability is incurred. However, compensated absences and incurred claims and judgments, are recorded only when payment is due.

Charges for services, amounts due from other governments and earnings on investments associated with the current fiscal period are all considered to be susceptible to accrual. Other revenue items such as fines are considered to be measurable and available only when the cash is received by the District, as a result they are not susceptible to accrual.

**D. Financial Statement Presentation**

The accounts of the District are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of selfbalancing accounts that comprise its assets, liabilities and deferred inflows of resources, fund balances, revenues and expenditures.

The District reports all of its financial activity in two Governmental Funds – the General Fund and a Capital Projects Fund. The Capital Projects Fund is holding resources that are restricted for either land acquisition or facility design, for funding the Capital Replacement Plan and for the accumulation of a capital reserve established by the Board of Trustees. All other financial activity and resources are accounted for in the General Fund.

When both restricted and unrestricted resources are available for use, it is the District’s policy to use restricted resources first, then unrestricted resources as they are needed.

**E. Assets, Liabilities, Deferred Inflows of Resources and Fund Balance**

Cash and Investments

The District has stated certain investments at fair value in accordance with GASB Statement No. 31. Fair value is determined utilizing the third party custodian’s statements, Wall Street Journal, Bloomberg, and other recognized pricing services.

The District’s cash and investments are held in the name of and managed by the City of Fort Collins. Whenever possible, cash is pooled from the District’s funds to enhance investment capabilities and maximize investment income. Investments are made taking into consideration cash flow needs, market conditions and contingency plans. On behalf of the District, the City’s investment policies prescribe eligible investments, investment diversification, and maturity and liquidity guidance, which are utilized in managing the investment portfolio.

Capital Assets

Capital assets, which are acquired or constructed, are reported at historical cost or estimated historical cost in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life of five years or greater. In addition, materials added annually to the library materials collection are capitalized in the aggregate. Once fully depreciated, an annual addition to the collection is deleted. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized. Capital assets other than land, construction-in-progress and impaired assets are depreciated. Depreciation is computed using the straightline method with estimated useful lives as follows:

- Buildings.....30-50 years
- Furnishings and equipment..... 515 years
- Library materials collection ..... 7 years

Compensated Absences

The District allows employees to accumulate unused vacation pay and to defer overtime pay by accumulating compensatory leave up to maximum limits. Unused sick pay is not recognized as a liability because it does not meet the criteria for accrual. The liability associated with these benefits is reported in the government-wide financial statements.

Deferred Inflows of Resources

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The governmental funds and the government-wide statements report a deferred inflow of resources for the property taxes receivable that will become an inflow in the year for which the taxes are levied.

Fund Balance

In the fund financial statements, fund balances of the District's governmental funds are classified as nonspendable, restricted, committed, assigned or unassigned.

Nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action (resolution) of the government's highest level of decision-making authority – the District's Board of Trustees. Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. Management has been granted the authority by the Board of Trustees to make fund balance assignments. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

The Board of Trustees has established, by resolution, a reserve for working capital equal to 20% of annual revenue and an annual transfer of 31.5% of revenue as a capital reserve primarily to fund facility improvements. The working capital reserve is to be maintained in the General Fund to provide for the cash flow needs of the District. These are reported as committed fund balance and will continue until Board action is taken to change these amounts.

GASB Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions" establishes criteria for classifying fund balances into specifically defined classifications and clarifies definitions for governmental fund types. The detail for the District's fund balances is as follows:

<b>FUND BALANCES</b>			
<b>Fund Balances:</b>	General	Capital Projects	Total
<b>Restricted:</b>			
Emergencies	\$ 258,100	\$ -	\$ 258,100
Donations	52,283	-	52,283
Library Technology	863,524	-	863,524
Land and Design Services	-	40,377	40,377
<b>Total Restricted</b>	<b>1,173,907</b>	<b>40,377</b>	<b>1,214,284</b>
<b>Committed:</b>			
Working Capital	1,783,100	-	1,783,100
Capital Projects	-	499,267	499,267
Total Committed	1,783,100	499,267	2,282,367
<b>Unassigned</b>	<b>2,572,554</b>	<b>-</b>	<b>2,572,554</b>
<b>Total Fund Balance</b>	<b>\$ 5,529,561</b>	<b>\$ 539,644</b>	<b>\$ 6,069,205</b>

Property Taxes Receivable

Property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in the subsequent year in two installments on February 28 and June 15, or in total on April 30. Property taxes are billed and collected by Larimer County, Colorado. Taxes for the following year are levied no later than December 15 and are recorded as a receivable with a corresponding offset to deferred inflows of resources.

Estimates

The preparation of financial statements requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Note II. Explanation Of Differences Between Government-Wide  
And Fund Financial Statements**

<b>EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS</b>	
Fund balances per Balance Sheet	\$ 6,069,205
Inclusion of Capital Assets which are not financial resources and therefore not reported in the Funds	20,717,096
Inclusion of liability for compensated absences budgeted in the fund in future years	(226,605)
Net Position per Statement of Net Position	<u>\$ 26,559,696</u>
Net change in Fund Balances per Statement of Revenue, Expenditures and Change in Fund Balance	\$ 844,606
Capitalization of current year addition to the library materials collection	635,661
Capitalization of other capital outlay	191,594
Current depreciation of capital assets	(1,469,728)
Loss on disposal of capital assets	(114,194)
Inclusion of liability for compensated absences	(7,953)
Change in Net Position per Statement of Activities	<u>\$ 79,986</u>



## **Note III. Stewardship, Compliance, and Accountability**

### **A. Budgetary Information**

#### **Budgetary Accounting and Control**

The budget for the General Fund is adopted on a basis which is consistent with generally accepted accounting principles in the United States of America (US GAAP).

#### **Legal Level of Control**

The legal level of budgetary control is at the individual fund level.

#### **Lapsing Appropriations**

All unexpended annual appropriations for operating and capital replacement funds lapse at year-end. Appropriations for capital projects continue until completion of the specific project.

#### **Budgetary Procedures**

The District's budget is approved by the governing board prior to the commencement of the fiscal year. The District's management may transfer any unused budgeted amount or portion thereof from one budget category to any other budget category at the legal level of budgetary control without approval of the Board. Other budget amendments must be approved in the form of a resolution by the Board.

One supplemental budget appropriation for the General Fund of \$138,300 was approved in 2014 to increase the budgets for Collection Development and Outreach Services due to unanticipated revenue and to increase the transfer to the Capital Projects Fund to partially fund the costs of improvements at Council Tree Library. One supplemental appropriation was approved for the Capital Projects Fund totaling \$55,000 for improvements to Council Tree Library.

#### **Encumbrances**

Encumbrance accounting is utilized by the District to record purchase orders, contracts and other commitments for the expenditure of monies to assure effective budgetary control and accountability. Open purchase orders and other commitments at year end will be charged to the subsequent year's budget when completed. Therefore, no restriction of fund balance has been recorded.

## **Note IV. Detailed Fund Notes**

### **A. Deposits and Investments**

The District's deposits and investments are held in the name of and managed by the City of Fort Collins. As such, they are not evidenced by accounts or securities in the District's name that exist in physical or book entry form. The District has adopted the same investment policy as the City. The following deposit and investment disclosures are for the District's share of the City's pooled cash and investments.

Custodial Credit Risk – Deposits

For deposits, custodial credit risk is the risk that, in the event of a bank failure, the District's deposits might not be returned. Due to the federal deposit insurance and the collateral, no deposits for the District were exposed to custodial credit risk. The bank balance of the District's deposits as of December 31, 2014 was \$620,272.

Investments

Investment policies are governed by Colorado statute and the District's own investment policies and procedures. Investments of the District may include:

- Obligations of the United States such as T-bills, notes and bonds.
  - Bonds or other interestbearing obligations of which the principal and interest are unconditionally guaranteed by the United States government, such as GNMA bonds, GNMA participation certificates and GNMA pass throughs.
  - Debentures or similar obligations issued by a federal intermediate credit bank or by a bank for cooperatives.
- Debt of U.S. corporations
  - Notes or bonds secured by mortgages or trust deeds insured pursuant to Title II of the "National Housing Act" (the Act), obligations of national mortgage associations or similar credit institutions organized under Title III of the Act and debentures issued by the Federal Housing Administration under Section 204A of the Act.
  - Repurchase agreements of any marketable security, where the market value of such security is at all times at least equal to the monies involved and there is assignment of such security to the District or its agent.

In accordance with GASB Statement No. 40, the District's investments are subject to interest rate and credit risk as described below:

Interest Rate Risk

As a means of limiting its exposure to fair value losses arising from rising interest rates, the District's investment policy limits at least 80 percent of the District's investment portfolio to maturities of less than five years and at least five percent of the District's operating investment portfolio to maturities of 120 days or less. Based on the current rate environment, the District assumes that all callable securities will be called on the first call date.

Credit Risk

The District's investment policy limits investments to the top three ratings issued by nationally recognized statistical rating organizations (NRSROs). As of December 31, 2014, the City's investments on behalf of the District were rated A- or better by Standard & Poor's and Baa1 or better by Moody's Investors Service. The District's investment policy also allows for the District to invest in local government investment pools.

Concentration of Credit Risk

The District's investment policy places no limit on the amount the City, on behalf of the District, may invest in any one issuer. At the end of 2014, the District had 37%, 23%, 14% and 14% of the investments in Federal Farm Credit Bank (FFCB) agency securities, Federal National Mortgage Association (FNMA) agency securities, Federal Home Loan Mortgage Corporation (FHLMC) Securities, and Federal Home Loan Bank (FHLB) securities, respectively.

Custodial Credit Risk for Investments

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's investment policy restrict holding of securities by counterparties.

## DISTRICT INVESTMENTS

As of December 31, 2014, the District had the following investments:

Investment Type	Credit Risk Rating S&P/Moody's	Fair Value	Investment Maturities			
			Up to 120 days	121 days to 5 years	More than 5 years	
U.S. Agencies (GNMA)	AA+/AAA	\$ 224	\$ -	\$ 224	\$ -	
Instrumentality						
Federal Farm Credit Bank (FFCB)	AA+/AAA	2,109,323	-	2,071,948	37,375	
Federal Home Loan Bank (FHLB)	AA+/AAA	779,715	-	779,715	-	
Federal Home Loan Mortgage Corporation (FHLMC)	AA+/AAA	805,807	-	805,807	-	
Federal National Mortgage Association (FNMA)	AA+/AAA	1,340,849	-	1,340,849	-	
Corporate bonds	AA+/Aa1	37,088	-	37,088	-	
Corporate bonds	AA/AA1	37,207	-	37,207	-	
Corporate bonds	AA+/Aa3	298,075	-	298,075	-	
Corporate bonds	AA-/AA3	175,493	74,269	101,225	-	
Corporate bonds	AA/AA2	110,591	-	110,591	-	
Corporate bonds	A-/Baa1	30,282	-	30,282	-	
Total Investments Controlled by the City on Behalf of the District			<u>\$ 5,724,654</u>	<u>\$ 74,269</u>	<u>\$ 5,613,011</u>	<u>\$ 37,375</u>
Percent of Total			2%	97%	1%	

The carrying amounts of deposits and investments are reflected in the accompanying government-wide statement of net position as:

Cash and cash equivalents	\$ 574,698
Investments	<u>5,724,654</u>
Total	<u>\$6,299,352</u>

The City, on behalf of the District, invests in FHLBs and other mortgage-backed securities. Mortgage-backed securities are based on cash flows from interest payments on underlying mortgages. Therefore, they are sensitive to prepayments by mortgagees, which may result from a decline in interest rates. If interest rates decline and homeowners refinance mortgages, thereby prepaying the mortgages underlying these securities, the cash flows from interest payments are reduced and the value of these securities declines. Likewise, if homeowners pay on mortgages longer than anticipated, the cash flows are greater and the return on the initial investment would be higher than anticipated.

In addition to investments held by the Library District, the Community Foundation of Northern Colorado has a Library Fund which holds donations made directly to the Foundation to benefit the Library District. Five percent of the balance is available for distribution annually or can accumulate for future distributions. In 2014, one distribution of \$37,750 was made. As of December 31, 2014, the balance in the Library Fund was \$232,917 and no additional funds were available for distribution.

**B. Capital Assets**

A summary of changes in capital assets for the year follows:

<b>SUMMARY OF CHANGES IN CAPITAL ASSETS FOR THE YEAR</b>				
	Beginning of Year	Additions	Deletions	End of Year
Capital assets, not being depreciated				
Land	\$ 2,256,000	\$ -	\$ -	\$ 2,256,000
Construction in process	<u>435,795</u>	<u>-</u>	<u>401,844</u>	<u>33,951</u>
Total Capital assets, not being depreciated	<u>2,691,795</u>	<u>-</u>	<u>401,844</u>	<u>2,289,951</u>
Capital assets, being depreciated				
Buildings	16,450,807	593,438	105,618	16,938,627
Equipment and furnishings	2,395,355	-	205,760	2,189,595
Library Materials Collection	<u>5,797,778</u>	<u>635,661</u>	<u>568,571</u>	<u>5,864,868</u>
Total Capital Assets, being depreciated	<u>24,643,940</u>	<u>1,229,099</u>	<u>879,949</u>	<u>24,993,090</u>
Less accumulated depreciation				
Buildings	1,657,856	457,041	21,319	2,093,578
Equipment and furnishings	1,121,267	176,501	175,865	1,121,903
Library Materials Collection	<u>3,082,849</u>	<u>836,186</u>	<u>568,571</u>	<u>3,350,464</u>
Total Accumulated Depreciation	<u>5,861,972</u>	<u>1,469,728</u>	<u>765,755</u>	<u>6,565,945</u>
Total capital assets being depreciated, net	<u>18,781,968</u>	<u>(240,629)</u>	<u>114,194</u>	<u>18,427,145</u>
Capital Assets, net	<u>\$ 21,473,763</u>	<u>\$ (240,629)</u>	<u>\$ 516,038</u>	<u>\$ 20,717,096</u>

**C. Interfund Transfers**

In 2014, \$266,550 was transferred from the General Fund to the Capital Projects Fund. \$252,050 of this transfer was the annual transfer based on the board approved capital reserve policy. The remaining \$14,500 was transferred to partially fund improvements to Council Tree Library.

**D. Long-Term Liabilities**

A summary of changes in Long-Term Liabilities for the year follows:

<b>SUMMARY OF CHANGES IN LONG-TERM LIABILITIES FOR THE YEAR</b>					
	Beginning of Year	Additions	Deletions	End of Year	Due Within One Year
Compensated absences	<u>\$ 218,652</u>	<u>\$ 243,143</u>	<u>\$ 235,190</u>	<u>\$ 226,605</u>	<u>\$ 226,605</u>

Because the entire balances are available to the employees, all compensated balances are considered due within one year. Compensated absences are generally liquidated by the General Fund.

## **Note V. Other Information**

### **A. Risk Management**

#### Property, Liability, and Workers Compensation

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and injuries to employees and natural disasters.

The District purchases commercial insurance for risks of loss in excess of deductible amounts. Settlements did not exceed insurance coverage in 2014.

The District participates in the City of Fort Collins' self-insured health program.

### **B. Retirement Commitment**

#### Money Purchase Plan 401(a)

The District offers its employees a defined contribution money purchase plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate six months from the date of employment. The plan requires both employer contributions of 6.5% and employee contributions of 3% of base salary each pay period. Contributions made by the District are not taxable to the employee until they are withdrawn. Employee contributions are made with pretax or after tax dollars, and the earnings on District and employee contributions are not taxed until withdrawn. Employees are fully vested upon initial participation in the plan. Plan provisions and contribution requirements are established and may be amended by District's Board of Trustees. District and employee contributions to the plan were \$214,834 and \$87,814, respectively during 2014.

### **C. Related Party Transactions**

Pursuant to an intergovernmental agreement with the City of Fort Collins, the District contracts for support services including accounting, budgeting, treasury management, accounts payable, payroll, facility maintenance, human resources, purchasing, information technology and risk management. In 2014, the District paid the City \$374,400 for these services. The City also provides employee benefits to the District's employees through the City's Human Resources Department. The District and its employees pay the same benefit premiums as the City and its employees.

In prior years, the citizens of Fort Collins have approved sales taxes specifically for library technology as part of the Building on Basics (BOB) initiative. Annually through 2015, the City will be transferring \$744,000 to the District as BOB funds. In 2014, the District spent \$671,681 of those funds. The District is reporting the unspent balance of these sales tax initiatives as Restricted for Library Technology in the General Fund.

### **D. Legal Matters**

#### Tax, Spending, and Debt Limitations

Article X, Section 20, of the State Constitution has several limitations, including those for revenues, expenditures, property taxes and issuance of debt. The Amendment is complex and subject to judicial interpretation. As part of the ballot language that formed the District, permission was given to retain all revenue generated by the current mill levy and other operating revenues. The District is required to comply with all other aspects of this amendment including needing voter approval to increase tax rates or issue debt.



# SUPPLEMENTARY INFORMATION

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**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT



**CAPITAL PROJECTS FUND  
SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
ACTUAL AND BUDGET**

FOR THE YEAR ENDED DECEMBER 31, 2014

	Actual		Budget (Original)	Budget (Final)	Variance
	2014	Project- to-Date			
<b>REVENUES</b>					
Intergovernmental	\$ 23,203		\$ 25,000	\$ 25,000	\$ (1,797)
Earnings (loss) on investments	(14,097)		-	-	(14,097)
Donations	57,750		20,000	57,750	-
<b>Total Operating Revenues</b>	<u>66,856</u>		<u>45,000</u>	<u>82,750</u>	<u>(15,894)</u>
<b>EXPENDITURES/EXPENSES</b>					
Capital Outlay					
<b>Completed Projects</b>					
Old Town Library Expansion and Remodel	52,167	121,331	125,000	125,000	3,669
Library Park Diagonal Walkway & Stage Improvements	105,476	515,567	562,650	562,650	47,083
<b>Projects In Process</b>					
Webster House Administration Center	32,667	32,667	460,000	460,000	427,333
Council Tree Library Improvements	2,004	2,004	25,000	80,000	77,996
<b>Total Capital Outlay</b>	<u>192,314</u>	<u>671,569</u>	<u>1,172,650</u>	<u>1,227,650</u>	<u>556,081</u>
(Deficiency) of Revenues Over Expenditures/Expenses	(125,458)				
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers In	266,550		252,050	266,550	-
<b>Net Change in Fund Balance</b>	141,092				
Fund Balance - January 1	<u>398,552</u>				
<b>Fund Balance - December 31</b>	<u>\$ 539,644</u>				



**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

# STATISTICAL SECTION

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**POUDRE RIVER**  
**PUBLIC LIBRARY**  
DISTRICT

## Statistical Section Information

This part of the District's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents	Table
Financial trends <i>These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.</i>	I-IV
Revenue Capacity <i>These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.</i>	V – VIII
Debt Capacity <i>These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue debt in the future.</i>	IX – X
Demographic and Economic Information <i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.</i>	XI – XII
Operating Information <i>These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.</i>	XIII – XV

Sources – unless otherwise noted, the information in these schedules is derived from the audited financial reports for the relevant year.

Prior year reporting – when available, historical data is presented in these schedules for ten years. These schedules contain information back to 2007 which is the first year of operations for the District.

## GOVERNMENT-WIDE NET POSITION BY COMPONENT LAST EIGHT YEARS

Table I

	<u>Invested in</u> <u>Capital Assets</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
2007	\$ 2,783,835	\$ 135,665	\$ 2,429,365	5,348,865
2008	2,829,544	482,326	4,283,407	7,595,277
2009	17,929,415	2,646,271	4,238,766	24,814,452
2010	17,567,817	2,900,757	5,304,879	25,773,453
2011	19,560,485	1,116,351	5,629,043	26,305,879
2012	21,670,957	1,173,865	3,527,422	26,372,244
2013	21,473,763	1,169,916	3,836,031	26,479,710
2014	20,717,096	1,214,284	4,628,316	26,559,696

Note - in 2009, library assets being held by the City of Fort Collins were transferred to the District.

**GOVERNMENT-WIDE CHANGES IN NET POSITION  
LAST EIGHT YEARS**

Table II

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Administration	\$1,052,850	\$1,220,857	\$1,325,648	\$1,302,888	\$1,273,742	\$1,320,536	\$1,258,664	\$1,299,749
Systems Administration	118,725	738,355	590,770	603,214	579,158	601,972	640,304	671,201
Collection Services -								
Development	395,502	1,428,239	1,252,386	1,292,609	1,745,196	1,872,074	1,939,725	1,891,774
Outreach Services	-	-	-	-	-	206,805	184,361	281,610
Programming	250,328	92,205	130,363	115,278	134,757	126,713	121,506	102,846
Building Operations	353,052	495,540	1,257,722	1,683,901	1,329,693	1,443,326	1,521,716	1,565,624
Public Service	976,845	1,765,049	1,910,526	1,759,113	1,717,619	1,839,627	1,923,165	1,848,590
Circulation	918,102	1,033,265	1,275,058	1,250,127	1,390,063	1,380,605	1,276,343	1,296,096
Total	<u>4,065,404</u>	<u>6,773,510</u>	<u>7,742,473</u>	<u>8,007,130</u>	<u>8,170,228</u>	<u>8,791,658</u>	<u>8,865,784</u>	<u>8,957,490</u>
Program Revenues - Governmental Activities:								
Charges for Services	106,527	187,889	222,401	257,517	263,225	217,689	216,511	199,289
Operating Grants and Contributions	272,808	140,014	970,379	898,492	816,946	861,196	855,039	921,593
Capital Grants and Contributions	<u>2,215,264</u>	<u>1,265,470</u>	<u>16,341,714</u>	<u>202,857</u>	<u>121,217</u>	<u>319,935</u>	<u>477,844</u>	<u>80,953</u>
Total	<u>2,594,599</u>	<u>1,593,373</u>	<u>17,534,494</u>	<u>1,358,866</u>	<u>1,201,388</u>	<u>1,398,820</u>	<u>1,549,394</u>	<u>1,201,835</u>
Net Revenues (Expenses)	<u>(1,470,805)</u>	<u>(5,180,137)</u>	<u>9,792,021</u>	<u>(6,648,264)</u>	<u>(6,968,840)</u>	<u>(7,392,838)</u>	<u>(7,316,390)</u>	<u>(7,755,655)</u>
General Revenues:								
Property Taxes	6,090,763	6,640,613	6,779,584	6,984,721	6,894,331	6,903,435	6,889,765	7,150,978
Specific Ownership Taxes	544,902	564,908	512,828	479,329	450,904	489,732	526,141	610,183
Earnings on Investments	184,005	222,028	134,742	143,215	156,031	66,036	7,950	74,480
Total	<u>6,819,670</u>	<u>7,427,549</u>	<u>7,427,154</u>	<u>7,607,265</u>	<u>7,501,266</u>	<u>7,459,203</u>	<u>7,423,856</u>	<u>7,835,641</u>
	<u>\$ 5,348,865</u>	<u>\$ 2,247,412</u>	<u>\$ 17,219,175</u>	<u>\$ 959,001</u>	<u>\$ 532,426</u>	<u>\$ 66,365</u>	<u>\$ 107,466</u>	<u>\$ 79,986</u>

Note - in 2009, library assets held by the City of Fort Collins were transferred to the District.  
The value of these transfers was included in Capital Grants and Contributions.

**FUND BALANCES - GOVERNMENTAL FUNDS  
LAST EIGHT YEARS**

Table III

General Fund

<u>Fiscal Year</u>	<u>Reserved</u>	<u>Unreserved</u>	<u>Nonspendable</u>	<u>Restricted</u>	<u>Committed</u>	<u>Unassigned</u>	<u>Total</u>
2007	\$429,296	\$ 2,247,547	\$ -	\$ -	\$ -	\$ -	2,676,843
2008	920,251	3,975,862	-	-	-	-	4,896,113
2009	-	-	-	758,271	1,701,800	2,122,482	4,582,553
2010	-	-	-	843,841	1,684,300	1,490,813	4,018,954
2011	-	-	-	974,701	1,672,900	1,679,052	4,326,653
2012	-	-	-	1,078,640	1,679,500	1,844,840	4,602,980
2013	-	-	-	1,126,931	1,748,600	1,950,516	4,826,047
2014	-	-	-	1,173,907	1,783,100	2,572,554	5,529,561

Capital Projects Fund

2007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2008	-	-	-	-	-	-	-
2009	-	-	-	1,888,000	635,936	-	2,523,936
2010	-	-	-	2,056,916	2,323,067	-	4,379,983
2011	-	-	-	141,650	2,472,969	-	2,614,619
2012	-	-	-	95,225	214,246	-	309,471
2013	-	-	-	42,985	355,567	-	398,552
2014	-	-	-	40,377	499,267	-	539,644

Note - the Capital Projects Fund was created in 2009.



**CHANGE IN TOTAL GOVERNMENTAL FUND BALANCES  
LAST EIGHT YEARS**

Table IV

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Revenues -								
Taxes	\$6,635,665	\$7,205,521	\$7,292,412	\$7,464,050	\$7,345,235	\$7,393,167	\$7,415,906	\$7,761,161
Intergovernmental	98,825	1,265,470	1,746,085	957,005	773,657	829,248	1,061,307	821,037
Fees and Fines	106,528	186,889	214,188	248,592	223,857	207,656	204,353	191,453
Investment Earnings	184,004	222,028	134,742	143,215	156,031	66,036	7,950	74,480
Donations	173,983	130,071	263,294	112,070	164,506	351,883	271,576	181,509
Miscellaneous	-	9,943	8,213	8,925	39,368	10,033	12,158	7,836
Total	<u>7,199,005</u>	<u>9,019,922</u>	<u>9,658,934</u>	<u>8,933,857</u>	<u>8,702,654</u>	<u>8,858,023</u>	<u>8,973,250</u>	<u>9,037,476</u>
Expenditures -								
Administration	1,040,795	1,215,825	1,318,465	1,306,100	1,273,448	1,318,792	1,257,810	1,298,842
Systems Administration	106,268	717,268	558,935	564,911	538,054	560,508	601,044	611,252
Collection Services -								
Development	956,319	1,062,753	1,307,244	1,266,666	1,580,149	1,718,437	1,664,788	1,690,425
Outreach Services	-	-	-	-	-	206,805	184,361	281,610
Programming	250,328	92,205	130,363	115,278	134,757	126,713	121,506	102,846
Building Operations	347,917	437,132	960,565	1,165,380	822,976	830,367	854,611	863,654
Public Service	929,299	1,745,202	1,885,913	1,770,116	1,716,612	1,833,652	1,920,237	1,845,480
Circulation	891,236	1,022,051	1,259,814	1,256,942	1,389,439	1,376,904	1,274,530	1,290,755
Capital Outlay	-	518,216	923,159	196,016	2,704,884	2,914,666	782,215	208,006
Total	<u>4,522,162</u>	<u>6,810,652</u>	<u>8,344,458</u>	<u>7,641,409</u>	<u>10,160,319</u>	<u>10,886,844</u>	<u>8,661,102</u>	<u>8,192,870</u>
Excess of Revenues over Expenditures	<u>2,676,843</u>	<u>2,209,270</u>	<u>1,314,476</u>	<u>1,292,448</u>	<u>(1,457,665)</u>	<u>(2,028,821)</u>	<u>312,148</u>	<u>844,606</u>
Other Financing Sources - Sale of Capital Assets	-	-	905,900	-	-	-	-	-
Net Change in Fund Balances	<u>\$2,676,843</u>	<u>\$2,209,270</u>	<u>\$2,220,376</u>	<u>\$1,292,448</u>	<u>\$(1,457,665)</u>	<u>\$(2,028,821)</u>	<u>\$ 312,148</u>	<u>\$ 844,606</u>

**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY LAST EIGHT YEARS**

Table V

Assessment Year	Collection Year	Residential		Commercial		Industrial	
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value
2006	2007	\$1,128,373,280	\$14,175,407,400	\$568,251,350	\$1,959,476,890	\$212,664,450	\$733,325,060
2007	2008	1,192,619,690	14,982,582,900	670,285,210	2,311,315,700	244,039,930	841,516,530
2008	2009	1,216,575,890	15,283,537,830	696,057,640	2,400,186,140	243,483,540	839,598,180
2009	2010	1,248,961,450	15,690,397,200	750,241,240	2,587,024,970	237,587,030	819,265,060
2010	2011	1,259,202,080	15,819,034,900	732,166,260	2,524,697,200	228,702,680	788,629,200
2011	2012	1,248,223,550	15,681,472,500	720,259,430	2,483,639,490	224,725,190	774,913,690
2012	2013	1,259,178,730	15,819,107,400	730,268,070	2,518,152,190	217,196,580	748,953,130
2013	2014	1,347,244,860	16,925,375,200	736,629,610	2,550,434,310	272,079,420	938,204,680

Assessment Year	Collection Year	Other		Total		Ratio of Assessed Value to Estimated Actual Value	Total Mill Levy
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value		
2006	2007	\$156,759,385	\$533,231,225	\$2,066,048,465	\$17,401,440,575	12%	3.000
2007	2008	181,156,172	616,140,679	2,288,101,002	18,751,555,809	12%	3.000
2008	2009	195,165,044	664,692,515	2,351,282,114	19,188,014,665	12%	3.000
2009	2010	197,405,878	670,517,553	2,434,195,598	19,767,204,783	12%	3.000
2010	2011	186,789,980	640,087,805	2,406,861,000	19,772,449,105	12%	3.000
2011	2012	168,087,682	571,762,307	2,361,295,852	19,511,787,987	12%	3.000
2012	2013	161,282,018	546,845,650	2,367,925,398	19,633,058,370	12%	3.000
2013	2014	170,823,340	566,894,245	2,526,777,230	20,980,908,435	12%	3.013

The actual value of property is reappraised every two years in odd-numbered years. The assessment rate is also set every two years by the Colorado Legislature. Currently nonresidential property is fixed at 29% of actual value and residential property is assessed at 7.96% of actual value.

Source - Larimer County Assessor's Office

**PROPERTY TAX RATES - DIRECT AND OVERLAPPING  
LAST EIGHT YEARS**

(Per \$1,000 of Assessed Value)

Table VI

Taxing Authority	Collection Year							
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Direct								
Poudre River Public Library District	3.000	3.000	3.000	3.000	3.000	3.000	3.000	3.013
Overlapping Governments								
Larimer County	22.552	22.556	22.537	22.577	22.666	22.614	22.662	22.424
Cities and Towns								
Fort Collins	9.797	9.797	9.797	9.797	9.797	9.797	9.797	9.797
Loveland	9.564	9.564	9.564	9.564	9.564	9.564	9.564	9.564
Timnath	6.932	6.932	6.932	6.932	6.932	6.932	6.932	6.749
Windsor	12.030	12.030	12.030	12.030	12.030	12.030	12.030	12.030
School District								
Poudre R-1	50.715	48.200	47.989	47.989	47.989	51.000	54.868	52.763
Thompson R2-J	43.457	41.657	40.974	41.295	41.643	42.310	40.884	40.416
Fire Districts	5.00-9.0301	5.00-9.0301	5.00-15.65	5.00-21.142	5.00-21.142	5.00-21.142	5.00-21.151	5.00-21.199
Other Special Districts	0.39-29.721	0.372-35.00	0.383-35.00	0.387-35.00	0.398-35.00	0.463-35.00	0.472-45.00	0.142-45.00

Source - Larimer County Assessor's office

**PRINCIPAL PROPERTY TAXPAYERS - TOP 10  
CURRENT YEAR AND SEVEN YEARS AGO**

Table VII

Principal Taxpayer	2014			2007		
	Assessed Valuation	Rank	Percent of Total Assessed Valuation	Assessed Valuation	Rank	Percent of Total Assessed Valuation
Anheuser-Busch, Inc.	\$71,919,210	1	2.8%	\$ 98,004,530	1	4.7%
Avago Technologies	60,299,180	2	2.4%	30,681,120	2	1.5%
Ramco-Gershenson Properties	22,769,770	3	0.9%	N/A		
Public Service Company of Colorado	22,380,800	4	0.9%	12,952,590	6	0.6%
Qwest Corporation	20,363,000	5	0.8%	24,617,100	3	1.2%
Hewlett Packard Company	20,009,820	6	0.8%	19,348,410	4	0.9%
New Belgium Brewing Company	15,471,420	7	0.6%	5,783,260	10	0.3%
Amcap Harmony L.L.C.	12,661,750	8	0.5%	N/A		
Walton Foothills Holdings VI L.L.C.	11,307,510	9	0.4%	N/A		
BNSF Railway Company	8,200,400	10	0.3%	N/A		
GGP-Foothills L.L.C.	N/A			14,738,480	5	0.7%
F C Timberline	N/A			9,163,940	7	0.4%
LSI Logic Corporation	N/A			8,015,010	8	0.4%
Advanced Energy Industry Inc.	N/A			6,653,930	9	0.3%

Source - Larimer County Assessor's Office

**PROPERTY TAX LEVIES AND COLLECTIONS  
LAST EIGHT YEARS**

Table VIII

Assessment Year	Collection Year	Total Tax Levy	Collected within the fiscal year levied		Collections in Subsequent Years	Total Collections to Date	
			Tax Amount	Percent of Levy		Tax Amount	Percent of Levy
2006	2007	\$6,198,089	\$6,042,600	97.5%	\$ 182	\$6,042,782	97.5%
2007	2008	6,734,400	6,726,112	99.9%	(7,708)	6,718,404	99.8%
2008	2009	6,799,174	6,773,932	99.6%	(9,700)	6,764,232	99.5%
2009	2010	7,030,254	6,979,507	99.3%	7,193	6,986,700	99.4%
2010	2011	6,940,049	6,918,670	99.7%	(1,739)	6,916,931	99.7%
2011	2012	6,931,819	6,892,356	99.4%	(2,231)	6,890,125	99.4%
2012	2013	6,910,059	6,883,346	99.6%	(20,952)	6,862,394	99.3%
2013	2014	7,217,549	7,169,472	99.3%	-	7,169,472	99.3%

Source - Library District

Note - Collections in Subsequent Years are net of corrections to prior tax roles.

**LEGAL DEBT MARGIN INFORMATION  
LAST EIGHT YEARS**

	<u>2014</u>	<u>2013</u>	<u>2012</u>	Table IX <u>2011</u>
Assessed valuation	\$ 2,466,084,825	\$ 2,303,353,131	\$ 2,310,606,310	\$ 2,313,394,662
Debt limitation - 1.5% of assessed value	36,991,272	34,550,297	34,659,095	34,700,920
Total Debt (excluding compensated absences)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Legal debt margin	<u>\$ 36,991,272</u>	<u>\$ 34,550,297</u>	<u>\$ 34,659,095</u>	<u>\$ 34,700,920</u>
	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
Assessed valuation	\$ 2,343,418,246	\$ 2,266,391,239	\$ 2,222,701,577	\$ 2,006,029,525
Debt limitation - 1.5% of assessed value	35,151,274	33,995,869	33,340,524	30,090,443
Total Debt (excluding compensated absences)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Legal debt margin	<u>\$ 35,151,274</u>	<u>\$ 33,995,869</u>	<u>\$ 33,340,524</u>	<u>\$ 30,090,443</u>

Source - Assessed valuation - Larimer County Assessor's Office,  
Debt limitation - Colorado Revised Statutes 22-42-104.

**DEMOGRAPHIC AND ECONOMIC INFORMATION  
LAST EIGHT YEARS**

Table X

<u>Fiscal</u> <u>Year</u>	<u>Population</u>	<u>Personal Income</u>	<u>Larimer County</u>		<u>Households</u>			<u>School</u> <u>Enrollment</u>
			<u>Per Capita</u> <u>Personal</u> <u>Income</u>	<u>Unemployment</u> <u>Rate</u>	<u>Total</u>	<u>Average</u> <u>Size</u>	<u>Median</u> <u>Age</u>	
2007	177,456	\$ 5,062,465,000	\$ 28,528	3.4	69,726	2.42	32.0	58,874
2008	181,667	\$ 5,669,100,000	31,206	4.2	73,667	2.34	31.5	60,014
2009	186,302	\$ 5,070,395,000	27,216	7.0	72,738	2.43	31.2	65,404
2010	184,648	\$ 5,116,781,000	27,711	7.4	71,615	2.47	31.9	62,546
2011	185,062	\$ 5,147,870,000	27,817	6.8	73,164	2.43	32.6	62,356
2012	192,313	\$ 5,732,081,000	29,806	6.4	75,364	2.45	32.1	65,997
2013	198,301	6,171,497,353	31,546	5.3	75,591	2.52	32.8	68,043
2014	N/A	N/A	N/A	4.0	N/A	N/A	N/A	N/A

Source:

Population: U.S. Census Bureau; Personal income and Per capita income: Bureau of Economic Analysis; Unemployment rate--Larimer Co Compass/U.S. Census Bureau

Household info: U.S. Census Bureau American Factfinder; Public School Enrollment Compass.

2014 data not available

**PRINCIPAL EMPLOYERS  
CURRENT FISCAL YEAR AND SEVEN YEARS AGO**

Table XI

Employer	2014			2007		
	Employees	Rank	Percent of Total Employment	Employees	Rank	Percent of Total Employment
Colorado State University	6,701	1	4.2%	7,945	1	5.4%
University of Colorado Health*	5,264	2	3.3%	3,488	2	2.4%
Poudre School District	3,615	3	2.3%	3,325	3	2.3%
Front Range Community College	1,597	4	1.0%	481	10	0.3%
City of Fort Collins	1,560	5	1.0%	1,362	6	0.9%
Larimer County	1,500	6	0.9%	1,500	5	1.0%
Columbine Health	1,450	7	0.9%	N/A		
Woodward, Inc.	1,300	8	0.8%	1,200	7	0.8%
Qualfon	1,000	9	0.6%	N/A		
Avago	870	10	0.5%	N/A		
Hewlett Packard	N/A			3,250	4	2.2%
Anheuser-Busch	N/A			760	8	0.5%
Advanced Energy Industries	N/A			594	9	0.4%

\*Formerly Poudre Valley Health Systems

Source - US Census Bureau American Fact Finder



**DISTRICT EMPLOYEES BY FUNCTION  
LAST EIGHT FISCAL YEARS**

Table XII

	Full-Time Equivalent Employees							
	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Public Service								
Old Town Library	18.00	18.00	18.00	14.00	12.85	11.00	13.50	15.70
Harmony Library	7.50	7.50	7.50	7.50	7.50	9.00	9.75	11.00
Council Tree Library	-	-	6.50	7.50	7.50	5.50	6.75	9.50
Outreach	-	-	-	-	-	3.00	3.00	4.50
Circulation								
Old Town Library	16.00	16.00	16.00	16.00	16.00	13.50	13.50	11.00
Harmony Library	16.00	16.00	16.00	15.50	15.50	15.50	14.25	11.50
Council Tree Library	-	-	10.00	11.00	11.00	12.00	13.00	9.00
General Administration	5.25	5.25	5.25	5.25	5.25	5.25	5.25	6.50
Collection Development	4.00	4.00	4.00	4.00	7.00	8.00	8.00	8.50
Systems Administration	6.00	6.00	6.00	6.00	5.00	5.00	5.00	5.00
Answer Center	-	-	-	-	-	2.50	2.50	2.70
Facilities	1.00	1.00	1.00	1.00	1.00	1.00	1.50	2.00
Total FTE's	<u>73.75</u>	<u>73.75</u>	<u>90.25</u>	<u>87.75</u>	<u>88.60</u>	<u>91.25</u>	<u>96.00</u>	<u>96.90</u>

Note - prior to 2012, staff of the Outreach and Answer Center were included in Old Town Library staffing.

Source - Library District

**LIBRARY MATERIALS PURCHASED AND CIRCULATED  
LAST EIGHT YEARS**

<u>Fiscal Year</u>	<u>Number of Volumes owned</u>	<u>Number of AV items owned</u>	<u>Total items owned</u>	<u>Acquisition cost of collections (1)</u>	<u>Net book value of collections</u>	<u>Number of items circulated</u>	Table XIII
							<u>Turn-over rate</u>
2007	340,790	39,795	380,585	\$2,645,851	\$2,645,851	2,199,413	5.64
2008	339,325	44,377	383,702	746,173	2,283,602	2,343,595	6.04
2009	410,211	49,986	460,197	1,809,154	3,334,782	3,042,448	6.58
2010	386,268	54,741	441,009	779,464	3,305,923	3,303,958	7.01
2011	351,661	52,977	404,638	651,148	3,141,143	3,275,627	7.27
2012	349,047	53,306	402,353	680,663	2,989,090	3,208,389	7.36
2013	349,535	52,251	401,786	562,604	2,714,929	3,133,110	7.10
2014	315,187	85,663	400,850	635,661	2,514,404	3,002,725	7.30

Source - Library District

(1) - acquisitions in 2007 include \$2,215,264 transferred from the City of Fort Collins as part of the implementation of the Library District. In 2009, acquisitions included the opening day collection of \$1,100,000 for the Council Tree Library.

**CIRCULATION BY LOCATION  
LAST EIGHT YEARS**

Fiscal year	Old Town	Harmony	Council Tree	Remote	Table XIV	
	Library	Library	Library	Renewals	Emedia	Total
2007	890,518	868,884	-	434,303	5,708	2,199,413
2008	949,831	938,928	-	449,122	5,714	2,343,595
2009	979,021	836,501	640,669	578,031	8,226	3,042,448
2010	947,373	789,376	866,319	682,531	18,359	3,303,958
2011	844,906	816,749	855,844	707,672	50,456	3,275,627
2012	775,408	794,935	814,133	729,527	94,386	3,208,389
2013	877,587	648,186	744,830	720,788	141,719	3,133,110
2014	775,314	642,710	672,284	716,255	326,021	3,132,584

Source - Library District

**SERVICE LOCATION INFORMATION  
DECEMBER 31, 2014**

Table XV

	Address	Square Feet	Number of Full-time Equivalent Employees
<b>Libraries</b>			
Old Town Library	201 Peterson St. Fort Collins, CO 80524	39,400	26.60
Harmony Library	4616 South Shields Dr. Fort Collins, CO 80526	31,100	22.50
Council Tree Library	2733 Council Tree Ave. Fort Collins, CO 80525	16,600	18.40
<b>Administration</b>			
Webster House Adminstration Center	301 East Olive St. Fort Collins, CO 80524	10,550	29.40
Source - Library District			