

**Minutes of the Poudre River Public Library District  
Board of Trustees – Regular Meeting**

**August 10, 2015  
4 p.m.**

Old Town Library  
201 Peterson Street  
Fort Collins, CO

**FOR REFERENCE:**

PRESIDENT:	John Frey	484-4524
VICE PRESIDENT:	Maddy Wawro	221-0306
EXECUTIVE DIRECTOR:	Holly Carroll	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

**BOARD MEMBERS PRESENT:**

Jennifer Birks  
John Frey  
Linda Gabel  
Mike Liggett  
Amanda Quijano  
Becki Schulz  
Maddy Wawro

**OTHERS IN ATTENDANCE:**

Annie Fox, FRCC  
Kim Seter, Legal Counsel  
SeonAh Kendall, City of Fort Collins

**DISTRICT STAFF PRESENT:**

Tova Aragon	Alice Jorgensen
Jeff Barnes	Cynthia Langren
Jean Bosch	Currie Meyer
Holly Carroll	Sarah Scobey
Sylvia Garcia	Rob Stansbury
Carol Gyger	Johanna Ulloa
	Paula Watson-Lakamp

**I. CALL TO ORDER**

President Frey called the meeting to order at 4:03 p.m.

**II. AGENDA REVIEW**

No changes.

**III. POEM READING**

Vice President Wawro read a poem entitled: *Summer Sun* by Robert Louis Stevenson.

**IV. PUBLIC COMMENT**

None.

**V. PRESENTATION: Community Broadband & Senate Bill 152 by SeonAh Kendall**

Executive Director Carroll introduced SeonAh Kendall, Economic Policy and Project Manager with the City of Fort Collins. Highlights of her presentation were:

- Broadband overview
- Explanation of what Next Generation Broadband is and why it's important to the community
- Project goals
- A description of Colorado Senate Bill 152 (SB-152)
- Next steps/timeline

The board thanked Ms. Kendall for the presentation. Executive Director Carroll will continue to keep the board informed of any new developments concerning this issue.

**VI. CONSENT AGENDA**

- a. Consideration and Approval of the minutes of the June 8, 2015 Regular Board meeting
- b. Consideration and Approval of:
  - June 2015 Quarterly Financial Report and
  - July 2015 Financial Report
- c. Consideration and Approval of the July 2015 Legal Status Report

***Trustee Birks moved to approve the items on the consent agenda. There was a second by Trustee Wawro. The motion carried unanimously, 7 – 0.***

**VII. REPORTS**

**a. Director's Report – Carroll**

In addition to her written report, Executive Director Carroll reported the following:

- The Library District has received monies from the Paul Gwyn bequest. The two primary purchases using this gift are the new district van and the automated materials handler (AMH) at Council Tree Library. Additionally, staff is investigating the feasibility and cost of installing security cameras for Old Town Library and Webster House Administration Center with part of the remaining funds.
- The District now owns Webster House one-hundred percent. The closing was on Friday, July 31, 2015.
- The Summer Reading Challenge is over. There were a total of 6,585 participants this year. The online sign-up option was very popular.

**b. Library Trust Update – Gabel**

Trustee Gabel reported that the Library Trust met last week. The board continues to experience a change not only in membership, but in leadership as well. Peggy Reeves is serving as interim President until election time. There are two new members: Peter Contino and Desiree Brubaker.

Colorado Gives Day is coming up.

The Trust is interested in the Library District's new Strategic Plan to see if there is anything they can fundraise for. It was agreed they would request that Executive Director Carroll gather something on STREAM so they can build their endowment. They would like to know what the funds would be used for.

They are currently working on master lists for emails and gift lists in conjunction with the Friends of the Library and putting them together in a format that that can be used effectively. The goal is to get 100 people to give this year (last year it was 49).

Trustee Gabel stated she is unable to attend the next meeting and requested a volunteer to attend in her place.

**c. Friends of the Library Update – Birks**

Trustee Birks reported that:

- There were two used book sales this summer.
- The storage area has become an issue again; they will need to move out of the current space. In order to trim down the quantity of materials to move, they decided to donate some of the books they have to smaller book stores and will then find another suitable storage unit.

**d. Council Tree Remodel Update – Carroll**

In addition to the information contained in the Director's Report, Executive Director Carroll noted the project is on time and on budget. Next month Ms. Meyer will give a tour of Council Tree Library when the board meets there.

**XIII. UNFINISHED BUSINESS**

**a. Strategic Plan (draft) - Carroll**

Executive Director Carroll first commended the strategic plan committee members for their many hours of hard work. She then distributed the addendum to the plan – Target Audiences.

Ms. Carroll reviewed the four goals and strategies of the draft plan. Committee member Jean Bosch explained the targeted audiences.

Trustee Quijano inquired about the initial survey results that indicated the collection is a priority to our customers; she doesn't feel the draft plan addresses that adequately. Trustee Gabel, who was a member of the committee, responded to Trustee Quijano's concern. She indicated that the group did a lot of reading of research which didn't talk about collections as much as it did digital needs. The trends don't reflect that it is desirable to have more books in the library.

Trustee Liggett expressed concern that seniors aren't mentioned as an audience in the draft plan. He also noted a typo in #2. Trustee Liggett also commented that he was pleased to see activities in the plan. It makes it exciting to read.

Trustee Gabel expressed thanks for working on the committee. She feels the draft focuses on maintaining core services to all constituents.

Ms. Carroll asked that board members contact her with any feedback they may have about the draft plan.

President Frey thanked everyone. He requested that further comments be sent to Ms. Carroll and she will take them back to the committee. The group will refine it and present a revised draft for approval by the board next month.

## IX. NEW BUSINESS

### a. **Amendments to 2015 PRPLD General Fund and Capital Projects Fund Budgets – *Carroll & Barnes***

Mr. Barnes briefly reviewed the 2015 PRPLD General Fund and Capital Fund Budget amendments with the board. There were no questions or discussion.

***Trustee Gabel moved to accept the resolution to amend the 2015 PRPLD General Fund and Capital Projects Fund Budgets as proposed. There was a second by Trustee Birks. The motion carried unanimously, 7 – 0.***

## X. INFORMATION AND ANNOUNCEMENTS

### John Frey

Announced that the budget work session for the board will be on September 28 at 4 p.m. Ms. Langren will find an available room and reserve it.

### Linda Gabel

Noted that staff member Sylvia Garcia was at Senior Law Day and did a super job representing us.

### Becki Schulz

Shared that her kids attended several awesome programs. The only problem was that due to the popularity of the programs, it was harder to get signed up for them.

**XI. ADJOURNMENT**

***Trustee Birks moved to adjourn the meeting at 5:17 p.m. Trustee Schulz seconded the motion. It carried unanimously, 7– 0.***

Respectfully submitted,

*Linda Gabel*

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Linda Gabel, Secretary

Cynthia Langren, Recording Secretary