

**POUDRE RIVER PUBLIC LIBRARY DISTRICT  
RECORD OF PROCEEDINGS**

STATE OF COLORADO  
COUNTY OF LARIMER

The Board of Trustees of the Poudre River Public Library District, Larimer County, Colorado held a regular meeting at the Old Town Library, 201 Peterson Street, Fort Collins, Colorado on Monday, November 14, 2016, at the hour of 4:00 p.m.

The following members of the Board of Trustees were present:

President: Linda Gabel  
Vice President: Amanda Quijano  
Secretary/Treasurer: Jennifer Birks  
Trustee: John Frey  
Trustee: Joe Wise  
Trustee: Becki Schulz  
Trustee: Fred Colby

Also present: Kim J. Seter, Seter & Vander Wall, P.C.; David Slivken, Library Director; Ken Draves, Library Deputy Director; Jeff Barnes, District Finance Officer.

Counsel reported, that prior to the meeting, the Trustees were notified of the date, time and place of the meeting and the purpose for which it was called. She further reported that this meeting is a regular meeting of the Board of Trustees of the District and that a Notice of Meeting has been posted at two places within the boundaries of the District and at the office of the County Clerk of Larimer County in Fort Collins, Colorado, and to the best of her knowledge, remains posted to the date of this meeting. A copy of the Notice of Regular Meeting and a copy of the published Notice as to Amended 2016 and Proposed 2017 Budgets are incorporated into these proceedings.

NOTICE OF REGULAR MEETING  
AND  
NOTICE AS TO AMENDED 2016 AND PROPOSED 2017 BUDGETS

DRAFT

**NOTICE AS TO AMENDED 2016 BUDGET AND PROPOSED 2017 BUDGETS**

NOTICE IS HEREBY GIVEN that a proposed 2017 budget and, if necessary, an amended 2016 budget have been submitted to the **POUDRE RIVER PUBLIC LIBRARY DISTRICT** for the fiscal year 2017. Copies of such proposed 2017 budget and, if necessary, amended 2016 budget have been filed in the Old Town Library, Ben Delatour Room, 201 Peterson Street, Fort Collins, Colorado, where same is open for public inspection. Such proposed 2017 budget and, if necessary, amended 2016 budget will be considered at the next meeting of the Poudre River Public Library District to be held at 4:00 P.M. on Monday, November 14, 2016. The meeting will be held at the Old Town Library, 201 Peterson Street, Fort Collins, Colorado. Any interested elector within the Poudre River Public Library District may inspect the proposed 2017 budget and, if necessary, the amended 2016 budget and file or register any objections at any time prior to the final adoption of the proposed 2017 budget and, if necessary, the amended 2016 budget.

BY ORDER OF THE BOARD OF TRUSTEES:  
POUDRE RIVER PUBLIC LIBRARY DISTRICT

By: /s/ SETER & VANDER WALL, P.C.  
Attorneys for the District

Publish in: The Fort Collins Coloradoan  
Publish on: Monday, November 7, 2016

ATTACH REGULAR MEETING NOTICE

DRAFT

Trustee \_\_\_\_\_ introduced and moved the adoption of the following Resolution:

**Poudre River Public Library District  
Board of Trustees Resolution 2016-\_\_\_\_\_**

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET, LEVYING PROPERTY TAXES FOR COLLECTION IN THE YEAR 2017 TO HELP DEFRAY THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE POUFRE RIVER PUBLIC LIBRARY DISTRICT, LARIMER COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2017, AND ENDING ON THE LAST DAY OF DECEMBER, 2017.

WHEREAS, the Board of Trustees of the Poudre River Public Library District has authorized its budget officer to prepare and submit a proposed budget at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board of Trustees of the District for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, the proposed budget was open for inspection by the public at a designated place, a public hearing was held on Monday, November 14, 2016 and interested electors were given the opportunity to file or register any objections to the proposed budget; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available at this time to the Board regarding the effects of Article X, Section 20 of the Colorado Constitution; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE POUFRE RIVER PUBLIC LIBRARY DISTRICT OF LARIMER COUNTY, COLORADO:

Section 1. Summary of 2017 Revenues and 2017 Expenditures. The estimated revenues and expenditures for each fund for fiscal year 2017, as more specifically set forth in the budget attached hereto are accepted and approved.

Section 2. Adoption of Budget. The budget as submitted, amended and attached hereto and incorporated herein is approved and adopted as the budget of the Poudre River Public Library District for fiscal year 2017.

Section 3. Levy of General Property Taxes. The foregoing budget indicates that the amount of money necessary to balance the budget for the General Fund for operating expenses from property tax revenue is \$\_\_\_\_\_. For the purposes of meeting all general operating expenses of the District during the 2017 budget year, the voters have approved a tax levy of \_\_\_\_\_ mills upon each dollar of the total valuation for assessment within the District for the year 2016.

Section 4. Certification to County Commissioners. The Secretary of the District, or its designee, is hereby authorized and directed to certify to the County Commissioners of Larimer County the mill levy for the District hereinabove determined and set forth on the Certification of Tax Levies for Non-School Governments attached hereto.

Section 5. Appropriations. The amounts set forth as expenditures and balances remaining, as specifically allocated in the budget are hereby appropriated from the revenue to each fund for the purposes stated and no other.

Section 6. Budget Certification. The budget shall be certified by the Secretary of the District, and made a part of the public records of the Poudre River Public Library District.

The foregoing Resolution was seconded by Trustee \_\_\_\_\_.

RESOLUTION APPROVED AND ADOPTED THIS 14<sup>TH</sup> DAY OF NOVEMBER, 2016.

Poudre River Public Library District  
2017 Budget Resolution  
Signature Page

POUDRE RIVER PUBLIC LIBRARY DISTRICT

By: \_\_\_\_\_  
President

ATTEST:

By: \_\_\_\_\_  
Secretary

STATE OF COLORADO  
COUNTY OF LARIMER  
POUDRE RIVER PUBLIC LIBRARY DISTRICT

I, \_\_\_\_\_, hereby certify that I am a Trustee and the duly elected and qualified Secretary of the Poudre River Public Library District, and that the foregoing constitute a true and correct copy of the record of proceedings of the Board of Trustees of said District, adopted at a meeting of the Board of Trustees of the Poudre River Public Library District held on November 14, 2016, at Larimer County, Colorado, as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2017; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the District this 14th day of November, 2016.

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Secretary



ACKNOWLEDGEMENT OF NOTICE AND  
APPROVAL OF RECORD OF PROCEEDINGS

We, the undersigned members of the Board of Trustees of the Poudre River Public Library District, Larimer County, Colorado, do hereby acknowledge receipt of proper notice of the meeting of the Board held Monday, November 14, 2016, at 4:00 p.m., at the Main Branch Library, 201 Peterson Street, Fort Collins, Colorado, informing of the date, time and place of the meeting and the purpose for which it was called, and we do hereby approve said record of proceedings and the actions taken by the Board as stated therein.

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**EXHIBIT A**

**BUDGET DOCUMENT  
AND  
BUDGET MESSAGE**

DRAFT