

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular Meeting**

**February 12, 2018
4 p.m.**

Old Town Library
201 Peterson Street
Fort Collins, CO

PRESIDENT:	Amanda Quijano	818-0687
VICE PRESIDENT:	Fred Colby	282-9375
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Valerie Arnold
Fred Colby, Vice President
John Frey
Amanda Quijano, President
Matt Schild
Becki Schulz
Joe Wise, Secretary-Treasurer

BOARD MEMBERS ABSENT:

DISTRICT STAFF PRESENT:

Tova Aragon
Jeff Barnes
Holly Bucks
Kim Doran
Ken Draves
Mark Huber
Cynthia Langren
Eileen McCluskey
Currie Meyer
Rob Stansbury
Sabrina Stromnes

OTHERS IN ATTENDANCE:

Kim Seter, Legal Counsel

I. CALL TO ORDER

President Quijano called the meeting to order at 4:03 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes.

III. PUBLIC COMMENT

None

IV. CONSENT AGENDA

Consideration and approval of:

- January 8, 2018 Regular Meeting Minutes
Motion by Trustee Frey to approve the consent agenda as presented. There was a second by Vice President Colby. The motion carried unanimously, 7 - 0.

V. REPORTS

a. Director's Report – Draves

Mr. Draves briefly spoke about each item in Mr. Slivken's written report which was accepted as presented.

b. Financial Report (January 2018) – Barnes

Mr. Barnes highlighted several items from the written report which was accepted as presented.

c. Legal Status Report – Seter

Mr. Seter had nothing to add to the written report.

d. Non-Profit Resources Presentation – Scobey

Non-Profit Librarian Sarah Scobey gave a presentation about the services she provides to nonprofits. She talked about the many communication tools she uses including the FoCo Nonprofit Networking Group, a Facebook presence, and eNewsletters. She described the services she provides to nonprofits including personal appointments to meet with her and also the programs for the public that are well attended. She demonstrated where to start on the district's webpage and shared the many resources we make available to customers including the Grant Opportunities Advancing Larimer (GOAL) and the Colorado Grants Guide. The board thanked Ms. Scobey for the informative presentation.

VI. UNFINISHED BUSINESS

a. Policy Manual Update – Mission Statement

President Quijano noted that since the board adopted a new mission statement last month, section 1.2 needs to be updated to reflect the new statement, remove the vision statement, and retain the values.

There was a motion by Vice President Colby to revise section 1.2 to reflect the new mission statement, current values, and removal of the vision statement. There was a second by Trustee Frey. The motion carried unanimously, 7 – 0.

VII. NEW BUSINESS

None

VIII. ANNOUNCEMENTS

a. Poudre River Friends of the Library (FOL) Update - Wise

Secretary-Treasurer Wise reported that there was a snafu at the end of the year. The Friends paid a bill that Mr. Barnes sent not once, but twice. Mr. Barnes will issue a check to the Friends to reimburse the overpayment.

b. Poudre River Library Trust Update – Colby

No report.

c. President Quijano passed around a thank-you note from Linda Gabel to the board. She is very appreciative of the monthly flowers the board arranged for her to receive as a going-away gift.

IX. EXECUTIVE SESSION

Trustee Wise moved to enter into the executive session. An executive session of the Board of Trustees of the Poudre River Public Library District convened at 4:45 p.m. on February 12, 2018 for the sole purpose of discussing personnel matters concerning Executive Director, David Slivken, as authorized by 24-6-402(4) (e), C.R.S. The Board did not engage in substantive discussion on any matter not enumerated in Section 24-6-402(4), C.R.S. The Board did not adopt any policy, position, resolution, rule, regulation or take any formal action.

Trustee Colby moved to enter back into the regular meeting at 5:25 p.m.

X. ADJOURNMENT

Since there was no other business before the board, the meeting adjourned at 5:25 p.m.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Joe Wise
Secretary-Treasurer