

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular Meeting**

**April 9, 2018
4 p.m.**

Old Town Library
201 Peterson Street
Fort Collins, CO

PRESIDENT:	Amanda Quijano	818-0687
VICE PRESIDENT:	Becki Schulz	556-9499
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Valerie Arnold
Fred Colby
Amanda Quijano
Matt Schild
Becki Schulz

BOARD MEMBERS ABSENT:

John Frey (excused)
Joe Wise (excused)

DISTRICT STAFF PRESENT:

Tova Aragon	Alice Jorgensen
Jeff Barnes	Cynthia Langren
Holly Bucks	Eileen McCluskey
Ken Draves	Currie Meyer
Sylvia Garcia	David Slivken
Mark Huber	Rob Stansbury
Angela James	Sabrina Stromnes
	Paula Watson-Lakamp

OTHERS IN ATTENDANCE:

Cam Richards, Legal Counsel
Annie Fox, FRCC
Max Moss, President HF2M

I. CALL TO ORDER

President Quijano called the meeting to order at 4:06 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes.

III. PUBLIC COMMENT

None

IV. CONSENT AGENDA

- Consideration and approval of March 19, 2018, Annual Meeting Minutes

There was a motion by Trustee Arnold to approve the consent agenda as presented. There was a second by Trustee Colby. The motion carried unanimously, 5 - 0.

There was a motion by Vice President Schulz to approve the minutes as presented. The Motion was seconded and carried unanimously, 5 – 0.

V. REPORTS

a. Director's Report – *Slivken*

In addition to the written report, Executive Director Slivken reported on:

- The next visiting author will be Dan Abrams on June 19 at the Hilton
- The District will be rolling out a mandatory online workplace harassment training to all staff starting in May.
- Midtown's Open House is tomorrow, April 10.
- Outreach and Homebound will soon be moving into the space that Collections vacated at Webster House.
- A cart of new public laptops will be available soon here at Old Town Library.

b. Financial Report – *Barnes*

Mr. Barnes asked if there were any questions about the written report. There were none.

There was a motion by Trustee Schild to accept the financial report as presented. The motion was seconded by Trustee Colby. It carried unanimously, 5 – 0.

c. Legal Status Report – *Richards*

Mr. Richards noted that with regard to the Executive Director Evaluation Process document, Trustee Colby is under the impression that even though the content was approved last month, it still needs to be voted on and approved by the board as a new policy per Mr. Seter. Mr. Richards has a different view so he will confer with Mr. Seter. If necessary, Mr. Richards will bring it back to the board.

d. Montava Presentation – *Max Moss*

Mr. Moss, President of HF2M Colorado, shared his vision for the nearly 1,000 acres of land to the west of Anheuser-Busch in the city's Mountain Vista area. The undeveloped land provides a blank canvas for the Montava project that will include housing, commercial, industrial, and retail space along with a city park and a library. Montava's master plan will likely incorporate agri-urban development that includes elements such as working farms and community gardens, multifamily and single-

family housing, and a community commercial center. Plans are in their infancy and could take 30 years to develop. There are challenges such as no water rights and it would need to fit into the city's transportation master plan.

VI. UNFINISHED BUSINESS

a. Background Check for Volunteers – *Slivken*

Executive Director Slivken provided data to the board via a PowerPoint presentation. He shared the number of volunteer hours, number of background checks, the cost per check, and how many applicants paid the entire fee as a donation. He also shared data from the 2016 report to the board from then Volunteer Coordinator Serena Robb. In conclusion, he outlined his recommendation which is two-part: 1) waive the fee for background checks; and 2) Provide space on the volunteer application form for applicants to pay the entire fee as a donation.

Mr. Richards recommended that the board consider this the first reading and to vote on it next month as a second reading and approval when the full board is present.

b. In-House Security Follow-up - *Slivken*

Executive Director Slivken talked about the meeting he had with the City Manager at Old Town Library that was also included in the Director's Report. He has reached out to libraries from the benchmark cities that the City of Fort Collins uses to learn what best practices are working in their communities as it relates to vulnerable populations, resources available, and library security. He is currently compiling the responses. He noted that everyone that he contacted expressed interest in knowing what he finds out so he will share the information once it is final.

He then referred to the copy of the email from Steve Wasiecko, Operations Manager at the City of Aurora's Department of Library and Cultural Services in the meeting packet. He said that was simply included as an information item as promised at the last board meeting.

VII. NEW BUSINESS

a. Master Plan RFP Update – *Slivken*

Mr. Slivken reported that two proposals were submitted. Of the two, one company was rated higher. The plan is to conduct a Skype interview as a next step. This particular firm has completed two master plans for libraries in Colorado. One was Pikes Peak and the other is Jeffco. More information and hopefully a request for board approval will occur at the next meeting.

XIII. ANNOUNCEMENTS

a. Poudre River Library Trust Update – *Colby*

Trustee Colby reported that the Trust is looking forward to the master plan process to get underway, so they have something solid to raise money for.

IX. ADJOURNMENT

Since there was no other business before the board, the meeting adjourned at 5:08 p.m.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Matt Schild
Secretary-Treasurer