

2017 Comprehensive Annual Financial Report



**POUDRE RIVER
PUBLIC LIBRARY**
DISTRICT

**CONNECT
TO CURIOSITY**



FOR THE YEAR ENDED DECEMBER 31, 2017
Fort Collins, Colorado

Finance Office
301 East Olive Street, Fort Collins, Colorado



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

POUDRE RIVER PUBLIC LIBRARY DISTRICT

Webster House Administration Center
301 East Olive Street
Fort Collins, Colorado 80524

COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2017

Board of Trustees

(As of December 31, 2017)

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Fred Colby, *Secretary/Treasurer*

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Becki Schulz

Joe Wise

Executive Director

David Slivken

Prepared by
Jeffrey A. Barnes, CPA
Finance Officer

POUDRE RIVER PUBLIC LIBRARY DISTRICT

Comprehensive Annual Financial Report
For the Year Ended December 31, 2017

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POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

INTRODUCTORY SECTION



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

OLD TOWN LIBRARY 201 Peterson Street • Fort Collins, CO 80524

HARMONY LIBRARY 4616 S. Shields Street • Fort Collins, CO 80526

COUNCIL TREE LIBRARY 2733 Council Tree Ave. • Fort Collins, CO 80525

WEBSTER HOUSE ADMINISTRATION CENTER 301 E. Olive Street • Fort Collins, CO 80524



**POUDRE RIVER
PUBLIC LIBRARY**
DISTRICT

June 8, 2018

Members of the Board of Trustees
Poudre River Public Library District
301 East Olive Street
Fort Collins, Colorado 80524

Dear Trustees:

I am pleased to submit to you the Comprehensive Annual Financial Report (CAFR) of the Poudre River Public Library District (the District) for the year ended December 31, 2017.

A CAFR is an expanded annual financial report prepared in accordance with guidelines of the Government Finance Officers Association of the United States and Canada (GFOA). The required components of a CAFR include all of the financial statement data as historically reported, as well as a Management Discussion and Analysis Section, a Statistical Section which includes fifteen tables of information on financial trends, revenue capacity, debt capacity, demographic and economic information, operating information, and more expanded information in the letter of transmittal.

The GFOA administers an award program for governments that prepare CAFRs in compliance with its guidelines. When successful, the submitted government is awarded a Certificate of Achievement for Excellence in Financial Reporting. The District received this award for the 2016 CAFR and intends to submit the 2017 CAFR for recognition by the GFOA.

Thank you for your review of this report and for your stewardship of the District's fiscal activities.

Respectfully submitted,

David Slivken
Executive Director

970.221.6740
www.PoudreLibraries.org



June 8, 2018

To the Board of Trustees and the Citizens of the Poudre River Public Library District:

State law requires local governments publish audited financial statements within seven months of the close of each fiscal year end. This report is published to fulfill that requirement for the fiscal year ended December 31, 2017.

Management assumes full responsibility for the completeness and reliability of the information contained in the report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of material misstatements.

The certified public accounting firm of RSM US LLP has issued an unmodified (“clean”) opinion on the Poudre River Public Library District’s financial statements for the year ended December 31, 2017. The independent auditor’s report is located at the front of the financial section of this report.

Management’s discussion and analysis (MD&A) immediately follows the independent auditor’s report and provides a narrative introduction, overview, and analysis of the basic financial statements. MD&A complement this letter of transmittal and should be read in conjunction with it.

Profile of the Government

Established in 2006 by voter approval in compliance with state statute CRS 24-90-110, the District is an independent political subdivision of the State of Colorado. The District is governed by a seven-member board of trustees which are jointly appointed by the Fort Collins City Council and Larimer County Board of County Commissioners. Trustees serve four year terms and are limited to two consecutive terms. The District is primarily supported by a 3-mill property tax. Library patrons are provided a wide range of library services including books, CDs, DVDs and other materials for business and pleasure, programming services for all ages, literacy services and meeting room availability.

The Poudre River Public Library District serves more than 207,900 people across 1,800 square miles in northern Larimer County, Colorado. Anchored by three libraries in Fort Collins, the District is dedicated to matching diverse District patrons’ needs, interests and priorities with exceptional opportunities for learning, intellectual stimulation and personal enjoyment.

The District’s operating divisions include Administration (the Executive Director’s office, Human Resources, Finance and Communications); operations, public services and circulation of each library; Collection Services, Collection Development, Outreach, Programming, Answer Center, Systems Administration, Interlibrary Loan and Facilities.

The Board of Trustees is required to adopt a final budget no later than December 15th of each fiscal year. The annual budget serves as a foundation of the Poudre River Public Library District’s financial planning and control. The budget is prepared by fund and department. The Executive Director is specifically authorized to make budget transfers between operating accounts within a fund. Any transfer of budgeted funds to or from a specifically approved capital project, and any change in the total budget for each fund require approval of the Board of Trustees.

970.221.6740
www.PoudreLibraries.org

Major Initiatives

A modernization of the elevator at Old Town Library, which began in 2016, was completed in 2017. Also, security cameras were added in Old Town Library.

In 2017, a major weeding project to reduce the collection of physical materials was undertaken. Due to the decrease in circulation of the physical collection, the shelves had become over-crowded. Current resources allowed for a weeding flow of one item in and one item out. This was not meeting the demand for weeding and so additional resources were added to the weeding activity.

The project included additional:

- Staff time by the Circulation and Collections Department in order to increase the numbers of items weeded.
- Courier routes to move the materials to the Friends of the Library sorting area at Webster House.
- Recycling bins and pickups by recycling vendors.

The goal was to have shelves two thirds to three-quarters full. This allows space for the ebb and flow of materials cutting down on the number of items that need to be redistributed between buildings. It creates more display space and easier browsing. The project gave staff the opportunity to evaluate space allocations and reallocate space to collections with more circulation.

In May 2015 the Board of Trustees adopted a new Strategic Plan. The first year for implementation of the new plan was 2016 and began the process of aligning the District's resources to meet the Plan's objectives. This plan, for years 2016 through 2018, identified three target audiences on which to focus effective program development, collection growth, modified services and facility usage to highlight a "continuous learning" brand for the Library District. The target audiences are birth-third grade for school readiness, tweens and teens, nonprofits, job seekers and the business community. The complete strategic plan is available on the District's website.

For the fifth year, the Library District was recognized as a ClimateWise Platinum Partner. ClimateWise is a City of Fort Collins program designed to assist local businesses reduce their greenhouse gas impact. Platinum is the highest partner level and requires the achievement of set goals to reduce the business' greenhouse gas impacts, educational/informative meeting attendance and employee challenges.

Local Economy

The Library District encompasses northern Larimer County, the same boundaries as Poudre School District. Ninety-one percent of the Library District's population resides in Fort Collins. The remaining population resides in Timnath and the unincorporated rural and mountain communities of LaPorte/Bellvue, Waverly, Livermore, Lower Rist Canyon, Stove Prairie, Poudre Park, Upper Poudre Canyon, and Virginia Dale.

The Library District area is consistently ranked as a top area to raise a family, attend college, grow a business, live a healthy lifestyle, and retire. Fort Collins has been ranked at 9th best place for Millennials, 2nd best city for small business owners, and 4th for Bloomberg's Brain Concentration Index (behind Boulder, San Jose and San Francisco, CA). Northern Larimer County's per capita personal income was \$32,658 in 2017, with the median household income at \$56,585.

Industry

Innovation, education, and opportunity define northern Larimer County. The region emphasizes technological innovation and entrepreneurship while maintaining a diverse and educated population. The area is home to a varied set of industries and companies from burgeoning startups supported by the area's tech incubator, Innosphere, to global leaders in food and agriculture, energy and advanced manufacturing. Target industries include bioscience, software, hardware, clean energy and water innovation. The companies that result from these targets contribute ideas, inventions, and products that positively affect the local economy. Key technology and innovation manufacturers including the world headquarters for Woodward, Inc., top brewer Anheuser-Busch, top craft breweries New Belgium Brewing Company and Odell Brewing Company. Other global manufacturers include Hewlett-Packard Enterprise, Inc., Otter Products, and Tolmar, a leading pharmaceutical company.

The Uniquely Fort Collins target cluster is made up of companies that are unique, independent, and contribute to Fort Collins high quality of life. These include creative industries such as Folsom Creatives and Food Corridor, growing craft brewers such as Horse and Dragon and Intersect Brewery (among 15 others); arts businesses such as Art Lab and Downtown Artery, and tourism, food, and hospitality businesses.

Colorado State University, the Library District's largest employer, is one of the country's leading research universities with strong emphasis on energy management and renewables, agricultural technology, cancer in animals, infectious diseases and atmospheric science.

Housing

With the median home prices at \$371,920 (2017) and the median household income at \$56,585, the area is consistently ranked in the top 100 best places to live. Home prices are predicted to increase 5% to 7% in 2018. According to the Fort Collins Board of Realtors, 7,167 homes were sold in Larimer County from January through November 2017, an increase of 9.4% over 2016.

According to the quarterly Colorado Multifamily Housing Vacancy and Rental Survey conducted by the University of Denver for the state's Division of Housing, median rent for studio apartments in Fort Collins was \$965 in the third quarter of 2016; for two-bed, two bath-units, it was \$1,454.

Jobs

According to the Colorado Department of Labor and Employment, the leading industries in northern Larimer County are manufacturing, health care, agriculture, and food services. A well-educated workforce and diverse employment base make the area premium for business and industry. The local workforce is highly educated with 47% of residents holding bachelor degrees or higher. The unemployment rate is one of the lowest in the country at 3.3%.

More than 23% of the jobs in northern Larimer County are in local, state, or federal government, which includes a broad range of public institutions such as local schools, public universities, and hospitals. The highest wages are in manufacturing (breweries, milk, and malting) and professional, scientific, and technical services (research & development, computer programming, consulting and management).

Jobs and people will continue to move to the area over the next decade. Businesses are improving their recruiting efforts and supporting their workforce to avoid costly turnover. Many are investing in leadership training and improving their communications. The Larimer County Workforce Center, CSU, Front Range Community College and Fort Collins Area Chamber of Commerce are teaming up on Talent 2.0, a collaborative effort to attract, train and retain a qualified workforce, including expanding apprenticeships and internships.

NoCoNet, a group formed for high-tech workers during the recession, is seeing resurgence in membership,

averaging between two and three new people a week, many from out of state. However, some are getting contract work for a few months at a time, while others, who were once programmers or engineers, have joined the gig economy driving for Lyft, Uber or the airport shuttle.

According to the latest economic review (Colorado Business Outlook 2018), there are not many weaknesses in the northern Larimer County region. The county's low unemployment rate, solid job and population gains, improving wages and robust housing market indicate a healthy economic outlook.

Long-term Financial Planning

Implementing the Strategic Plan mentioned above impacts the allocation of financial resources as the Library District addresses the needs of the target audiences while continuing to meet the needs of all of our library patrons.

In 2013, management developed a long-term Capital Replacement Plan. The purpose of this plan was to identify major capital replacement and major repair needs of the District. It is anticipated funding for this plan will be provided by annual transfers from the District's General Fund to the Capital Projects Fund.

The District also has a Facilities Master Plan that was adopted in 2009. With the last year of the Strategic Plan being 2018, management and the Board of Trustees are in the process of hiring a consultant to develop a new Master Plan which will encompass both the operational items of a strategic plan and the facility needs of a Facilities Master Plan.

Relevant Financial Policies

The Board of Trustees has adopted policies on working capital and Capital Projects Fund transfers. A Working Capital/Operating Reserve has been established equal to 20% of budgeted revenue. This reserve will be maintained in the General Fund to provide for the cash flow needs of the District. The Capital Reserve policy requires \$250,000 be transferred from the General Fund to the Capital Projects Fund to fund the Capital Replacement Plan and to accumulate funds for major repair or replacement of District facilities and/or equipment.

The Colorado Constitution places limits on the amount of revenue growth the state and local governments can retain. The approved ballot issue which authorized the formation of the District exempted the District from this constraint. However, the District is subject to other requirements included in the state constitution. These include the requirement to maintain an emergency reserve equal to 3% of annual spending and the requirement for elections to approve any tax increase.

Awards and Acknowledgements

Certificate of Achievement for Excellence in Financial Reporting. The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Poudre River Public Library District for its comprehensive annual financial report (CAFR) for the year ended December 31, 2016. In order to earn a Certificate of Achievement, a governmental unit must publish an easily readable and efficiently organized comprehensive annual report. This report must satisfy both applicable legal requirements and accounting principles generally accepted in the United States of America. A reproduction of the Certificate of Achievement is included at the end of this introductory section of the comprehensive annual financial report. A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the requirements of the Certificate of Achievement Program and we will submit it to the GFOA to determine its eligibility for another Certificate.

I would like to thank Laura Carter and Anne Macdonald of the Library District for their assistance in the preparation of this report and Ivana Ross for her accurate and efficient contribution to the operation of the Finance Office throughout the year. I also thank the members of the Board of Trustees for their leadership and support. The Library District contracts with the City of Fort Collins for support services including accounting and treasury management. I express my appreciation to the members of the City's Finance office for their ongoing service. Finally, I would like to thank the professionals at RSM US LLP, our external auditing firm.

Respectfully submitted,

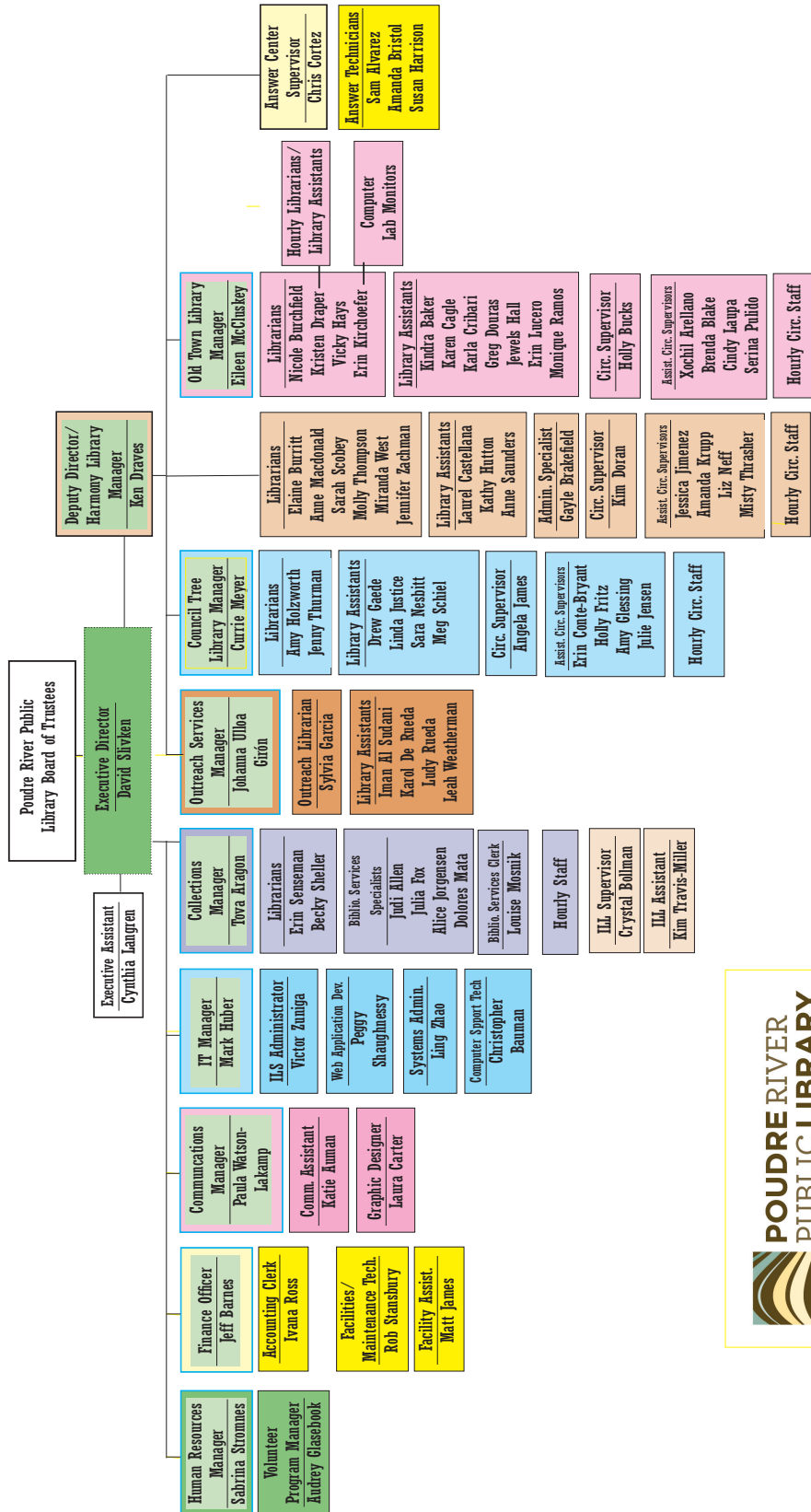
Jeffrey A. Barnes, CPA
Finance Officer





POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

POUDRE RIVER PUBLIC LIBRARY DISTRICT ORGANIZATION CHART



Organization

May 2018

**Poudre River Public Library District
Library Leadership Team**

David Slivken..... Executive Director
Kenneth Draves..... Deputy Director
Tova Aragon..... Collections Manager
Jeffrey Barnes Finance Officer
Mark Huber Information Technology Manger
Eileen McCluskey Old Town Library Manager
Currie Meyer..... Council Tree Library Manager
Sabrina Stromnes Human Resources Manager
Johanna Ulloa Outreach Services Manager
Paula Watson-Lakamp..... Communications Manager
Cynthia Langren Administrative Assistant



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Poudre River Public Library District
Colorado**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2016

Christopher P. Morill

Executive Director/CEO



FINANCIAL SECTION

Insert Auditors Report – pages 1-2



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

Poudre River Public Library District (the District) offers the readers of the District's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended December 31, 2017. In addition to this overview and analysis based on currently known facts, decisions and conditions, the District would encourage readers to consider the information presented in the District's financial statements, which begin on page 9 of this report.

Financial Highlights

The assets of the District exceeded its liabilities and deferred inflows of resources at the end of the fiscal year ended December 31, 2017 by \$26,259,507 (net position). Of the net position balance, \$6,187,120 is unrestricted and is available to meet the District's ongoing obligations in accordance with the District's fund designations and fiscal policies.

The District's net position decreased by \$134,063 in 2017.

The General Fund, the District's primary operating fund, reported a fund balance decrease of \$1,689,782 on a current financial resource basis. The General Fund had an ending fund balance of \$4,256,773.

The Capital Projects Fund reported a fund balance increase of \$2,127,557 in 2017. The Capital Projects Fund had an ending fund balance of \$2,796,839.

The primary reason for the large General Fund decrease and Capital Projects Fund increase was an interfund transfer of \$2,000,000 to the Capital Projects Fund for future facilities expansion.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of the following three components:

- 1) Government-wide Financial Statements,
- 2) Fund Financial Statements, and
- 3) Notes to the Financial Statements.

Government-Wide Financial Statements. The government-wide statements are designed to provide readers with a broad overview of the District's finances using the accrual basis of accounting; the basis of accounting used by most private-sector businesses.

The statement of net position presents information on all of the District's assets, liabilities and deferred inflows of resources. The difference between assets, liabilities and deferred inflows of resources is reported as net position. Over time, increases and decreases in net position may provide an indication of whether the District's financial position is improving or deteriorating.

The statement of activities presents information reflecting how the District's net position has changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., earned but unused vacation leave).

The government-wide financial statements can be found on pages 9 and 10 of this report.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District accounts for all of its activities in two Governmental Funds: the General Fund and a Capital Projects Fund.

Governmental funds. Governmental funds are used to report those same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide statements, the fund financial statements are prepared on the modified accrual basis. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available, and expenditures are recognized when the related fund liability is incurred, with the exception of long-term debt and similar long-term items which are recorded when due. Therefore, the focus of the governmental fund financial statements is on near-term inflows and outflows of spendable resources as well as on the balance of spendable resources available at the end of the fiscal year.

Since the focus of the governmental funds is on near-term resources, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. To facilitate this comparison, reconciliations are provided for both the governmental fund balance sheet and the governmental statement of revenues, expenditures and changes in fund balances.

The District adopts an annual appropriated budget for its governmental funds. Budgetary comparison statements have been provided for the District's two funds – the General Fund and the Capital Projects Fund - to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 9-11 of this report.

Notes to the financial statements. The notes to the financial statements are considered an integral part of the basic financial statements since they provide additional information needed to gain a full understanding of the data provided in both the government-wide and fund financial statements. The notes to the financial statements can be found beginning on page 12 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. As of December 31, 2017, assets exceeded liabilities and deferred inflows of resources by \$26,259,507.

STATEMENT OF NET POSITION

The following table reflects the condensed Statement of Net Position
as of December 31, 2017 compared with 2016

	2017	2016
Current and other assets	\$ 17,098,707	\$ 16,028,455
Capital assets	19,434,854	20,003,033
Total assets	36,533,561	36,031,488
 Total liabilities	 673,627	 912,265
 Deferred inflows of resources	 9,600,427	 8,725,653
 Net Position:		
Invested in capital assets	19,434,854	20,003,033
Restricted	350,097	637,533
Unrestricted	6,703,515	5,753,004
Total net position	\$ 26,259,507	\$ 26,393,570

For more detailed information, see the Statement of Net Position found on page 9 of this report.

The investment in capital assets (e.g., land, library buildings, the collection of library materials and equipment) is the largest portion of the District's net position and represents 74% of the District's net position. The District uses these capital assets to provide library services to citizens; consequently, these assets are not available for future spending.

The District's unrestricted net position represents 24% of total net position. The District has committed \$4,875,462 of this balance for capital improvements (\$2,756,462) and for the maintenance of adequate operating reserves (\$2,119,000).

An additional portion of the District's net position (2%) represents resources that are subject to external restrictions on how they may be used.

The District's total net position decreased by \$134,063 during the current fiscal year. This decrease was due to a decrease in capital assets. Financial assets had an increase in value for the year.

CHANGES IN NET POSITION

The following table reflects a condensed summary of activities and changes in net position.

Statement of Activities & Changes in Net Position Years Ended December 31, 2017 and 2016

	2017	2016
Revenues:		
Program revenues:		
Charges for services	\$ 179,859	\$ 188,905
Operating grants & contributions	205,407	176,598
Capital grants and contributions	37,779	13,549
General revenues:		
Property and specific ownership taxes	9,542,783	9,071,619
Investment earnings	109,186	33,066
Total Revenues	10,075,014	9,483,737
Expenses:		
Library Services	7,218,382	7,026,727
Administration	1,693,926	1,614,644
Depreciation	1,296,769	1,405,339
Total expenses	10,209,077	10,046,710
Change in net position	(134,063)	(562,973)
Net position - beginning	26,393,570	26,956,543
Net position - ending	\$ 26,259,507	\$ 26,393,570

For more detailed information see the Statement of Activities on page 10 of this report.

Financial Analysis of the District's Governmental Funds

As noted previously, the District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental Funds. The focus of the District's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the District's governmental funds reported an ending fund balance of \$7,053,612. This was an increase of \$437,775. \$1,828,053 (26%) of the ending balance constitutes unassigned fund balance, which is available for spending at the government's discretion. The Board of Trustees has committed \$2,119,000 of the unrestricted fund balance as an operating /working capital reserve and \$2,756,462 as reserves for capital improvements and facilities expansion. The remainder of the fund balance, \$350,097 (5%) is restricted to indicate that it is not available for new spending because it must only be spent for externally imposed specific purposes.

Budgetary Highlights

Governmental Funds

General Fund. Actual expenditures of \$9,488,361 were below the total budgeted expenditures by \$317,939. All of the District's operating segments were under the final budget. During the year, additional funds for Collections Development were allocating from other budget segments to purchase more electronic media than was anticipated at the time the budget was adopted in order to meet patron demand. The Programming budget also had additional funds allocated to it for programs not included in the original, adopted budget. This was primarily for the FoCo Book Fest; an annual event started in 2016 and continued in 2017. This program was funded by grants and contributions.

Due to staff vacancies and unscheduled hours, overall personnel costs were \$159,900 under budget. Other items under budget for the year included consulting, training, security, and cataloging.

Capital Assets

The District's investment in capital assets as of December 31, 2017 was \$19,434,854. Capital assets, net of depreciation, decreased \$568,179 in 2017.

CAPITAL ASSETS		
	<u>2017</u>	<u>2016</u>
Land	\$ 2,256,000	\$ 2,256,000
Buildings & Improvements	13,872,299	14,375,819
Equipment & Furnishings	1,025,181	1,031,652
Library Materials Collection	2,274,024	2,316,625
Construction in Process	<u>7,350</u>	<u>22,937</u>
Total Cost	<u>\$ 19,434,854</u>	<u>\$ 20,003,033</u>

Significant Capital Assets activity in 2017 included additions to the District's library materials collection, replacement of computer equipment, security cameras at Old Town Library and the completion of a modernization of the elevator at Old Town Library. Additional information on the District's capital assets can be found on page 21 of this report.

Economic Factors

The District is dependent on property taxes as its primary source of revenue. Property values are reassessed every two years with 2017 being the most recent reassessment year. That reassessment resulted in a 10% increase in property values within the District and will be reflected in property tax revenue in 2018 and 2019. This increase reflects an increase in property values and an increase in building activity. However, some of the larger construction projects in process are subject to tax increment financing agreements and so the Library District will not get additional property tax revenue from those projects. In 2017, the District had a 3.8% increase in property tax revenue due to growth and anticipates a 10% increase in property tax revenue in 2018.

Another significant source of revenue for the District is specific ownership taxes. This is a portion of the fees paid on vehicle licensing. This revenue fluctuates based on the level of new vehicle sales and other factors. For 2017, the District collected 20% (\$141,487) more specific ownership taxes than in 2016.

These and other factors were considered when the District prepared its 2017 and 2018 budgets.

Financial Contact

The District's financial statements are designed to provide users (citizens, taxpayers, customers and creditors) with a general overview of the District's finances and to demonstrate the District's accountability. Questions concerning any of the information presented in this report or requesting additional information should be addressed to the District Finance Officer, 301 E. Olive Street, Fort Collins, CO 80524.

BASIC FINANCIAL STATEMENTS

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
STATEMENT OF NET POSITION AND
GOVERNMENTAL FUNDS BALANCE SHEET
DECEMBER 31, 2017**

	General Fund	Capital Projects Fund	Total	Adjustments (Note II)	Statement of Net Position
ASSETS					
Cash and cash equivalents	\$ 678,529	\$ 405,994	\$ 1,084,523	-	\$ 1,084,523
Investments	3,902,404	2,382,820	6,285,224	-	6,285,224
Receivables					
Property taxes	9,600,427	-	9,600,427	-	9,600,427
Accounts	106,637	-	106,637	-	106,637
Accrued interest	13,621	8,275	21,896	-	21,896
Land	-	-	-	2,256,000	2,256,000
Construction in progress	-	-	-	7,350	7,350
Other capital assets, net of accumulated depreciation	-	-	-	17,171,504	17,171,504
Total Assets	\$ 14,301,618	\$ 2,797,089	\$ 17,098,707	\$ 19,434,854	\$ 36,533,561
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Current Liabilities					
Accounts payable	\$ 148,463	\$ 250	\$ 148,713	-	\$ 148,713
Accrued wages payable	218,338	-	218,338	-	218,338
Accrued compensated absences	-	-	-	228,959	228,959
Unearned revenue	77,617	-	77,617	-	77,617
Total Liabilities	444,418	250	444,668	228,959	673,627
Deferred Inflows of Resources					
Property taxes	9,600,427	-	9,600,427	-	9,600,427
Fund Balances					
Restricted fund balance	309,720	40,377	350,097	(350,097)	-
Committed fund balance	2,119,000	2,756,462	4,875,462	(4,875,462)	-
Unassigned fund balance	1,828,053	-	1,828,053	(1,828,053)	-
Total Fund Balances	4,256,773	2,796,839	7,053,612	(7,053,612)	-
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 14,301,618	\$ 2,797,089	\$ 17,098,707		
Net Position:					
Investment in Capital Assets				19,434,854	19,434,854
Restricted for Emergencies				292,700	292,700
Restricted for Capital				40,377	40,377
Restricted for Collection Development				16,002	16,002
Restricted for Library Technology				288,454	288,454
Unrestricted				6,187,120	6,187,120
Total Net Position				\$ 26,259,507	\$ 26,259,507

The notes to the financial statements are an integral part of this statement.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
STATEMENT OF ACTIVITIES AND
GOVERNMENTAL FUNDS REVENUE, EXPENDITURES
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2017**

	General Fund	Capital Projects Fund	Total	Adjustments (Note II)	Statement of Activities
EXPENDITURES/EXPENSES					
Current operating					
Personal services	\$ 5,936,642	-	\$ 5,936,642	3,659	\$ 5,940,301
Contractual Services:					
City Support Services	375,324	-	375,324	-	375,324
Treasurer's Fee	173,874	-	173,874	-	173,874
Other Contractual	1,353,087	-	1,353,087	-	1,353,087
Commodities					
Collection Development	1,423,496	-	1,423,496	(616,886)	806,610
Other Commodities	210,702	-	210,702	52,410	263,112
Depreciation	-	-	-	1,296,769	1,296,769
Capital outlay	15,236	148,878	164,114	(164,114)	-
Total Expenditures/Expenses	9,488,361	148,878	9,637,239	571,838	10,209,077
PROGRAM REVENUES					
Charges for services	179,859	-	179,859	-	179,859
Operating grants and contributions	205,407	-	205,407	-	205,407
Capital grants and contributions	-	37,779	37,779	-	37,779
Total Program Revenues	385,266	37,779	423,045	-	423,045
GENERAL REVENUES					
Property taxes	8,695,120	-	8,695,120	-	8,695,120
Specific ownership taxes	847,663	-	847,663	-	847,663
Earnings on investments	120,530	(11,344)	109,186	-	109,186
TRANSFERS	(2,250,000)	2,250,000	-	-	-
Total General Revenues and Transfers	7,413,313	2,238,656	9,651,969	-	9,651,969
Excess (Deficiency) of Revenues and Transfers In Over Expenditures and Transfers Out	(1,689,782)	2,127,557	437,775	(437,775)	-
Change in Net Position				(134,063)	(134,063)
FUND BALANCE/NET POSITION					
Beginning of year	5,946,555	669,282	6,615,837	19,777,733	26,393,570
End of year	\$ 4,256,773	\$ 2,796,839	\$ 7,053,612	\$ 19,205,895	\$ 26,259,507

The notes to the financial statements are an integral part of this statement.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Actual	Budget (Original)	Budget (Final)	Variance
REVENUES				
Property taxes	\$ 8,685,703	\$ 8,619,700	\$ 8,619,700	\$ 66,003
Specific ownership taxes	847,663	600,000	600,000	247,663
Property tax interest	9,417	-	-	9,417
Intergovernmental	89,115	32,000	32,000	57,115
Fees and charges for services	27,104	20,000	20,000	7,104
Extended use fees	148,656	180,000	180,000	(31,344)
Earnings on investments	120,530	50,000	50,000	70,530
Donations	116,292	80,000	80,000	36,292
Miscellaneous	4,099	-	-	4,099
Total Operating Revenues	<u>10,048,579</u>	<u>9,581,700</u>	<u>9,581,700</u>	<u>466,879</u>
EXPENDITURES/EXPENSES				
Library Administration	1,693,926	1,738,630	1,716,730	22,804
Systems Administration	652,425	664,425	657,425	5,000
Collection Services	723,612	784,135	761,385	37,773
Collection Development	1,423,496	1,177,470	1,426,070	2,574
Outreach Services	323,501	344,220	344,220	20,719
Answer Center	175,552	179,210	179,210	3,658
Interlibrary Loan	170,363	180,900	178,950	8,587
Programming	150,172	102,200	150,200	28
Facilities	409,723	414,895	422,895	13,172
Combined Operations	174,452	268,145	201,145	26,693
Old Town Operations	228,420	262,495	243,495	15,075
Old Town Public Service	819,073	822,955	822,955	3,882
Old Town Circulation	468,360	537,380	489,880	21,520
Harmony Operations	118,307	126,275	126,275	7,968
Harmony Public Service	549,537	639,570	584,570	35,033
Harmony Circulation	404,961	427,525	419,525	14,564
Council Tree Operations	239,540	270,375	267,375	27,835
Council Tree Public Service	338,659	339,985	339,985	1,326
Council Tree Circulation	409,046	475,510	424,010	14,964
Capital Outlay	15,236	50,000	50,000	34,764
Total Expenditures/Expenses	<u>9,488,361</u>	<u>9,806,300</u>	<u>9,806,300</u>	<u>317,939</u>
Excess of Revenues				
Over Expenditures/Expenses	560,218	(224,600)	(224,600)	784,818
OTHER FINANCING SOURCES (USES)				
Transfers Out	(2,250,000)	(250,000)	(2,250,000)	-
Net Change in Fund Balance	(1,689,782)	(474,600)	(2,474,600)	784,818
Fund Balance - January 1	<u>5,946,555</u>	<u>5,853,315</u>	<u>5,853,315</u>	<u>93,240</u>
Fund Balance--December 31	<u>\$ 4,256,773</u>	<u>\$ 5,378,715</u>	<u>\$ 3,378,715</u>	<u>\$ 878,058</u>

The notes to the financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

NOTE I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Poudre River Public Library District (the District) was created in 2007 as the Fort Collins Regional Library District under the provisions of Article 90 of Title 24 of the Colorado Revised Statutes after a successful election in 2006 to authorize the District formation. The District name was changed to the Poudre River Public Library District in January 2009.

The District is administered by a governing board of seven members who are appointed by the City of Fort Collins and Larimer County. The accompanying financial statements present all of the financial activity for which the District is financially accountable.

The District is considered a stand-alone government for financial reporting purposes. As such, it follows the same principles as if it were a primary government as defined by Governmental Accounting Standards Board Statements (GASB) No. 14 and 39.

The reporting entity of the District consists of its own legal entity and those organizations for which it is financially accountable. Entities for which the nature and significance of their relationship with the District are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete are included in the reporting entity. As of December 31, 2017, there are no legal entities that meet this criterion.

B. Government-wide Financial Statements

The District reports as a special purpose government engaged in a single governmental program. The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the activities of government. Governmental activities are supported by taxes and intergovernmental revenue.

The statement of activities demonstrates the degree to which the direct expenses of a given function or program is offset by program revenues. Direct expenses are those that are clearly associated with a specific function or program. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Investment earnings and other items not properly included among program revenues are reported instead as general revenues.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. As under accrual accounting, expenditures are generally recorded when a liability is incurred. However, compensated absences and incurred claims and judgments, are recorded only when payment is due.

Charges for services, amounts due from other governments and earnings on investments associated with the current fiscal period are all considered to be susceptible to accrual. Other revenue items such as fines are considered to be measurable and available only when the cash is received by the District, as a result they are not susceptible to accrual.

D. Financial Statement Presentation

The accounts of the District are organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of selfbalancing accounts that comprise its assets, liabilities and deferred inflows of resources, fund balances, revenues and expenditures.

The District reports all of its financial activity in two Governmental Funds – the General Fund and a Capital Projects Fund. The Capital Projects Fund is holding resources that are restricted for either land acquisition or facility design, for funding the Capital Replacement Plan and for the accumulation of a capital reserve established by the Board of Trustees. All other financial activity and resources are accounted for in the General Fund.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

E. Assets, Liabilities, Deferred Inflows of Resources and Fund Balance

Cash and Investments

The District has stated certain investments at fair value in accordance with GASB Statement No. 72. Fair value is determined utilizing the third party custodian's statements, Wall Street Journal, Bloomberg, and other recognized pricing services.

The District's cash and investments are held in the name of and managed by the City of Fort Collins. Whenever possible, cash is pooled from the District's funds to enhance investment capabilities and maximize investment income. Investments are made taking into consideration cash flow needs, market conditions and contingency plans. On behalf of the District, the City's investment policies prescribe eligible investments, investment diversification, and maturity and liquidity guidance, which are utilized in managing the investment portfolio.

Capital Assets

Capital assets, which are acquired or constructed, are reported at historical cost or estimated historical cost in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 and an estimated useful life of five years or greater. In addition, materials added annually to the library materials collection are capitalized in the aggregate. Once fully depreciated, an annual addition to the collection is deleted. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized. Capital assets other than land, construction-in-progress and impaired assets are depreciated. Depreciation is computed using the straightline method with estimated useful lives as follows:

- Buildings 30-50 years
- Furnishings and equipment..... 5-15 years
- Library materials collection 6 years

Compensated Absences

The District allows employees to accumulate unused vacation pay and to defer overtime pay by accumulating compensatory leave up to maximum limits. Unused sick pay is not recognized as a liability in the governmental funds because it does not meet the criteria for accrual. The liability associated with these benefits is reported in the government-wide financial statements.

Deferred Inflows of Resources

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The governmental funds and the government-wide statements report a deferred inflow of resources for the property taxes receivable that will become an inflow in the year for which the taxes are levied.

Fund Balance

In the fund financial statements, fund balances of the District’s governmental funds are classified as nonspendable, restricted, committed, assigned or unassigned.

Nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action (resolution) of the government’s highest level of decision-making authority – the District’s Board of Trustees. Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. Management has been granted the authority by the Board of Trustees to make fund balance assignments. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. Unassigned fund balance is the residual classification for the government’s General Fund and includes all spendable amounts not contained in the other classifications. The General Fund is the only fund to report an unassigned fund balance. If resources are available for the same purpose in different fund balance classifications, the most restrictive is used first.

The Board of Trustees has established, by resolution, a reserve for working capital equal to 20% of annual revenue and an annual transfer of \$250,000 as a capital reserve primarily to fund the District’s Capital Replacement Plan. The working capital reserve is to be maintained in the General Fund to provide for the cash flow needs of the District. These are reported as committed fund balance and will continue until Board action is taken to change these amounts.

GASB Statement No. 54, “Fund Balance Reporting and Governmental Fund Type Definitions” establishes criteria for classifying fund balances into specifically defined classifications and clarifies definitions for governmental fund types. The detail for the District’s fund balances is as follows:

FUND BALANCES:			
	General	Capital Projects	Total
Restricted:			
Emergencies	\$ 306,000	\$ -	\$ 306,000
Donations	3,720	-	3,720
Land and Design Services	-	40,377	40,377
Capital Projects	-	-	-
Total Restricted	309,720	40,377	350,097
Committed:			
Working Capital	2,119,000	-	2,119,000
Future Facilities	-	2,000,000	2,000,000
Capital Projects	-	756,462	756,462
Total Committed	2,119,000	2,756,462	4,875,462
Unassigned	1,828,053	-	1,828,053
Total Fund Balance	\$ 4,256,773	\$ 2,796,839	\$ 7,053,612

Property Taxes Receivable

Property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in the subsequent year in two installments on February 28 and June 15, or in total on April 30. Property taxes are billed and collected by Larimer County, Colorado. Taxes for the following year are levied no later than December 15 and are recorded as a receivable with a corresponding offset to deferred inflows of resources.

Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE II. EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS	
Fund balances per Balance Sheet	\$ 7,053,612
Inclusion of Capital Assets which are not financial resources and therefore not reported in the Funds	19,434,854
Inclusion of liability for compensated absences budgeted in the fund in future years	<u>(228,959)</u>
Net Position per Statement of Net Position	<u>\$26,259,507</u>
Net change in Fund Balances per Statement of Revenue, Expenditures and Change in Fund Balance	\$ 437,775
Capitalization of current year addition to the library materials collection	616,886
Capitalization of other capital outlay	111,704
Current depreciation of capital assets	(1,296,769)
Inclusion of liability for Compensated Absences	<u>(3,659)</u>
Change in Net Position per Statement of Activities	<u>\$ (134,063)</u>

NOTE III. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgetary Information

Budgetary Accounting and Control

The budget for the General Fund is adopted on a basis which is consistent with generally accepted accounting principles (GAAP).

Legal Level of Control

The legal level of budgetary control is at the individual fund level.

Lapsing Appropriations

All unexpended annual appropriations for operating and capital replacement funds lapse at year-end. Appropriations for capital projects continue until completion of the specific project.

Budgetary Procedures

The District’s budget is approved by the governing board prior to the commencement of the fiscal year. The District’s management may transfer any unused budgeted amount or portion thereof from one budget category to any other budget category at the legal level of budgetary control without approval of the Board. Other budget amendments must be approved in the form of a resolution by the Board.

In 2017, one supplemental budget resolution was approved for the General Fund adding an addition transfer to the Capital Projects Fund of \$2,000,000 to establish a reserve for future facilities. Also, one supplemental budget resolution for the Capital Projects Fund was approved for \$17,500 for the addition of window blinds at Council Tree Library.

Encumbrances

Encumbrance accounting is utilized by the District to record purchase orders, contracts and other commitments for the expenditure of monies to assure effective budgetary control and accountability. Open purchase orders and other commitments at year end will be charged to the subsequent year's budget when completed. Therefore, no restriction of fund balance has been recorded.

NOTE IV. DETAILED FUND NOTES

A. Deposits and Investments

The District's deposits and investments are held in the name of and managed by the City of Fort Collins. As such, they are not evidenced by accounts or securities in the District's name that exist in physical or book entry form. The District has adopted the same investment policy as the City. The following deposit and investment disclosures are for the District's share of the City's pooled cash and investments.

Custodial Credit Risk – Deposits

For deposits, custodial credit risk is the risk that, in the event of a bank failure, the District's deposits might not be returned. Due to the federal deposit insurance and the collateral, no deposits for the District were exposed to custodial credit risk. The bank balance of the District's deposits as of December 31, 2017 was \$1,101,037.

Investments

Investment policies are governed by Colorado statute and the District's own investment policies and procedures. Investments of the District may include:

- Legal investments for municipalities under state statutes.
- Interest-bearing accounts or certificates of deposit at banks or savings and loans in Colorado which are eligible public depositories (including CDARS).
- Obligations of the United States Government, its agencies or instrumentalities.
- Debt of U.S. corporations.
- Obligations issued by or on behalf of the District.
- State or local government obligations having an investment grade rating.
- Prime rated banker's acceptances.
- Prime rated commercial paper.
- Guaranteed investment contracts.
- Repurchase and reverse repurchase agreements of any marketable security described above which afford the District a perfected security interest in such security.
- Local government investment pools authorized under the laws of the State of Colorado.
- Shares in any money market fund or account, unit investment trust or open or close-end investment company, all of the net assets of which are invested in securities described above.
- Mutual funds that include eligible investments found above.

The District's investments are subject to interest rate and credit risk.

Interest Rate Risk

The District's investment policy limits its exposure to fair value losses arising from rising interest rates by:

- Whenever possible, holding investments to their stated maturity dates.
- Investing a portion of the operating funds in shorter-term securities, money market mutual funds, or local government investment pools.

Based on the current rate environment, the District assumes all callable securities may not be called on the first call date.

The District invests in various mortgage-backed securities and bonds in order to maximize yields. Mortgage-backed securities are based on cash flows from interest payments on underlying mortgages. Therefore, they are sensitive to prepayments by mortgagees, which may result from a decline in interest rates. If interest rates decline and homeowners refinance mortgages, thereby prepaying the mortgages underlying these securities, the cash flows from interest payments are reduced and the value of these securities declines. Likewise, if homeowners pay on mortgages longer than anticipated, the cash flows are greater and the return on the initial investment would be higher than anticipated.

Credit Risk

The District's investment policy limits investments in corporate bonds to the top three ratings issued by nationally recognized statistical rating organizations (NRSROs) at the time of purchase.

Concentration of Credit Risk

The District places maximum limits on the amount the District may invest in any one issuer. Limits vary by investment type. More than 5% of the District's investments are in Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corp (FHLMC), Federal Farm Credit Bank (FFCB), Federal Home Loan Bank (FHLB) agency securities and MetLife global Funding. These investments were 33.7%, 6.3%, 30.1%, 11.2%, and 5.7%, respectively, of the District's total investment. All of these investments were rated Aaa by Moody's and AA+ by Standard and Poor's. Custodial Credit Risk for Investments

Fair Value Measurements

The District categorizes its assets and liabilities measured at fair value within the hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset.

- Level 1 inputs are quoted prices (unadjusted) for identical assets or liabilities in active markets that a government can access at the measurement date.
- Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for an asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for an asset or liability.

The fair value hierarchy gives the highest priority to Level 1 inputs and the lowest to Level 3 inputs. If the fair value of an asset or a liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

Information regarding the District's fair value, credit risk rating, maturity, and fair value measurement are described below.

Investment prices for the District's securities are reported by US Bank, the District's custodial bank. US Bank acquires its pricing data from Interactive Data, a third party provider, which provides global security evaluations and fair value pricing for fixed income securities. Their evaluations represent a good faith opinion as to what a buyer in the marketplace would pay for a security in a current sale.

Interactive Data's evaluations are based on market data and evaluated pricing models that vary by asset class and incorporate trade, bid and other market information as well as evaluated pricing applications utilizing benchmark curves, benchmarking of like securities, sector groupings, and matrix pricing to prepare evaluations. In addition, model processes such as the Option Adjusted Spread model are used to assess interest rate impacts and develop prepayment scenarios. For each asset class, teams of evaluators gather information from market sources and integrate relevant credit information, perceived market movements, and sector news into the evaluated pricing applications and models. The District invests primarily in fixed income securities. The investments are valued at fair value at least monthly.

The following fair value techniques were utilized in measuring the fair value of its investments.

U.S. Government Agency securities: U.S. Government Agency securities are reported at fair value based on a multi-dimensional relational model and Option Adjusted Spread model. The model inputs include benchmark yields, reported trades, broker/dealer quotes, issuer spreads, two-sided markets, benchmark securities, bids, offers, and other reference data including TRACE reported trades. TRACE is a program developed by the National Association of Securities Dealers (NASD) which allows for the reporting of over-the counter transactions for eligible fixed-income securities.

Corporate securities: Corporate securities are reported at fair value based on a multi-dimensional relational model and Option Adjusted Spread model. The model inputs include benchmark yields, reported trades, broker/dealer quotes, issuer spreads, two-sided markets, benchmark securities, bids, offers, and other reference data including TRACE reported trades.

Mortgage-backed securities: Mortgage-backed securities are reported at fair value based on Electronic Communication Networks and Broker feeds. Inputs include benchmark yields, reported trades, broker/dealer quotes, issuer spreads, two-sided markets, benchmark securities, bids, offers, and other reference data including vendor trading platform data.

The District has no other investments meeting the fair value disclosure requirements of GASB Statement No. 72.

As of December 31, 2017, the District had the following investments:

INVESTMENT TYPE						
Investment Type	Credit Risk Rating S&P/Moody's	Fair Value Measurement Level	Fair Value	Investment Maturities		
				Up to 120 days	121 days to 5 years	More than 5 years
Investments measured by fair value levels						
Instrumentality						
Federal Farm Credit Bank (FFCB)	AA+/AAA	2	\$ 2,164,029	\$ 43,671	\$ 2,076,648	\$ 43,710
Federal Home Loan Bank (FHLB)	AA+/AAA	2	823,880	-	823,880	-
Federal Home Loan Mortgage Corporation (FHLMC)	AA+/AAA	2	270,022	-	270,022	-
Federal National Mortgage Association (FNMA)	AA+/AAA	2	2,140,304	163,394	1,976,910	-
Corporate bonds	AA+/AA1	2	110,404	-	110,404	-
Corporate bonds	AAA/AAA	2	61,353	-	61,353	-
Corporate bonds	AA+/AAA	2	150,230	150,230	-	-
Corporate bonds	AA-/AA3	2	533,218	229,511	303,707	-
Corporate bonds	AA/AA2	2	31,784	-	31,784	-
Total Library Share of City Investment Pool			\$ 6,285,224	\$ 586,806	\$ 5,654,708	\$ 43,710
Percent of Total				1%	99%	0%

The carrying amounts of deposits and investments are reflected in the accompanying government-wide statement of net position as:

Cash and cash equivalents	\$ 1,084,523
Investments	6,285,224
Total	<u>\$7,369,747</u>

In addition to investments held by the Library District, the Community Foundation of Northern Colorado has a Library Fund which holds donations made directly to the Foundation to benefit the Library District. Five percent of the balance is available for distribution annually or can accumulate for future distributions. No distributions were made in 2017. As of December 31, 2017, the balance in the Library Fund was \$269,893 and \$33,054 was available for distribution.

B. Capital Assets

A summary of changes in capital assets for the year follows:

CAPITAL ASSETS

	Beginning of Year	Additions	Deletions	End of Year
Capital assets, not being depreciated				
Land	\$ 2,256,000	\$ -	\$ -	\$ 2,256,000
Construction in process	<u>22,937</u>	<u>7,350</u>	<u>22,937</u>	<u>7,350</u>
Total Capital assets, not being depreciated	<u>2,278,937</u>	<u>7,350</u>	<u>22,937</u>	<u>2,263,350</u>
Capital assets, being depreciated				
Buildings	17,453,730	-	-	17,453,730
Equipment and furnishings	2,456,151	127,291	-	2,583,442
Library Materials Collection	<u>4,697,704</u>	<u>616,886</u>	<u>779,464</u>	<u>4,535,126</u>
Total Capital Assets, being depreciated	<u>25,699,810</u>	<u>744,177</u>	<u>779,464</u>	<u>24,572,298</u>
Less accumulated depreciation				
Buildings	3,077,911	503,520		3,581,431
Equipment and furnishings	1,424,499	133,762	-	1,558,261
Library Materials Collection	<u>2,381,079</u>	<u>659,487</u>	<u>779,464</u>	<u>2,261,102</u>
Total Accumulated Depreciation	<u>7,287,304</u>	<u>1,296,769</u>	<u>779,464</u>	<u>7,400,794</u>
Total capital assets being depreciated, net	<u>17,724,096</u>	<u>(552,592)</u>	<u>-</u>	<u>17,171,504</u>
Capital Assets, net	<u>\$ 20,003,033</u>	<u>\$ (545,242)</u>	<u>\$ 22,937</u>	<u>\$ 19,434,854</u>

C. Interfund Transfers

In 2017, \$250,000 was transferred from the General Fund to the Capital Projects Fund. This was the annual transfer based on the board approved capital reserve policy. In addition, the Board of Trustees approved a transfer of \$2,000,000 to be used for future facilities expansion.

D. Long-Term Liabilities**CHANGES IN LONG-TERM LIABILITIES**

	Beginning of Year	Additions	Deletions	End of Year	Due Within One Year
Compensated absences	<u>\$ 225,300</u>	<u>\$ 275,159</u>	<u>\$ 271,500</u>	<u>\$ 228,959</u>	<u>\$ 228,959</u>
Because the entire balances are available to the employees, all compensated balances are considered due within one year. Compensated absences are generally liquidated by the General Fund.					

A summary of changes in Long-Term Liabilities for the year follows:

Because the entire balances are available to the employees, all compensated balances are considered due within one year. Compensated absences are generally liquidated by the General Fund.

NOTE V. OTHER INFORMATION

A. Risk Management

Property, Liability, and Workers Compensation

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and injuries to employees and natural disasters.

The District purchases commercial insurance for risks of loss in excess of deductible amounts. Settlements did not exceed insurance coverage in 2015, 2016 or 2107.

The District participates in the City of Fort Collins' self-insured health program. The District is charged a premium but all claims are paid by the City and any unpaid claims or claims incurred but not paid as of December 31, 2017 are recognized by the City, and not passed through to the District.

B. Retirement Commitment

Money Purchase Plan 401(a)

Library District benefited employees participate in the Poudre River Public Library District 401(a) Money Purchase Plan. As a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate six months from the date of employment. The plan requires both employer contributions of 6.5% and employee contributions of 3% of base salary each pay period. Contributions made by the District are not taxable to the employee until they are withdrawn. Employee contributions are made with pretax or after tax dollars and the earnings on District and employee contributions are not taxed until withdrawn. Employees are fully vested upon initial participation in the plan. Plan provisions and contribution requirements are established and may be amended by the District's Board of Trustees. The plan is administered by ICMA Retirement Corporation. District and employee contributions to the plan were \$232,924 and, \$97,375 respectively during 2017.

C. Related Party Transactions

Pursuant to an intergovernmental agreement with the City of Fort Collins, the District contracts for support services including accounting, budgeting, treasury management, accounts payable, payroll, facility maintenance, human resources, purchasing, and information technology. In 2017, the District paid the City \$375,324 for these services. The City also provides employee benefits to the District's employees through the City's Human Resources Department. The District and its employees pay the same benefit premiums as the City and its employees.

D. Legal Matters

Tax, Spending, and Debt Limitations

Article X, Section 20, of the State Constitution has several limitations, including those for revenues, expenditures, property taxes and issuance of debt. The Amendment is complex and subject to judicial interpretation. As part of the ballot language that formed the District, permission was given to retain all revenue generated by the current mill levy and other operating revenues. The District is required to comply with all other aspects of this amendment including needing voter approval to increase tax rates or issue debt.



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

SUPPLEMENTARY INFORMATION



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Actual	Project- to-Date	Budget (Original)	Budget (Final)	Variance
REVENUES					
Earnings on investments	\$ (11,344)		\$ -	\$ -	\$ (11,344)
Intergovernmental	13,181		-	-	13,181
Donations	10,000		-	-	10,000
Miscellaneous - insurance proceeds	14,598		-	-	14,598
Total Operating Revenues	<u>26,435</u>		-	-	<u>26,435</u>
EXPENDITURES/EXPENSES					
Capital Outlay					
2017 Capital Replacement Plan:					
Computer Equipment Replacement	37,174	37,174	75,000	75,000	37,826
Old Town Library Elevator Modernization	74,873	97,810	100,000	100,000	2,190
Old Town Library Security Cameras	29,481	29,481	40,000	40,000	10,519
Council Tree Library blinds	7,350	7,350	-	17,500	10,150
Total Capital Outlay	<u>148,878</u>	<u>171,815</u>	<u>215,000</u>	<u>232,500</u>	<u>22,859</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures/Expenses	(122,443)				
OTHER FINANCING SOURCES (USES)					
Transfers In	<u>2,250,000</u>		250,000	2,250,000	-
Net Change in Fund Balances	2,127,557				
Fund Balance - January 1	<u>669,282</u>				
Fund Balances--December 31	<u><u>\$ 2,796,839</u></u>				



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

STATISTICAL SECTION



POUDRE RIVER
PUBLIC LIBRARY
DISTRICT

STATISTICAL SECTION INFORMATION

This part of the District's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents	Table
Financial trends <i>These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.</i>	I.-IV.
Revenue Capacity <i>These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.</i>	V. – VIII.
Debt Capacity <i>These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue debt in the future.</i>	IX. – X.
Demographic and Economic Information <i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.</i>	XI. – XII.
Operating Information <i>These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.</i>	XIII. – XV.

Sources – unless otherwise noted, the information in these schedules is derived from the audited financial reports for the relevant year.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
GOVERNMENT-WIDE NET POSITION BY COMPONENT
LAST TEN YEARS**

Table I

	<u>Invested in</u> <u>Capital Assets</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
2008	\$ 2,829,544	\$ 482,326	\$ 4,283,407	\$ 7,595,277
2009	17,929,415	2,646,271	4,238,766	24,814,452
2010	17,567,817	2,900,757	5,304,879	25,773,453
2011	19,560,485	1,116,351	5,629,043	26,305,879
2012	21,670,957	1,173,865	3,527,422	26,372,244
2013	21,473,763	1,169,916	3,836,031	26,479,710
2014	20,717,096	1,214,284	4,628,316	26,559,696
2015	20,668,506	1,325,805	4,962,232	26,956,543
2016	20,003,033	637,533	5,753,004	26,393,570
2017	19,434,854	350,097	6,474,556	26,259,507

Note - in 2009, library assets being held by the City of Fort Collins were transferred to the District.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
GOVERNMENT-WIDE CHANGES IN NET POSITION
LAST TEN YEARS
CHANGES IN NET POSITION**

	2008	2009	2010	2011	2012	2013	2014	2015	2016	Table II 2017
Expenses - Governmental Activities:										
Administration	\$1,220,857	\$1,325,648	\$1,302,888	\$1,273,742	\$1,320,536	\$1,258,664	\$1,299,749	\$1,415,033	\$1,781,942	\$1,694,343
Systems Administration	738,355	590,770	603,214	579,158	601,972	640,304	671,201	673,353	720,549	704,170
Collection Services -										
Development	1,428,239	1,252,386	1,292,609	1,745,196	1,872,074	1,939,725	1,891,774	2,090,705	2,101,764	2,190,088
Outreach Services	-	-	-	-	206,805	184,361	281,610	294,677	328,672	328,816
Programming	92,205	130,363	115,278	134,757	126,713	121,506	102,846	85,261	127,442	150,172
Building Operations	495,540	1,257,722	1,683,901	1,329,693	1,443,326	1,521,716	1,565,624	1,497,468	1,620,585	1,629,169
Public Service	1,765,049	1,910,526	1,759,113	1,717,619	1,839,627	1,923,165	1,848,590	1,900,993	1,963,490	2,058,703
Circulation	1,033,265	1,275,058	1,250,127	1,390,063	1,380,605	1,276,343	1,296,096	1,341,783	1,402,266	1,453,616
Total	6,773,510	7,742,473	8,007,130	8,170,228	8,791,658	8,865,784	8,957,490	9,299,273	10,046,710	10,209,077
Program Revenues - Governmental Activities:										
Charges for Services	187,889	222,401	257,517	263,225	217,689	216,511	199,289	213,039	188,905	179,859
Operating Grants and Contributions	140,014	970,379	898,492	816,946	861,196	855,039	921,593	929,501	176,598	205,407
Capital Grants and Contributions	1,265,470	16,341,714	202,857	121,217	319,935	477,844	80,953	407,798	13,549	37,779
Total	1,593,373	17,534,494	1,358,866	1,201,388	1,398,820	1,549,394	1,201,835	1,550,338	379,052	423,045
Net Revenues (Expenses)	(5,180,137)	9,792,021	(6,648,264)	(6,968,840)	(7,392,838)	(7,316,390)	(7,755,655)	(7,748,935)	(9,667,658)	(9,786,032)
General Revenues:										
Property Taxes	6,640,613	6,779,584	6,984,721	6,894,331	6,903,435	6,889,765	7,150,978	7,389,426	8,365,443	8,695,120
Specific Ownership Taxes	564,908	512,828	479,329	450,904	489,732	526,141	610,183	672,359	706,176	847,663
Earnings on Investments	222,028	134,742	143,215	156,031	66,036	7,950	74,480	83,997	33,066	109,186
Total	7,427,549	7,427,154	7,607,265	7,501,266	7,459,203	7,423,856	7,835,641	8,145,782	9,104,685	9,651,969
Net Change in Financial Position	\$2,247,412	\$17,219,175	\$959,001	\$532,426	\$66,365	\$107,466	\$79,986	\$396,847	\$(562,973)	\$(134,063)

Note - in 2009, library assets held by the City of Fort Collins were transferred to the District. The value of these transfers was included in Capital Grants and Contributions.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
FUND BALANCES - GOVERNMENTAL FUNDS
LAST TEN YEARS**

Table III

General Fund

<u>Fiscal Year</u>	<u>Nonspendable</u>	<u>Restricted</u>	<u>Committed</u>	<u>Unassigned</u>	<u>Total</u>
2008	\$ -	\$ 920,251	\$ 1,673,900	\$ 2,301,962	\$ 4,896,113
2009	-	758,271	1,701,800	2,122,482	4,582,553
2010	-	843,841	1,684,300	1,490,813	4,018,954
2011	-	974,701	1,672,900	1,679,052	4,326,653
2012	-	1,078,640	1,679,500	1,844,840	4,602,980
2013	-	1,126,931	1,748,600	1,950,516	4,826,047
2014	-	1,173,907	1,783,100	2,572,554	5,529,561
2015	-	1,285,428	1,817,600	2,924,557	6,027,585
2016	-	597,156	1,916,300	3,433,099	5,946,555
2017	-	309,720	2,119,000	1,828,053	4,256,773

Capital Projects Fund

2008	\$ -	\$ -	\$ -	\$ -	\$ -
2009	-	1,888,000	635,936	-	2,523,936
2010	-	2,056,916	2,323,067	-	4,379,983
2011	-	141,650	2,472,969	-	2,614,619
2012	-	95,225	214,246	-	309,471
2013	-	42,985	355,567	-	398,552
2014	-	40,377	499,267	-	539,644
2015	-	40,377	441,732	-	482,109
2016	-	40,377	628,905	-	669,282
2017	-	40,377	2,756,462	-	2,796,839

Note - the Capital Projects Fund was created in 2009.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
CHANGE IN TOTAL GOVERNMENTAL FUND BALANCES
LAST TEN YEARS**

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Table IV										
Revenues -										
Taxes	\$ 7,205,521	\$ 7,292,412	\$ 7,464,050	\$ 7,345,235	\$ 7,393,167	\$ 7,415,906	\$ 7,761,161	\$ 8,061,785	\$ 9,071,619	\$ 9,542,783
Intergovernmental	1,265,470	1,746,085	957,005	773,657	829,248	1,061,307	821,037	855,778	73,185	89,115
Charges for Services	186,889	214,188	248,592	223,857	207,656	204,353	191,453	209,159	187,951	175,760
Investment Earnings	222,028	134,742	143,215	156,031	66,036	7,950	74,480	83,997	33,066	109,186
Donations	130,071	263,294	112,070	164,506	351,883	271,576	181,509	481,521	116,962	154,071
Miscellaneous	9,943	8,213	8,925	39,368	10,033	12,158	7,836	3,880	954	4,099
Total	<u>9,019,922</u>	<u>9,658,934</u>	<u>8,933,857</u>	<u>8,702,654</u>	<u>8,858,023</u>	<u>8,973,250</u>	<u>9,037,476</u>	<u>9,696,120</u>	<u>9,483,737</u>	<u>10,075,014</u>
Expenditures -										
Administration (1)	1,215,825	1,318,465	1,306,100	1,273,448	1,318,792	1,257,810	1,298,842	1,415,598	1,781,526	1,693,926
Systems Administration	717,268	558,935	564,911	538,054	560,508	601,044	611,252	604,431	648,930	652,425
Collection Services -										
Development	1,062,753	1,307,244	1,266,666	1,580,149	1,718,437	1,664,788	1,690,425	1,959,355	2,035,470	2,147,108
Outreach Services	-	-	-	-	206,805	184,361	281,610	292,020	323,357	323,501
Programming	92,205	130,363	115,278	134,757	126,713	121,506	102,846	85,261	127,442	150,172
Building Operations	437,132	960,565	1,165,380	822,976	830,367	854,611	863,654	904,818	1,005,254	995,990
Public Service	1,745,202	1,885,913	1,770,116	1,716,612	1,833,652	1,920,237	1,845,480	1,902,928	1,962,066	2,057,273
Circulation	1,022,051	1,259,814	1,256,942	1,389,439	1,376,904	1,274,530	1,290,755	1,342,981	1,401,384	1,452,730
Capital Outlay	518,216	923,159	196,016	2,704,884	2,914,666	782,215	208,006	748,239	92,165	164,114
Total	<u>6,810,652</u>	<u>8,344,458</u>	<u>7,641,409</u>	<u>10,160,319</u>	<u>10,886,844</u>	<u>8,661,102</u>	<u>8,192,870</u>	<u>9,255,631</u>	<u>9,377,594</u>	<u>9,637,239</u>
Excess (Deficiency) of Revenues over Expenditures	<u>2,209,270</u>	<u>1,314,476</u>	<u>1,292,448</u>	<u>(1,457,665)</u>	<u>(2,028,821)</u>	<u>312,148</u>	<u>844,606</u>	<u>440,489</u>	<u>106,143</u>	<u>437,775</u>
Other Financing Sources -										
Sale of Capital Assets	-	905,900	-	-	-	-	-	-	-	-
Net Change in Fund Balances	<u>\$ 2,209,270</u>	<u>\$ 2,220,376</u>	<u>\$ 1,292,448</u>	<u>\$ (1,457,665)</u>	<u>\$ (2,028,821)</u>	<u>\$ 312,148</u>	<u>\$ 844,606</u>	<u>\$ 440,489</u>	<u>\$ 106,143</u>	<u>\$ 437,775</u>
(1) - large increase in Administration expenditures in 2016 is due to election costs of \$166,882.										

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN YEARS**

Table V

Assessment Year	Collection Year	Residential		Commercial		Industrial	
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value
2007	2008	\$ 1,192,619,690	\$14,982,582,900	\$670,285,210	\$2,311,315,700	\$244,039,930	\$ 841,516,530
2008	2009	1,216,575,890	15,283,537,830	696,057,640	2,400,186,140	243,483,540	839,598,180
2009	2010	1,248,961,450	15,690,397,200	750,241,240	2,587,024,970	237,587,030	819,265,060
2010	2011	1,259,202,080	15,819,034,900	732,166,260	2,524,697,200	228,702,680	788,629,200
2011	2012	1,248,223,550	15,681,472,500	720,259,430	2,483,639,490	224,725,190	774,913,690
2012	2013	1,259,178,730	15,819,107,400	730,268,070	2,518,152,190	217,196,580	748,953,130
2013	2014	1,314,078,500	16,508,716,500	739,226,900	2,549,046,660	246,953,580	851,563,680
2014	2015	1,347,244,860	16,925,375,200	736,629,610	2,550,434,310	272,079,420	938,204,680
2015	2016	1,579,496,347	19,842,902,800	856,105,958	2,952,089,110	290,354,151	1,001,221,170
2016	2017	1,615,484,343	20,295,013,700	863,693,386	2,978,252,560	347,890,460	1,199,622,210

Assessment Year	Collection Year	Other		Total		Ratio of Assessed Value to Estimated Actual Value	Total Mill Levy
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value		
2007	2008	\$ 181,156,172	\$ 616,140,679	\$ 2,288,101,002	\$18,751,555,809	12%	3.000
2008	2009	195,165,044	664,692,515	2,351,282,114	19,188,014,665	12%	3.000
2009	2010	197,405,878	670,517,553	2,434,195,598	19,767,204,783	12%	3.000
2010	2011	186,789,980	640,087,805	2,406,861,000	19,772,449,105	12%	3.000
2011	2012	168,087,682	571,762,307	2,361,295,852	19,511,787,987	12%	3.000
2012	2013	161,282,018	546,845,650	2,367,925,398	19,633,058,370	12%	3.000
2013	2014	165,823,825	561,194,367	2,466,082,805	20,470,521,207	12%	3.013
2014	2015	170,823,340	566,894,245	2,526,777,230	20,980,908,435	12%	3.024
2015	2016	190,203,402	646,809,432	2,916,159,858	24,443,022,512	12%	3.016
2016	2017	178,711,811	614,648,749	3,005,780,000	25,087,537,219	12%	3.034

The actual value of property is reappraised every two years in odd-numbered years. The assessment rate is also set every two years by the Colorado Legislature. Currently nonresidential property is fixed at 29% of actual value and residential property is assessed at 7.2% of actual value.

Source - Larimer County Assessor's Office

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
PROPERTY TAX RATES - DIRECT AND OVERLAPPING
LAST TEN YEARS
(PER \$1,000 OF ASSESSED VALUE)**

Taxing Authority	Collection Year										Table VI
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	
Direct											
Poudre River Public Library District	3.000	3.000	3.000	3.000	3.000	3.000	3.013	3.024	3.016	3.024	
Overlapping Governments											
Larimer County	22.556	22.537	22.577	22.666	22.614	22.662	22.424	22.459	21.882	22.521	
Cities and Towns											
Fort Collins	9.797	9.797	9.797	9.797	9.797	9.797	9.797	9.797	9.797	9.797	
Loveland	9.564	9.564	9.564	9.564	9.564	9.564	9.564	9.564	9.564	9.564	
Timnath	6.932	6.932	6.932	6.932	6.932	6.932	6.749	6.749	6.749	6.688	
Windsor	12.030	12.030	12.030	12.030	12.030	12.030	12.030	12.030	12.030	12.030	
School District											
Poudre R-1	48.200	47.989	47.989	47.989	51.000	54.868	52.763	52.630	52.630	52.630	
Thompson R2-J	41.657	40.974	41.295	41.643	42.310	40.884	40.416	40.268	38.393	38.349	
Fire Districts	5.00-9.0301	5.00-15.65	5.00-21.142	5.00-21.142	5.00-21.142	5.00-21.151	5.00-21.199	6.522-21.142	5.00-21.14	6.522-21.142	
Other Special Districts	0.372-35.00	0.383-35.00	0.387-35.00	0.398-35.00	.0463-35.00	0.472-45.00	0.142-45.00	0.142-60.611	0.142-60.00	0.142-60.222	

Source - Larimer County Assessor's office

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
PRINCIPAL PROPERTY TAXPAYERS - TOP 10
CURRENT YEAR AND TEN YEARS AGO**

Principal Taxpayer	2017			2007			Table VII
	Assessed Valuation	Rank	Percent of Total Assessed Valuation	Assessed Valuation	Rank	Percent of Total Assessed Valuation	
Avago Technologies	\$ 138,020,663	1	4.6%	\$ 30,681,120	2	1.5%	
Anheuser-Busch, Inc.	72,027,245	2	2.4%	98,004,530	1	4.7%	
Ramco-Gershenson Properties	31,691,432	3	1.1%	N/A			
Walton Foothills Holdings VI L.L.C.	29,222,125	4	1.0%	N/A			
Woodward Governor	26,540,750	5	0.9%	N/A			
Public Service Company of Colorado	24,209,131	6	0.8%	12,952,590	6	0.6%	
Qwest Corporation	22,282,808	7	0.7%	24,617,100	3	1.2%	
Amcap Harmony L.L.C.	15,705,327	8	0.5%	N/A			
Hewlett Packard Company	11,600,000	9	0.4%	19,348,410	4	0.9%	
BNSF Railway Company	10,473,274	10	0.3%	N/A			
GGP-Foothills L.L.C.	N/A			14,738,480	5	0.7%	
F C Timberline	N/A			9,163,940	7	0.4%	
LSI Logic Corporation	N/A			8,015,010	8	0.4%	
Advanced Energy Industry Inc.	N/A			6,653,930	9	0.3%	
New Belgium Brewing Co	N/A			5,783,260	10	0.3%	

Source - Larimer County Assessor's Office

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN YEARS**

Table VIII

Assessment Year	Collection Year	Total Tax Levy	Collected within the fiscal year levied		Collections in Subsequent Years	Total Collections to Date	
			Tax Amount	Percent of Levy		Tax Amount	Percent of Levy
2007	2008	\$ 6,734,400	\$ 6,726,112	99.9%	\$ (7,708)	\$ 6,718,404	99.8%
2008	2009	6,799,174	6,773,932	99.6%	(9,700)	6,764,232	99.5%
2009	2010	7,030,254	6,979,507	99.3%	7,193	6,986,700	99.4%
2010	2011	6,940,049	6,918,670	99.7%	(1,739)	6,916,931	99.7%
2011	2012	6,931,819	6,892,356	99.4%	(2,231)	6,890,125	99.4%
2012	2013	6,910,059	6,883,346	99.6%	(20,952)	6,862,394	99.3%
2013	2014	7,217,549	7,169,472	99.3%	(4,871)	7,164,601	99.3%
2014	2015	7,640,772	7,627,598	99.8%	(13,686)	7,613,912	99.6%
2015	2016	8,454,597	8,378,925	99.1%	(9,682)	8,369,243	99.0%
2016	2017	8,726,722	8,692,531	99.6%	-	8,692,531	99.6%

Source - Library District

Note - Collections in Subsequent Years are net of corrections to prior tax roles.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

Table IX

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Assessed valuation	\$ 3,005,780,000	\$ 2,876,019,742	\$ 2,803,248,431	\$ 2,466,084,825	\$ 2,303,353,131
Debt limitation - 1.5% of assessed value	45,086,700	43,140,296	42,048,726	36,991,272	34,550,297
Total Debt (excluding compensated absences)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Legal debt margin	<u>\$ 45,086,700</u>	<u>\$ 43,140,296</u>	<u>\$ 42,048,726</u>	<u>\$ 36,991,272</u>	<u>\$ 34,550,297</u>
	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Assessed valuation	\$ 2,310,606,310	\$ 2,313,394,662	\$ 2,343,418,246	\$ 2,266,391,239	\$ 2,222,701,577
Debt limitation - 1.5% of assessed value	34,659,095	34,700,920	35,151,274	33,995,869	33,340,524
Total Debt (excluding compensated absences)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Legal debt margin	<u>\$ 34,659,095</u>	<u>\$ 34,700,920</u>	<u>\$ 35,151,274</u>	<u>\$ 33,995,869</u>	<u>\$ 33,340,524</u>

Source - Assessed valuation - Larimer County Assessor's Office,
Debt limitation - Colorado Revised Statutes 22-42-104.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
DEMOGRAPHIC AND ECONOMIC INFORMATION
FOR THE LAST TEN YEARS**

<u>Fiscal</u> <u>Year</u>	<u>Population</u>	<u>Personal Income</u>	<u>Larimer County</u>		<u>Households</u>		<u>School</u> <u>Enrollment</u>	
			<u>Per Capita</u> <u>Personal</u> <u>Income</u>	<u>Unemployment</u> <u>Rate</u>	<u>Total</u>	<u>Average</u> <u>Size</u>		<u>Median</u> <u>Age</u>
2008	181,667	\$ 5,669,100,000	\$ 31,206	4.2	73,667	2.34	31.5	60,014
2009	175,331	\$ 4,982,381,000	\$ 28,417	4.9	69,874	2.38	30.8	61,084
2010	179,859	\$ 5,219,508,000	\$ 29,020	5.1	71,860	2.38	31.8	61,944
2011	182,600	\$ 5,326,442,000	\$ 29,170	5.6	72,491	2.41	31.7	63,475
2012	185,494	\$ 5,531,060,000	\$ 29,818	5.5	73,338	2.42	32.1	63,873
2013	188,934	\$ 5,720,733,000	\$ 30,279	5.6	73,751	2.45	32.4	64,911
2014	191,740	\$ 5,833,114,000	\$ 30,422	5.2	73,731	2.49	31.9	65,857
2015	195,460	\$ 6,013,913,000	\$ 30,768	5.2	75,071	2.50	31.6	67,132
2016	199,364	\$ 6,389,018,000	\$ 32,047	4.4	76,528	2.50	31.8	66,638
2017	207,898	\$ 6,789,533,000	32,658	3.3	83,092	2.40	31.8	N/A

Source:
Population: U.S. Census Bureau; Personal income and Per capita income:
Bureau of Economic Analysis; Unemployment rate--Larimer Co
Compass/U.S. Census Bureau
Household info: U.S. Census Bureau American Factfinder; Public School
Enrollment Compass.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
PRINCIPAL EMPLOYERS
CURRENT FISCAL YEAR AND TEN YEARS AGO**

Table XI

Employer	2017			2007		
	Employees	Rank	Percent of Total Employment	Employees	Rank	Percent of Total Employment
Colorado State University	7,222	1	4.5%	7,945	1	5.4%
University of Colorado Health*	6,480	2	4.0%	3,488	2	2.4%
Poudre School District	3,784	3	2.4%	3,325	3	2.3%
Larimer County	1,639	4	1.0%	1,500	5	1.0%
Broadcom, Ltd.	1,600	5	1.0%	N/A		
Woodward, Inc.	1,480	6	0.9%	1,200	7	0.8%
City of Fort Collins	1,200	7	0.7%	1,362	6	0.9%
Front Range Community College	939	8	0.6%	481	10	0.3%
Hewlett Packard	870	9	0.5%	3,250	4	2.2%
Anheuser-Busch	760	10		760	8	0.5%
Advanced Energy Industries	N/A			594	9	0.4%

*Formerly Poudre Valley Health Systems

Source - US Census Bureau American Factfinder

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
DISTRICT EMPLOYEES BY FUNCTION
LAST TEN YEARS**

Table XII

	Full-Time Equivalent Employees									
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Public Service										
Old Town Library	18.00	18.00	14.00	12.85	11.00	13.50	15.70	17.00	14.10	13.75
Harmony Library	7.50	7.50	7.50	7.50	9.00	9.75	11.00	11.38	9.50	10.20
Council Tree Library	-	6.50	7.50	7.50	5.50	6.75	9.50	9.62	7.40	7.40
Outreach	-	-	-	-	3.00	3.00	4.50	5.25	5.50	5.00
Circulation										
Old Town Library	16.00	16.00	16.00	16.00	13.50	13.50	11.00	11.25	13.20	13.20
Harmony Library	16.00	16.00	15.50	15.50	15.50	14.25	11.50	11.50	13.50	13.50
Council Tree Library	-	10.00	11.00	11.00	12.00	13.00	9.00	9.00	11.00	10.50
General Administration	5.25	5.25	5.25	5.25	5.25	5.25	6.50	6.50	7.50	8.40
Collection Development	4.00	4.00	4.00	7.00	8.00	8.00	8.50	8.80	8.80	8.80
Systems Administration	6.00	6.00	6.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Answer Center	-	-	-	-	2.50	2.50	2.70	2.70	2.75	2.75
Facilities	1.00	1.00	1.00	1.00	1.00	1.50	2.00	2.00	2.00	2.00
Total FTE's	73.75	90.25	87.75	88.60	91.25	96.00	96.90	100.00	100.25	100.50

Note - prior to 2012, staff of the Outreach and Answer Center were included in Old Town Library staffing.

Source - Library District

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
LIBRARY MATERIALS PURCHASED AND CIRCULATED
LAST TEN YEARS**

Fiscal Year	Number of Volumes owned	Number of AV items owned	Total items owned	Acquisition	Net book value of collections	Number of items circulated	Table XIII
				cost of collections (1)			Turn-over rate
2008	339,325	44,377	383,702	746,173	2,283,602	2,343,595	6.04
2009	410,211	49,986	460,197	1,809,154	3,334,782	3,042,448	6.58
2010	386,268	54,741	441,009	779,464	3,305,923	3,303,958	7.01
2011	351,661	52,977	404,638	651,148	3,141,143	3,275,627	7.27
2012	349,047	53,306	402,353	680,663	2,989,090	3,208,389	7.36
2013	349,535	52,251	401,786	562,604	2,714,929	3,133,110	7.10
2014	315,187	85,663	400,850	635,661	2,514,404	3,002,725	7.30
2015	362,411	109,555	471,966	834,577	2,382,542	3,061,464	7.01
2016	340,445	48,803	389,248	685,448	2,316,625	3,164,856	6.70
2017	316,480	49,333	365,813	659,487	2,261,102	3,008,093	7.30

Source - Library District

(1) - acquisitions in 2007 include \$2,215,264 transferred from the City of Fort Collins as part of the implementation of the Library District. In 2009, acquisitions included the opening day collection of \$1,100,000 for the Council Tree Library.

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
CIRCULATION BY LOCATION
LAST TEN YEARS**

Table XIV

Fiscal year	Old Town Library	Harmony Library	Council Tree Library	Remote Renewals	Emedia	Total
2008	949,831	938,928	-	449,122	5,714	2,343,595
2009	979,021	836,501	640,669	578,031	8,226	3,042,448
2010	947,373	789,376	866,319	682,531	18,359	3,303,958
2011	844,906	816,749	855,844	707,672	50,456	3,275,627
2012	775,408	794,935	814,133	729,527	94,386	3,208,389
2013	877,587	648,186	744,830	720,788	141,719	3,133,110
2014	775,314	642,710	672,284	716,255	326,021	3,132,584
2015	739,381	619,497	645,091	763,623	293,872	3,061,464
2016	676,610	577,602	605,961	773,501	508,507	3,142,181
2017	654,016	536,906	577,094	749,261	491,101	3,008,378

Source - Library District

**POUDRE RIVER PUBLIC LIBRARY DISTRICT
SERVICE LOCATION INFORMATION
DECEMBER 31, 2017**

	Address	Square Feet	Number of Full- time Equivalent Employees
Libraries			
Old Town Library	201 Peterson St. Fort Collins, CO 80524	39,400	26.95
Harmony Library	4616 South Shields St. Fort Collins, CO 80525	31,100	23.70
Council Tree Library	2733 Council Tree Ave. Fort Collins, CO 80526	16,600	17.90
Administration			
Webster House Administration Center	301 East Olive St. Fort Collins, CO 80524	10,550	31.95



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