

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular Meeting**

**October 8, 2018
4 p.m.**

Old Town Library
201 Peterson Street
Fort Collins, CO

PRESIDENT:	Amanda Quijano	818-0687
VICE PRESIDENT:	Becki Schulz	556-9499
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Valerie Arnold
John Frey
Matt Schild
Becki Schulz
Joe Wise

BOARD MEMBERS ABSENT:

Fred Colby (excused)
Amanda Quijano

DISTRICT STAFF PRESENT:

Tova Aragon Anne Macdonald
Jeff Barnes Eileen McCluskey
Vicky Hays David Slivken
Mark Huber Rob Stansbury
Cynthia Langren Paula Watson-Lakamp

OTHERS IN ATTENDANCE:

Cameron Richards, Legal Counsel
Annie Fox, FRCC

I. CALL TO ORDER

In the absence of President Quijano, Vice President Schulz called the meeting to order at 4:03 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes.

III. PUBLIC COMMENT

None

IV. APPROVAL OF MINUTES –September 10, 2018, Regular Meeting Minutes

There was a motion by Trustee Schild to approve the minutes as presented. The motion was seconded by Trustee Arnold and carried unanimously, 5 – 0.

V. REPORTS

a. Director's Report – *Slivken*

In addition to the written report, Executive Director Slivken:

- Was pleased to report that there were only ten incidents at Old Town Library during September compared to 237 in August.
- Announced that Outreach intern Herman Chavez returned to Chicago along with the other interns from the spring. He received an award for active participation and engagement during his internship.

b. Financial Report – *Barnes*

Mr. Barnes asked if there were any questions about the written report included in the packets. There were none. ***The report was accepted as presented.***

c. Legal Status Report – *Richards*

Mr. Richards noted that as explained in the report, the board will need to consider implementation of a Personal Identifying Information document disposal policy consistent with HB 18-1128 and Section 24-73-101 *et seq.* C.R.S. ***The report was accepted as presented.***

d. 2018 Fort Collins Book Fest Presentation – *Anne Macdonald*

Ms. Macdonald gave a presentation about this year's Fort Collins Book Fest. The theme this year is "The Big Think". This theme arises from curiosity and is designed to engage the community in an exchange of ideas and knowledge at that unique intersection where science, technology, and community collide. There are many exciting featured authors such as Andy Weir, Dr. Sheila Rowan and Bill Ritter, Jr. just to name a few.

On Friday, October 19, there will be writing workshops held at the Old Town Library. On Saturday, various venues will host many events all day long. The closing keynote will be at the Lory Student Center at Colorado State University and will feature Andy Weir, 5:30 – 7 p.m.

VI. UNFINISHED BUSINESS

a. Master Plan RFP Update – *Slivken*

Executive Director Slivken reported that:

- The Strategic Visioning workshop at the Senior Center was well attended and very productive.
- The community intercepts have been put on hold for now, but the top three outcomes are: Request for a library in the town of Laporte; rural areas want service too; expansion of Internet service in their areas.
- Carson Block will do an outreach to teens and tweens
- Community forums are scheduled for October 16 and 22 in the evenings and October 30th in the afternoon

VII. NEW BUSINESS

a. 2019 PRPLD Budget, First Reading – Barnes

Mr. Barnes gave an overview of the 2019 budget and said that he would ask for board approval at the November meeting.

Upon conclusion of this agenda item, Mr. Barnes announced his plan to retire in early 2019.

b. Urban Renewal Authority Projects Policy, Discussion – Slivken

Executive Director Slivken noted that he has been in contact with Mr. Richards about this topic and he concurs that since we haven't received an official, signed Intergovernmental Agreement yet, that there is little that can be done. Once it is signed, we can move forward with a policy. He added that Mr. Barnes is currently representing special districts at the meetings. Trustee Wise suggested that our policy should coincide with what the Poudre School District does.

c. Personal Identification Information Policy, First Reading – Slivken

Mr. Richards went over the proposed policy. It was asked if the board could approve this tonight instead of waiting until next month. Mr. Richards indicated that the board could approve it today if desired. The floor was opened to questions or further discussion. There was none.

Trustee Wise moved to approve the Personal Identification Information Policy as presented.

Trustee Schild seconded the motion which carried unanimously, 5 – 0.

XIII. ANNOUNCEMENTS

a. Friends of the Library – Wise

Trustee Wise reported that:

- The Friends held an ice cream social event for all the volunteers. It was held at Rolland Moore Park and about 40 people attended this fun event.

b. Library Trust - Colby

Trustee Colby indicated that the Trust has not met recently, so there is no report this month.

IX. ADJOURNMENT

At 5:11 p.m., ***there was a motion by Trustee Frey to adjourn the meeting which was seconded by Trustee Arnold. The motion carried unanimously, 56 – 0.***

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Matt Schild
Secretary-Treasurer