

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular Meeting**

**January 14, 2019
4 p.m.**

Old Town Library
201 Peterson Street
Fort Collins, CO

PRESIDENT:	Amanda Quijano	818-0687
VICE PRESIDENT:	Becki Schulz	556-9499
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Valerie Arnold
Fred Colby
John Frey
Amanda Quijano
Matt Schild
Becki Schulz
Joe Wise

BOARD MEMBERS ABSENT:

DISTRICT STAFF PRESENT:

Tova Aragon	Cynthia Langren
Jeff Barnes	Eileen McCluskey
Holly Bucks	Anne Macdonald
Chris Cortez	Currie Meyer
Kim Doran	Serina Pulido
Kristen Draper	David Slivken
Ken Draves	Rob Stansbury
Vicky Hays	Sabrina Stromnes
Ian Holmes	Jenny Thurman
Mark Huber	Johanna Ulloa
Angela James	Paula Watson-Lakamp
Amanda Krupp	Victor Zuniga

OTHERS IN ATTENDANCE:

Elizabeth Dauer, Legal Counsel
Annie Fox, FRCC
Richard Alper
Nick Armstrong
Carson Block
Alan Braslau
Jill Eyres
Linda Hopkins
Laurie Warren
Ron Warren

I. CALL TO ORDER

President Quijano called the meeting to order at 4:01 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes.

III. PUBLIC COMMENT

None

IV. APPROVAL OF MINUTES –December 10, 2018 Regular Meeting Minutes.

There was a motion by Trustee Colby to approve the minutes as presented. The motion was seconded by Trustee Frey and it carried unanimously, 7 – 0.

V. REPORTS

a. Director’s Report – Slivken

Executive Director Slivken briefly spoke on pending legislation regarding the direct election of public library board members and legislation introduced to restrict access to premium databases in public schools.

He noted that he will introduce Rachel Miller, new Finance Officer, when she arrives. She is attending a benefits orientation and will be here soon.

b. Financial Report – Barnes

Mr. Barnes asked if there were any questions about the written report included in the packets. Trustee Wise asked for clarification on a couple of line items which Mr. Barnes addressed. *The report was accepted as presented.*

This is the last board meeting that Mr. Barnes will attend as the Finance Officer. The Board thanked Mr. Barnes for his many years of excellent service to the Library District and wished him well on his retirement.

c. Legal Status Report – Dauer

Ms. Dauer reported that she brought the resolution regarding banking authorization conferring signature authority to the new Finance Officer in place of Jeff Barnes.

Trustee Frey moved approval of the Resolution Regarding Banking Authorization. There was a second by Trustee Arnold. The motion carried unanimously, 7 – 0.

Ms. Dauer then discussed the draft letter to the Urban Renewal Authority (URA) board. She asked if there was any discussion about the draft letter. Trustee Wise suggested that the 120-day negotiation period be amended to 60 days and there was discussion about the point of beginning.

Executive Director Slivken and Ms. Dauer will work together to amend the letter and will circulate the new draft for board member feedback.

d. Master Plan Presentation—*Group 4 and Carson Block Consulting*

Jill Eyres and Carson Block presented the new Master Plan to the board. After the presentation the floor was open for a question and answer period.

After the discussion, Trustee Colby inquired if the consultants are leaving us a road map or a next steps document. Ms. Eyres explained that the Master Plan is not something the Library District has to do; rather it's a destination and a compass. How the District gets there is up to the board and staff. A video of the presentation and the complete report is available on the Library website.

VI. UNFINISHED BUSINESS

a. URA & Library District—*Slivken*

Discussed earlier under the Legal Status Report.

VII. NEW BUSINESS

a. Resolution for Banking Contacts – *Barnes*

Discussed and action taken earlier under the Legal Status Report.

b. 2019-2021 Strategic Planning Process – *Slivken*

Executive Director Slivken referred to the Strategic Planning outline that was included in the board packets and went over it. He explained:

- Strategic Planning Criteria;
- Phase I – Master Plan and Leadership Team Cohesion;
- Phase II – Mission and Values;
- Phase III - Identify Goals and Priorities;
- Phase IV – Develop and Disseminate Plan; and
- Phase V – Identify Activities, Tasks, To-do Lists

c. 2019 Board Retreat – *Quijano*

President Quijano would like to schedule a board retreat soon. Topics will be the Master Plan and the 2019-2021 Strategic Plan. Mr. Slivken will see if Crystal Schimpf from the Colorado State Library is available to come facilitate. Once he has her availability, Ms. Langren will send out a link to a Doodle poll this week with dates/times.

d. Executive Director Goals for 2019 - *Slivken*

Executive Director Slivken referred to the list he included in the board packets. He briefly went over each goal.

VIII. ANNOUNCEMENTS

a. Friends of the Library – Wise

Trustee Wise reported that the Friends are able to give \$55k to the Library District for its wish list, down from \$70k last year.

b. Library Trust - Colby

Trustee Colby reported that he is no longer serving as the liaison to the Trust. If anyone is interested in being the new liaison, let President Quijano know.

Executive Director Slivken reported that over \$11,000 was raised on Colorado Gives Day and that the Trust has donated \$10,000 to defray the cost of the laptop dispensing machine.

IX. ADJOURNMENT

At 5:32 p.m., ***there was a motion by Trustee Arnold to adjourn the meeting which was seconded by Trustee Schild. The motion carried unanimously, 7 – 0.***

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Matt Schild
Secretary-Treasurer