

**Minutes of the Poudre River Public Library District
Board of Trustees – Annual Meeting**

**May 13, 2019
4 p.m.**

Council Tree Library
2733 Council Tree Avenue
Fort Collins, CO

PRESIDENT:	Becki Schulz	556-9499
VICE PRESIDENT:	Fred Colby	858-414-5635
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Valerie Arnold
Fred Colby
Amanda Quijano
Matt Schild
Becki Schulz

BOARD MEMBERS ABSENT:

John Frey
Joe Wise

DISTRICT STAFF PRESENT:

Mark Huber
Cynthia Langren
Currie Meyer
David Slivken
Rob Stansbury
Paula Watson-Lakamp
Miranda West

OTHERS IN ATTENDANCE:

Elizabeth Dauer, Legal Counsel
Dan Betts, Senator Gardner's Office

I. CALL TO ORDER

President Schulz called the meeting to order at 4:03 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

President Schulz added “Board Calendar” to NEW BUSINESS. This addition to the agenda was approved.

III. PUBLIC COMMENT

Dan Betts introduced himself and said he hoped to see Outreach Manager Johanna Ulloa here today. He explained that she was at a celebration for retiring council member Ray Martinez when he presented Mr. Martinez with the pencils from the US Supreme Court. Johanna mentioned to him she thought the pencils were awesome and she could really use them. Mr. Betts came to the board meeting to present Johanna with additional Supreme Court pencils. Executive Director Slivken indicated he would be happy to pass them along to her and expressed his thanks on her behalf.

IV. APPROVAL OF MINUTES – April 8, 2019, Annual Meeting Minutes

There was a motion by Vice President Colby to approve the minutes as presented. The motion was seconded by Trustee Arnold, and it carried unanimously, 5 – 0.

V. REPORTS

a. Director’s Report – *Slivken*

Executive Director Slivken highlighted a couple of items included in the written report and also shared that he just attended an outstanding library conference in Calgary.

Trustee Arnold requested more information regarding the positive impacts the extended warming center hours at the Murphy Center is having on Old Town Library operations. Executive Director Slivken will contact Manager McCluskey and send the information to Trustee Arnold.

b. Financial Report – *Slivken*

Finance Director Miller provided the monthly financial report included in the board packets and in her absence today, Executive Director Slivken asked if there were any questions. Trustee Arnold inquired how much the Bamboo HRIS costs. Mr. Slivken will find out and let her know.

c. Legal Status Report – *Dauer*

Ms. Dauer discussed the recent e-mail from Mr. Sutherland regarding the Colorado Open Meetings Law. Upon discussion, the board directed Ms. Dauer to ensure that consideration of the Tax Increment Revenue Agreement was placed on the June 10 agenda.

d. 2019 Summer Reading Challenge Presentation – *West*

Teen Services Librarian Miranda West gave an overview of this year’s reading program which runs from May 28 – August 18.

VI. UNFINISHED BUSINESS

a. Strategic Plan Update - *Slivken*

Executive Director Slivken gave a brief update on the Plan.

VII. NEW BUSINESS

a. BOT Calendar Update - *Schulz*

President Schulz gave an update on her progress with this document. She is including conference dates that might be of interest to the board, the Executive Director evaluation time line, budget time lines, events, retreats, etc.

Trustee Quijano again expressed her desire to have a central place for board documents, perhaps a specific page for trustees and admin staff only where the most current version of documents is stored, such as the calendar, and can easily be found.

At next month's meeting, President Schulz said there will be an agenda item re vacation plans to see if any of the summer meetings should be cancelled due to lack of a quorum. She asked everyone to come prepared with known vacation dates.

VIII. ANNOUNCEMENTS

a. Friends of the Library

No report.

b. Library Trust

No report.

IX. ADJOURNMENT

There being no other business before the board, the meeting adjourned at 4:48 p.m.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Matt Schild
Secretary-Treasurer