

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular (VIRTUAL) Meeting**

**November 9, 2020
4 p.m.**

Conducted Virtually via Zoom

PRESIDENT:	Becki Schulz	556-9499
VICE PRESIDENT:	Fred Colby	858-414-5635
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Fred Colby
Amanda Quijano
Corey Radman
Jeremy Rose
Matt Schild
Becki Schulz
Joe Wise

OTHERS IN ATTENDANCE:

Elizabeth Dauer, Legal Counsel
Molly Thompson, FRCC
Linda Hopkins, Library Trust

DISTRICT STAFF PRESENT:

Tova Aragon
Xochil Arrellano
Katie Auman
Kindra Baker
Holly Bucks
Nicole Burchfield
Karla Cribari
Kristen Draper
Ken Draves
Ian Holmes
Mark Huber
Angela James
Cynthia Langren
Eileen McCluskey
Anne Million
Monique Ramos
David Slivken
Rob Stansbury

Sabrina Stromnes
Rachel Tand
Johanna Ulloa
Victor Zuniga

I. CALL TO ORDER

President Schulz called the meeting to order at 4:01 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes were made.

III. PUBLIC COMMENT

Linda Hopkins spoke to the board about the upcoming Colorado Gives campaign and how they can go about donating themselves and how to encourage community members to as well.

IV. APPROVAL OF MINUTES –October 15, 2020 Regular Meeting Minutes

There was a motion by Vice President Colby to approve the minutes as presented. The motion was seconded by Trustee Schild and it carried unanimously, 7 – 0.

V. REPORTS

a. Director’s Report – *Slivken*

Executive Director Slivken verbally highlighted a couple of items included in the written report. The report was accepted as presented.

b. Financial Report –*Tand*

Ms. Tand presented the monthly financial report and it was accepted as presented.

c. Legal Status Report – *Richards*

Ms. Dauer had nothing to report.

d. English as a Second Language (ESL) Mentoring Service – *McCluskey, Million and Ramos*

With the aid of a PowerPoint presentation, Ms. Ramos and Ms. Million explained that in November 2019, an innovation grant was approved to launch an ESL Mentoring Service. The service pairs ESL Learners with a specific goal (career, academic, personal, life) to work with a volunteer mentor who can do two things: 1) Tutor them in English at an academic/professional level, and 2) Provide expertise and social capital to assist with reaching their goals.

They discussed how this library service could benefit people in our community from targeted mentorship in improving their English skills in areas that would help them achieve well-defined goals.

The board thanked staff for this positive and helpful service and great presentation.

VI. UNFINISHED BUSINESS

a. 2021 PRPLD Budget – 2nd Reading and Approval – *Schulz*

President Schulz opened the public hearing for the 2021 PRPLD Budget. There were no comments. President Schulz closed the public hearing.

Vice President Colby moved to approve the 2021 PRPLD budget as presented. There was a second by Trustee Schild. A roll call vote was conducted:

Colby: Yes

Quijano: Yes

Radman: Yes

Rose: Yes

Schild: Yes

Schulz: Yes

Wise: Yes

An amendment to the 2020 PRPLD Budget was discussed. *Trustee Wise moved to amend the budget for the fiscal year 2020 and authorize the transfer of \$1,825,000 from the General Fund to the Capital Projects Fund. There was a second by Vice President Colby. The motion carried unanimously, 7 - 0.*

VII. NEW BUSINESS

a. Policy Review – Purchasing Policy - *Tand*

Ms. Tand showed the existing policy to the board and compared it to the revised one she created. She reorganized the flow of the policy. Feedback from the board was positive.

This will be brought to the Board at their next meeting for second reading and approval.

b. Executive Director Evaluation Committee – *Schulz*

President Schulz asked for volunteers to participate on the committee. Trustees Radman and Schild volunteered. If anyone else would like to join them, let President Schulz know.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update - *Wise*

Trustee Wise reported that the grab bag sale was held on October 24 in the parking lot but doesn't know yet the final sales outcome. Mr. Draves indicated the sale earned over \$1,000 which is highly successful in his opinion.

b. Library Trust Update – *Radman*

Trustee Radman echoed Ms. Hopkins encouragement to participate in Colorado Gives Day. There will be cards coming in the mail, please give what you can.

c. December Board Meeting – Schulz

The board discussed and opted to cancel the December board meeting due to lack of agenda items and the holidays.

IX. ADJOURNMENT

Upon motion made, seconded, and unanimously carried, the meeting adjourned at 5:19 pm.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Matt Schild
Secretary-Treasurer