

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular Virtual Meeting**

**September 13, 2021
4 p.m.**

PRESIDENT:	Fred Colby	858-414-5635
VICE PRESIDENT:	Matt Schild	231-0665
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Fred Colby
Amanda Quijano
Corey Radman
Matt Schild
Becki Schulz
Joe Wise
Catherine Xiang

BOARD MEMBERS ABSENT:

DISTRICT STAFF PRESENT:

Xochil Arellano Currie Meyer
Katie Auman Ludy Rueda
Ken Draves David Slivken
Mark Huber Rob Stansbury
Angela Kettle Sabrina Stromnes
Cynthia Langren
Amy Lyons
Eileen McCluskey

OTHERS IN ATTENDANCE:

Kim Seter, Legal Counsel
Chris Telli, BKD
Anna Thigpen, BKD
Rachel Tand
Jose Luis Ramos

I. CALL TO ORDER

President Colby called the meeting to order at 4:00 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes were made.

III. PUBLIC COMMENT

None.

IV. APPROVAL OF MINUTES – July 12, 2021 Regular Meeting Minutes

There was a motion by Trustee Wise to approve the minutes as presented. The motion was seconded by Trustee Radman. The motion carried unanimously, 7 – 0.

V. REPORTS

a Director’s Report – *Slivken*

Executive Director Slivken highlighted a couple of items included in the written report. The report was accepted as presented.

b. Financial Report –*Lyons*

Interim Finance Director Lyons presented the monthly financial report. The report was accepted as presented.

c. Legal Status Report – *Seter*

Mr. Seter indicated he had nothing to add to the written report. The Legal Report was accepted as presented.

d. Audit Presentation – *Anna Thigpen*

On June 25 an annual financial audit was performed by BKD. Upon conclusion of her presentation, Ms. Thigpen opened the floor to questions. Mr. Ramos, a guest in attendance of the meeting inquired about the status of negative findings during the audit. He identified himself as a previous employee of the district. Human Resources Director Stromnes indicated that this is something that cannot be discussed presently. Trustee Wise inquired if the controls that alerted BKD to the negative findings have been resolved. Ms. Thigpen indicated that the controls are now adequate. The board thanked the consultants for their thorough presentation of the audit and their process.

VI. UNFINISHED BUSINESS

a. Short Takes for Trustees #2: “Board Meetings” – *Wise and Radman*

Trustee Wise gave an overview of the short take and encouraged everyone to take the time to view it.

Staff was asked to place the Strategic Plan on all monthly board meeting agendas to stay abreast of the plan and its progress.

VII. NEW BUSINESS

a. Accessing Board Information and Documents – *Schild*

Vice President Schild explained that he reached out to each board member individually to inquire what members would like to see in a hub where important documents can be centralized and accessed by the board. In conclusion, it appears that SharePoint will be the best solution. Trustee Schild will work with IT Manager Huber in moving forward with the project.

b. Programming and Events Policy, 1st Reading – Auman & Kettle

Ms. Auman and Ms. Kettle explained that they reviewed 21 different policies before drafting the one before the board today. This will be on next month's agenda for approval.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update - Wise

Trustee Wise reported that no meeting was held so there is no report this month.

b. Library Trust Update – Radman

Trustee Radman reported that she could not attend the Trust meeting, but they did discuss the Colorado Gives Campaign. This year it will be more of an ala carte menu that includes four specific library projects.

IX. EXECUTIVE SESSION

Upon motion made, seconded and unanimously approved, the Board entered into executive session at 5:03 p.m. pursuant to Sections 24-6-402(4)(b) and (3), C.R.S. to discuss personnel matters and receive advice of counsel related to personnel matters concerning contracting for a new executive director. Participants in the executive session included only the Board of Directors, staff and consultants necessary for the discussion. The Board returned from execution session at 5:50. The President of the Board affirmed that no discussions were had that did not fit into the authorization and that no decisions were made by the Board.

X. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 5:51p.m.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Corey Radman
Secretary-Treasurer