

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular Virtual Meeting**

**November 8, 2021
4 p.m.**

PRESIDENT:	Fred Colby	858-414-5635
VICE PRESIDENT:	Matt Schild	231-0665
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Fred Colby
Corey Radman
Matt Schild
Becki Schulz
Joe Wise
Catherine Xiang

BOARD MEMBERS ABSENT:

Amanda Quijano

DISTRICT STAFF PRESENT:

Tova Aragon Currie Meyer
Katie Auman David Slivken
Ken Draves Rob Stansbury
Amy Holzworth Victor Zuniga
Mark Huber
Amy Lyons

OTHERS IN ATTENDANCE:

Beth Dauer, Legal Counsel

I. CALL TO ORDER

President Colby called the meeting to order at 4:00 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

No changes.

III. PUBLIC COMMENT

None.

IV. APPROVAL OF MINUTES

October 11, 2021, Regular Meeting Minutes

There was a motion by Trustee Schild to approve the minutes as presented. The motion was seconded by Trustee Radman. The motion carried unanimously, 6 – 0.

V. REPORTS

a Director's Report – *Slivken*

Executive Director Slivken highlighted a couple of items included in the written report.

- Shared success stories from the Fort Collins Book Festival, and Dia De Los Muertos.
- Shared success of the Direct marketing campaign to users who did not register an email account with us.
- Reminded board that Colorado Gives day is December 7th

The report was accepted as presented.

b. Financial Report –*Lyons*

Finance Director Lyons presented the monthly financial report. The report was accepted as presented.

Trustee Wise made a motion to accept the financial report. Seconded by Trustee Schultz. Passed 6-0.

c. Legal Status Report – *Dauer*

Ms. Dauer discussed that Proposition 120 to lower property tax assessment rates failed at the November 2 election. She noted that the library is still facing reductions to assessment rates in 2023 and 2024 due to Senate Bill 293.

Ms. Dauer also presented a proposed contract with Mr. Draves for services as the interim executive director. *Upon discussion, Trustee Schild moved to approve the Interim Executive Director contract with Mr. Draves. Seconded by Trustee Schulz. Passed 6-0.*

VII. NEW BUSINESS

a. Public Hearing re 2022 Poudre River Public Library District Budget and 2021 Budget Amendment-Lyons—

President Colby opened the hearings, there were no comments from the public. Finance Manager Amy Lyons presented changes to the 2022 proposed budget

from the September presentation. President Colby recommended additional funds for Communications for marketing purposes. Katie Auman and the Executive Leadership team will make a budget recommendation to the board and will transfer funds based on the recommendation.

- b. Approval of the 2022 Poudre River Public Library District Budget-Lyons.**
After discussion, the board thanked Amy for her work with the 2022 budget. Amy reminded board the legislature has a two-year reduction in assessed values to be effective for 2023 and 2024. ***Motion to approve the 2022 budget, appropriate sums, certify the mill levy, and approve the 2022 budget resolution made by Trustee Schultz, seconded by Trustee Schild. Passed 6-0.***

After discussion, Trustee Wise inquired about amending the 2021 budget to include a transfer of \$1,000,000 from the general fund to the capital projects fund. ***Trustee Wise made a motion to amend the 2021 budget to transfer \$1,000,000 from the general fund to the capital projects fund. Seconded by Trustee Schultz. Passed 6-0.***

- c. Approval of 2022 Closure List**
David shared proposed 2022 Holiday schedule. Changes are two additional holidays with the library open—Juneteeth and day after Thanksgiving. Additionally, the library will now close at 3:00pm Christmas eve, rather than 1:00 pm. ***Motion to pass by Trustee Schultz, 2nd by Trustee Schild. Passed 6-0.***

VIII. ANNOUNCEMENTS

a. Friends of the Library Update - Wise

Trustee Wise reported that:

- FOL received a \$4,000 grant from Water Pik.
- Harmony alcove store will open soon 10am-4pm Tuesday-Saturday

b. Library Trust Update – Radman

Trustee Radman reported

- Colorado Gives is December 7th, with a menu of several projects to support.
- The Trust accounts now total approximately \$850,000

IX. EXECUTIVE SESSION

Upon motion made, seconded, and unanimously approved, the Board entered into executive session at 5:15 p.m. pursuant to Sections 24-6-402(4)(b) and (e), C.R.S. to discuss personnel matters and receive advice of counsel related to personnel matters concerning contracting for a new executive director. Participants in the executive session included only the Board of Trustees and legal counsel.

The Board returned from executive session at 6:17 p.m., noting that no formal action had been taken during the executive session.

The Board discussed that President Colby was delegated the authority to contact the Board's preferred candidate to negotiate terms of employment.

The meeting adjourned at 6:23 p.m.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Corey Radman
Secretary-Treasurer