

**Minutes of the Poudre River Public Library District  
Board of Trustees – Regular Virtual Meeting**

**January 10, 2022  
4 p.m.**

PRESIDENT:	Fred Colby	858-414-5635
VICE PRESIDENT:	Matt Schild	231-0665
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

**BOARD MEMBERS PRESENT:**

Fred Colby  
Corey Radman  
Matt Schild  
Becki Schulz  
Joe Wise

**BOARD MEMBERS ABSENT:**

Amanda Quijano

**DISTRICT STAFF PRESENT:**

Xochil Arellano	Currie Meyer
Katie Auman	Anne Million
Ken Draves	Irene Romsa
Mark Huber	Meg Schiel
Diane Lapierre	Rob Stansbury
Amy Lyons	Sabrina Stromnes
Eileen McCluskey	Miranda West
	Victor Zuniga

**OTHERS IN ATTENDANCE:**

Kim Seter, Legal Counsel  
Molly Thompson, FRCC

**I. CALL TO ORDER**

President Colby called the meeting to order at 4:00 p.m. and declared a quorum of the board present.

**II. AGENDA REVIEW**

No changes.

**III. PUBLIC COMMENT**

None.

#### IV. APPROVAL OF MINUTES

##### January 10, 2022, Regular Meeting Minutes

***There was a motion by Trustee Schulz to approve the minutes as presented. The motion was seconded by Trustee Schild. The motion carried unanimously, 5 – 0.***

#### V. REPORTS

##### a. Director's Report – Lapierre

Executive Director Lapierre asked that each board member take a moment to introduce themselves and describe what inspired them to serve on the board.

Deputy Director Draves mentioned the tax increment financing topic that was included in the written report and Trustee Radman expressed a desire to have a presentation on this at a future board meeting. Trustee Wise offered to partner with Finance Manager Lyons and do one together for the board.

Trustee Wise said he would welcome a presentation from the Outreach department and specifically the Homebound Program.

Trustee Wise mentioned the statistics included in the packet and pointed out the downward trend in circulation numbers for the last 10 years. He indicated an interest in having this issue on the agenda every month.

The written report was accepted as presented.

##### b. Financial Report – Lyons

Finance Director Lyons presented the monthly financial report. The report was accepted as presented.

##### c. Legal Status Report – Seter

Mr. Seter referred to the Annual Administrative Resolution and indicated that the board could approve it later or at tonight's meeting.

***Upon discussion, Trustee Schulz moved to approve the 2022 Annual Administrative Resolution as presented. Seconded by Trustee Schild. Passed 5-0.***

#### VII. NEW BUSINESS

##### a. Recruitment and Selection Process for New Trustees — Lapierre

Executive Director Lapierre noted that there are two vacancies to fill. Trustee Quijano's term expires at the March 2022 meeting and Trustee Hong resigned a few days ago effective immediately.

When Ms. Langren alerted her peers at the County that the trustee selection process would need to be implemented, she learned that there are new staff

members in the Commissioner's office who viewed the current process as outdated and suggested that the Library District take the lead on advertising the vacancies, collect the applications, and schedule the interviews instead of the City and County doing that portion. This is being considered and all parties are discussing that as an option. More to come on this topic.

It was agreed that the board would like to seek someone strong in the financial area and someone with prior board experience.

**b. Disposal of Assets from Old Town Library - Lyons**

*There was a motion to approve the disposal as presented by Trustee Schulz, seconded by Trustee Schild. Passed 5-0.*

**c. BOT Planning Retreat - Lapierre**

Executive Director Lapierre reminded the board that by the end of 2022, a new Strategic Plan needs to be in place. This is a major undertaking especially considering there will be two new board members and she herself, is new. She'd like to coordinate an April board retreat to map out next steps and a timeline.

She also asked for volunteers for a subcommittee to work with her. No more than two members would be sufficient. If interested, please let President Colby know.

**VIII. ANNOUNCEMENTS**

**a. Friends of the Library Update - Wise**

Trustee Wise reported that:

- The Friends proposed \$20,000 for the Library Wish List plus \$1,500 for Fort Collins Reads. They hope to be able to increase funding for the Summer Reading Challenge.
- The February used book sale has been canceled.
- Another liaison will need to be appointed since Ms. Hong resigned.

**b. Library Trust Update – Radman**

Trustee Radman reported that:

- The Trust elected the same slate of offices as last year at their January 4 meeting.
- Colorado Gives campaign yielded \$16,101. This amount is up from last year. Linda Hopkins expresses her thanks to the board for their participation in the campaign.
- Other donors gave a total of \$33,400 to the Trust this past year.

**IX. ADJOURNMENT**

The meeting adjourned at 5:28 p.m.

Respectfully submitted,

*Cynthia Langren*

Cynthia Langren  
Recording Secretary

Corey Radman  
Secretary-Treasurer