

**Meeting Minutes
Board of Trustees
Regular Meeting
May 9, 2022 —4:00pm
Old Town Library**

Board Members Present:

Fred Colby
Randyn Heisserer-Miller
Corey Radman
Matt Schild
Becki Schulz
Joe Wise

Guests Present

Kim Seter, Legal Counsel

Staff Present:

Tova Aragon	Diane Lapierre
Katie Auman	Amy Lyons
Holly Bucks	Currie Meyer
Laura Carter	Irene Romsa
Kristen Draper	Meg Schiel
Ken Draves	Rob Stansbury
Cynthia Langren	Sabrina Stromnes

I. CALL TO ORDER AND DECLARATION OF QUORUM

President Colby called the meeting to order at 4:03 p.m. and declared a quorum present.

II. AGENDA REVIEW

Ms. Riles was not present so her Oath of Office will be deferred until next month.

III. PUBLIC COMMENT:

None

VI. APPROVAL OF MINUTES April 11, 2022, Annual Board Meeting and April 29, 2022 Special Board Meeting

There was a motion by Trustee Schulz to approve both sets of minutes as presented. Trustee Radman seconded the motion which passed unanimously, 6 – 0.

V. REPORTS

- a. **Director's Report –Diane Lapierre**
Executive Director Lapierre spoke about the written report and gave an update on the Guiding Principles work completed with staff so far.
- b. **Financial Report –Amy Lyons**
The report was accepted as presented. ***There was a motion to accept the Financial Report as presented by Trustee Schild. Trustee Schulz seconded the motion which carried unanimously, 6 – 0.***
- c. **Legal Status Report –Kim Seter**
Ms. Seter had nothing to add to the written report. The report was accepted as presented.
- d. **Marketing Update & Summer Reading – Auman**
Communications Manager Auman gave a PowerPoint presentation on her marketing update and the upcoming Summer Reading Challenge. The board expressed appreciation for the information.
- e. **Statistical Report – Lapierre**
Executive Director Lapierre reviewed the report with the board.

VI. OLD BUSINESS

- a. **Board Accelerator Debrief –Radman and Schulz**
Trustee Radman asked that each member of the board and leadership staff share their feedback on the accelerator. Overall, the day-long meeting was considered a success and thoughts on next steps with regard to the panel discussion were shared during a discussion. Trustee Wise suggested that the staff/board give a presentation to City Council about the panel and share that there is interest in planning together. Perhaps see if there is any interest in meeting with all the parties in a work session style meeting that the library would coordinate. Others agreed and in conclusion, President Colby suggested that he will work with Wise and Lapierre and others on how to proceed with next steps.
- b. **Strategic Plan Next Steps (Mission/Vision/Values)**
Lapierre shared the timeline she has in mind for updating the Mission, vision, values statements for the Library District. She added that the changes won't be major; just some tweaking. She does plan to include staff feedback as well.

VII. NEW BUSINESS

- a. **Master Plan Discussion – All**
Lapierre referred to the three sections of the Master Plan. They are: Facilities, Technology, and Outreach.

She asked if board members would be willing to volunteer to engage deeply in one of those three sections with a staff member or two and come back with recommendations on things we can act upon now. The following volunteered for each section:

Facilities – Colby
Technology – Heisserer-Miller
Outreach - Radman

b. First Reading, By-laws Update (Change the Annual Meeting date from March to April) – Lapierre

Executive Director Lapierre explained that the only change for approval next month is the month of the Annual Meeting. The current bylaws say it is held in March, but it is actually held in April. Second reading and approval will be on the June board agenda.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update – Lapierre

- Book sale April 22-24 at Harmony – good results in the neighborhood of \$9k
- The FOL are still struggling with space issues
- The FOL received \$50k from the Bohemian Foundation to go towards the Outreach van

b. Library Trust Update – Radman

No meeting; no report.

IX. ADJOURNMENT

There being no other business before the board, the meeting adjourned at 5:41 p.m.

Respectfully submitted,

Cynthia Langren
Recording Secretary

Corey Radman
Secretary/Treasurer