

**Meeting Minutes
Board of Trustees
Regular Meeting
June 13, 2022 —4:00pm
Old Town Library**

Board Members Present:

Fred Colby
Randyn Heisserer-Miller
Corey Radman
Anuja Riles
Matt Schild
Becki Schulz
Joe Wise

Guests Present

Staff Present:

Xochil Arellano	Diane Lapierre
Katie Auman	Amy Lyons
Holly Bucks	Meg Schiel
Karla Cribari	Rob Stansbury
Ken Draves	Molly Thompson
Mark Huber	
Cynthia Langren	

I. CALL TO ORDER AND DECLARATION OF QUORUM

President Colby called the meeting to order at 4:02 p.m. and declared a quorum present.

II. OATH OF OFFICE – Anuja Riles

President Colby administered the oath of office to Ms. Riles.

III. LIAISON APPOINTMENTS

There was a consensus to appoint Trustee Heisserer-Miller as liaison to the Poudre River Library Trust and Trustee Riles as liaison to the Friends of the Library. Both trustees accepted the appointments.

IV. AGENDA REVIEW

Due to legal counsel being delayed in traffic, the Legal Status Report will be moved further down on the agenda to allow more time for them to arrive.

V. PUBLIC COMMENT:

None

VI. APPROVAL OF MINUTES May 9, 2022, Regular Board Meeting

There was a motion by Trustee Schulz to approve the minutes as presented. Trustee Radman seconded the motion which passed unanimously, 7 – 0.

VII. REPORTS

a. **Director's Report –Diane Lapierre**

Executive Director Lapierre spoke about the written report and gave an update on the recent organization restructure. She explained which managers are now reporting to her and which ones are now reporting to Mr. Draves. She noted that both the Harmony Library and Old Town Library Manager positions will be posted very soon. In addition, she hopes to eventually have a new Branch Services Director position. Trustee Wise asked that this position be discussed during the preliminary budget process in August.

b. **Financial Report –Amy Lyons**

The report was accepted as presented. ***There was a motion to accept the Financial Report as presented by Trustee Schild. Trustee Schulz seconded the motion which carried unanimously, 7 – 0.***

Ms. Lyons requested a 3-hour study session for the board to go over the draft 2023 budget. Ms. Langren will work on scheduling this for late September/early October.

c. **Legal Status Report –Kim Seter**

Legal counsel could not attend due to traffic issues on the interstate.

Trustee Wise inquired if legal counsel is required to attend the board meetings in person or if they can just attend virtually from now on. President Colby will bring this up with Mr. Seter.

VIII. OLD BUSINESS

a. **Bylaws Update, Second Reading (Change Annual meeting date from March to April)**
No discussion.

There was a motion by Trustee Heisserer-Miller to approve the proposed change. Trustee Schild seconded the motion which carried unanimously, 7 – 0.

b. **Strategic Plan Next Steps (Mission & Values)**

Ms. Lapierre gave an overview of the process to date. She read both the current and the new mission statements aloud and plans to send the new one out for board review and feedback.

Ms. Lapierre asked Ms. Langren to find a date for the board to have a half-day workshop before the end of September for the purpose of meeting about the Strategic Plan and tie in with the 2023 budget.

c. **Post Accelerator Follow Up – Lapierre**

Executive Director Lapierre reported that she has had email conversations with the representatives that were here at the workshop in April. When asked how they would propose to bring the energy forward, the consensus is that it would be to everyone's

mutual benefit to have community indicators. They were also in support of having another planning workshop and a shared data approach. Several suggested we work with Bohemian's Community First in terms of the community wide strategic planning facilitation. Therefore, Ms. Lapierre will be meeting with Sara at the Bohemian Foundation soon.

d. Master Plan Review (Technology, Facilities, Outreach)

Meeting invitations were sent out today by Ms. Langren to those board members who are acting as a liaison to one of the three areas above. There will be more to report at the next meeting.

IX. NEW BUSINESS

a. 2022 Board Meeting Schedule – All

President Colby noted that Ms. Lapierre's six-month review is due now and asked Ms. Langren to find a time for the board to meet virtually to discuss her performance since the July regular meeting has been canceled.

b. Policy 3.8 Hours of Operation and Emergency Closures Update, First Reading – Draves

Deputy Director Draves referred to the policy and indicated that he will bring it back to the next board meeting for approval.

X. ANNOUNCEMENTS

a. Friends of the Library Update – Lapierre

No meeting; no report.

b. Library Trust Update – Radman

- Ms. Hopkins continues to sort through Trust related boxes from John Knezovich. Two-hundred dollars from John to the Trust was found.
- The Trust is now beneficiary to a donor in Australia
- The Trust is very excited about the Development Officer position.

XI. ADJOURNMENT

There being no other business before the board, the meeting adjourned at 4:47 p.m.

Respectfully submitted,

Cynthia Langren
Recording Secretary

Corey Radman
Secretary/Treasurer