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## MEMORANDUM

TO: Poudre River Public Library District

FROM: Seter & Vander Wall, P.C.

DATE: October 5, 2022

RE: Legal Status Report for October 10, 2022 Board Meeting

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### Copyright Alternative in Small-Claims Enforcement Act “CASE Act”

**Task:** Review opting out from the Federal CASE Act.

**Status:** The Board authorized opting out of the Copyright Alternative in Small-Claims Enforcement Act system. Staff will complete the opt-out.

**Action:** **This matter will be removed from the November report.**

### Options for Funding Future Facilities Development

**Task:** Summarize financing options the District may consider to fund future facilities development.

**Status:** We reviewed and had changes made to the retainer for a financial advisor. They will assist in making financing decisions.

**Action:** No action is required at this time.

### Executive Director Salary Survey Information

**Task:** Obtain a copy of the State’s Executive Director Salary survey for budgeting process every September.

**Status:** On hold until September.

**Action:** None required.

### **Colorado Family Medical Leave Insurance Program**

- Task:** Consider whether to “opt-out” of the Colorado Family and Medical Leave Act.
- Status:** The Board authorized the scheduling of a hearing to consider opting out of the FMLI program. We have provided memos concerning the act, notices to employees and draft resolution to opt out. Staff is determining the best time to schedule the hearing.
- Action:** None required at this time.

### **Annual Administrative Resolution**

- Task:** There was a question as to whether the Board had adopted an annual administrative resolution for 2022 or elected new officers.
- Status:** This matter has been resolved.
- Action:** **This matter will be removed from the November report.**