

Agenda Item 4

Requested Action: Approval

**Meeting Minutes
Board of Trustees
Regular Meeting
October 10, 2022 —4:00pm
Old Town Library - 201 Peterson Street**

Board Members Present:

Fred Colby
Randyn Heisserer-Miller
Corey Radman
Anuja Riles
Matt Schild
Becki Schulz
Joe Wise

Board Members Absent:

Staff Present:

Kristen Draper	Selena Paulsen
Ken Draves	Irene Romsa
Mark Huber	Ludy Rueda
Cynthia Langren	Sabrina Stromnes
Diane Lapierre	Molly Thompson
Amy Lyons	
Currie Meyer	

Guests Present

Marissa Peck, Legal
Kim Seter, Legal

I. CALL TO ORDER AND DECLARATION OF QUORUM

President Colby called the meeting to order at 4:03 p.m. and declared a quorum present.

II. AGENDA REVIEW

No changes to the agenda.

III. PUBLIC COMMENT:

None

IV. APPROVAL OF MINUTES

- September 12, 2022, Regular Board Meeting

There was a motion by Trustee Schulz to approve the minutes as presented. Trustee Radman seconded the motion which passed unanimously, 7– 0.

V. REPORTS

a. Director's Report –Diane Lapierre

In addition to the written report, Executive Director Lapierre:

- Thanked Old Town Library staff for hosting the recent warrant clearance event that was a great success.

- Reported that on Oct 19 from 5 – 7 p.m., all tips received at the Pour Brothers Tavern will go to the Library District for the 2023 Book Fest.
- Reported that there is no update on the potential southeast location – no decisions have been made yet.

Trustee Wise congratulated staff member Anne Million for receiving the Jean Maio Award for Excellence in Adult Literacy.

Trustee Radman thanked staff for the statistical report saying that she appreciates the different metrics included in it.

b. Financial Report & Auditor Presentation – Amy Lyons

Ms. Lyons presented the financial report which was accepted as presented.

She then explained that while the audit was published in compliance with the law, the public presentation portion wasn't done. She then presented the audit highlights (included in the packets).

After the presentation, there was ***a motion by Trustee Schulz to accept the financial and audit reports as presented. Second by Trustee Schild. It carried unanimously, 7 – 0.***

c. Legal Status Report – FAMLI - Seter

Mr. Seter referred to the written legal report and noted that his firm can put together a script for the board re the required public hearing related to FAMLI. Executive Director Lapierre indicated that we're waiting on the City to see what they're doing first. Human Resources Director Stromnes added that she should know by the November board meeting what the process is for the City. She feels it is acceptable to go ahead and post for the November meeting. There was a consensus to move forward with addressing FAMLI at the November meeting.

VI. OLD BUSINESS

a. Strategic Planning Framework & Mission Statement – Lapierre

Executive Director Lapierre recounted the process staff used to get to the Strategic Plan Framework, Mission Statement, Vision Statement and Focus Areas presented today.

In the next 2 weeks, she plans to take this out to staff for their input.

The board discussed and agreed that overall the new mission statement is fine, but the vision statement sounds mediocre and should be more vibrant. Staff will work to fine-tune this and will bring it back to the board in November.

b. Executive Director Review Committee Process - Colby

President Colby shared the general timeline of the process. The hope is to have the review complete by January 2023. He will be able to share more details at the November board meeting.

Ms. Lapierre noted that another Dennison culture survey will be going out to staff in November so the data will be available for the board's consideration in the process as well.

VII. NEW BUSINESS

a. 2023 PRPLD Budget – First Reading - Lyons

Finance Manager Lyons presented the 2023 budget to the board. She went over a summary of changes that she made between the version she presented at the recent work session and today's version. She added that she plans to put something together in numbers to reflect a summary of different categories of assessed value and how that figures into what she did with property taxes. It will be an addition to the next version of the budget.

As she presented, questions were asked and comments were made by the board.

Ms. Lyons will do some fine tuning based on the comments and be ready to submit the final budget for approval at the November meeting.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update – Riles

Trustee Riles is unable to attend the meetings after all so President Colby asked for volunteers to take her place. Trustees Radman and Colby will take turns covering the FOL meetings.

b. Library Trust Update – Heisserer-Miller

Trustee Heisserer-Miller reported that he was unable to attend the last meeting, but knows that the Trust is currently working on the Colorado Gives Campaign. Trustee Wise stressed that every board member and library leadership member needs to participate in the campaign; it's very important.

IX. ADJOURNMENT

There being no other business before the board, the meeting adjourned at 5:31 p.m.

Respectfully submitted,

Cynthia Langren
Recording Secretary

Corey Radman
Secretary/Treasurer