

**Meeting Minutes  
Board of Trustees  
Regular Meeting  
February 13, 2023 —4:00pm  
Old Town Library - 201 Peterson Street**

**Board Members Present:**

Fred Colby  
Randyn Heisserer-Miller  
Corey Radman  
Anuja Riles  
Matt Schild  
Becki Schulz  
Joe Wise

**Board Members Absent:**

**Staff Present:**

Xochil Arellano	Amy Lyons
Katie Auman	Currie Meyer
Kim Doran	Selena Paulsen
Ken Draves	Serina Pulido
Kate Dunigan-AtLee	Irene Romsa
Mark Huber	Sabrina Stromnes
Cynthia Langren	Rob Stansbury
Diane Lapierre	Molly Thompson

**Others in Attendance:**

Kim Seter, Legal  
Sara Schmidt, Consultant

**I. CALL TO ORDER AND DECLARATION OF QUORUM**

President Colby called the meeting to order at 4:01 p.m. and declared a quorum present.

**II. AGENDA REVIEW**

No changes to the agenda.

**III. PUBLIC COMMENT:**

None

**IV. APPROVAL OF MINUTES**

- January 9, 2023, Regular Board Meeting

***Trustee Radman moved to approve the minutes as presented. There was a second by Trustee Schulz. The motion carried unanimously, 7 – 0.***

**V. REPORTS**

**a. Director's Report –Diane Lapierre**

In addition to the written report, Executive Director Lapierre:

- Announced that EVIE is parked outside the library if anyone wants to take a look. She also distributed Evie Fact Sheets. Evie will come to the next board meeting as well. The official launch into the community will be during National Library Week in April.
- Reported that she met with City Manager Kelly DiMartino and Poudre School District Superintendent Brian Kingsley recently to discuss the southeast location joint project. Hopefully by summer, more will be known about moving forward or not.
- The Library Leadership Team met last week to fine-tune the 2023 Work Plan; it was a productive meeting.

**b. Financial Report – Lyons**

Ms. Lyons presented the financial report. ***There was a motion by Trustee Heisserer-Miller to approve the report as presented. Second was made by Trustee Schild. The motion carried by unanimous vote, 7 – 0.***

**c. Legal Status Report - Seter**

Mr. Seter indicated he had nothing to add to the written report.

**VI. UNFINISHED BUSINESS**

**a. New Board Member Recruitment Update – Auman**

Ms. Auman reported that the City and County were considering a revision to the IGA as it relates to the recruitment process that would have allowed the Library District to take the lead in all areas of selecting new members. However, last week, the City communicated that it needed more time to consider the revision. It is anticipated that it will be a few weeks before they make a decision. Therefore, the existing process and timeline must be followed. Ms. Auman distributed the timeline (dated 2/9/23) for the board's reference.

President Colby asked that before the next board meeting, he'd like to know the answers to the following:

- Will he and Ms. Lapierre be allowed to participate in the interviews or observe only?
- The District would like for two members to be chosen, along with two alternates in case something happens with the first two. Is this a possibility?
- It is important that the interview committee determine who will be filling which term. For example, which chosen candidate will finish the term left by Trustee Wise and who will be starting a new term?

Ms. Auman will communicate these points to the City and the County.

Trustee Schild submitted a reappointment request to Ms. Langren who will forward it to the City and the County for their consideration and approval.

**b. Compensation Study, Second Reading – Stromnes**

Sara Schmidt with Compensation Resources joined the meeting virtually and was available for questions. President Colby thanked her and Ms. Stromnes for the side-by-side comparison of the pay plans as requested.

The floor was opened for discussion. Trustee Wise shared his compensation plan “cautions” adding that he is neither for nor against the plan per se. He asked that the board be aware of what approval of the plan would mean to the taxpayers.

Ms. Stromnes shared next steps if the plan is approved; those below the minimum pay will be brought up first.

***There being no other discussion, there was a motion by Trustee Heisserer-Miller to approve the Compensation Plan as presented. Trustee Schulz seconded the motion. The motion carried by a unanimous vote, 7 – 0.***

**VII. NEW BUSINESS**

**a. Fort Collins Urban Renewal Authority Board – Wise**

Since Trustee Wise will soon be leaving the board, he asked that President Colby replace him in serving as liaison on the Fort Collins Urban Renewal Authority Board. Mr. Colby has agreed to serve for the remaining year and hopes that someone on this board with financial and operating experience replace him then.

***There was a motion by Trustee Wise to approve President Colby as replacement for Trustee Wise on the URA board. Trustee Schild seconded the motion which carried unanimously, 7 – 0.***

**b. Gift and Sponsorships Policy Revision and Naming Opportunities Policy Revision – Paulsen**

Development Officer Selena Paulsen referred to her written communication in the board packets and asked if there was any discussion or questions. She added that partnerships will be a separate policy that will be brought to the board for a first reading in April.

Trustee Schild asked about the revised Naming policy where it indicates that library buildings shall only be named based on the building location, geography, or neighborhood. Ms. Paulsen explained the reasoning behind that statement in the policy.

The revised policies will come before the board next month for a second reading and approval.

**c. Board Officer Nominating Committee – Colby**

President Colby announced that he and Trustee Schulz will serve on the nominating committee for the next election of officers that will occur in April at the Annual meeting. They will soon be reaching out to the other board members to discuss interest and hear any nominations that members would like to make.

**VIII. ANNOUNCEMENTS**

**a. March Meeting Date Change – Colby/Lapierre**

Due to Spring Break and absences, the March meeting has officially been moved from the 13<sup>th</sup> to the 20<sup>th</sup>. The location will be Council Tree Library.

**b. Friends of the Library Update - Radman**

Trustee Radman reported:

- The FOL passed its 2023 budget and summer reading is fully funded as part of that.
- Elaborated on the Friends' success at selling higher value books on Amazon, which takes some skill and knowledge to pick out the ones that will sell and then market them to the right online buyers.
- The Old Town Library book nook sales are way down. FOL are working with Kristen and Diane to come up with solutions to that.

**c. Library Trust Update – Heisserer-Miller**

Was unable to attend so will report next month.

**IX. EXECUTIVE SESSION**

The Board entered into an executive session to discuss performance of the Executive Director's Contract pursuant to §24-6-402(4)(b) & (e), C.R.S. The Board made no formal decisions or actions during that time.

**X. ADJOURNMENT**

There being no other business before the board, the meeting was adjourned.

Respectfully submitted,

Cynthia Langren  
Recording Secretary

Corey Radman  
Secretary/Treasurer