

**Meeting Minutes
Board of Trustees
Regular Meeting
August 14, 2023 —4:00pm
Old Town Library – 201 Peterson Street**

Board Members Present:

Fred Colby
Josh Fudge
Randyn Heisserer-Miller
Hilary Herrmann
Corey Radman
Anuja Riles
Matt Schild

Board Members Absent:

Staff Present:

| | |
|-----------------|----------------|
| Xochil Arellano | Diane Lapierre |
| Katie Auman | Sabrina Leslie |
| Kristen Draper | Amy Lyons |
| Ken Draves | Currie Meyer |
| Mark Huber | Jamie Moyer |
| Cynthia Langren | Molly Thompson |

Others in Attendance:

Elizabeth Dauer, Legal (virtual)
Laura Puls, FRCC
Diana Portillo-Burger, Employer's
Council

I. CALL TO ORDER AND DECLARATION OF QUORUM

Vice President Radman called the meeting to order at 4:00 p.m. and declared a quorum present.

II. AGENDA REVIEW

No changes to the agenda.

III. PUBLIC COMMENT:

None

IV. APPROVAL OF MINUTES

- June 12, 2023, Regular Board Meeting

Trustee Colby moved to approve the minutes as presented. There was a second by Trustee Riles. The motion carried unanimously, 7 – 0.

V. REPORTS

a. Director's Report – Diane Lapierre

In addition to her written report, Executive Director Lapierre shared that:

- the new Book Bike is here today; feel free to check it out!

- There was a staff development day on Friday, August 11 at Harmony Library
- A new Outreach manager has been hired to fill the vacancy left by Ms. Romsa. Monique Ramos will begin her new position on September 18.

Library Capitol Project Timeline Review: For informational purposes, Ms. Lapierre displayed the timeline on the screen and explained that this is the most up-to-date version that the leadership team has been working on.

b. Financial Report – Lyons

Ms. Lyons presented the June and July financial reports.

There was a motion by Trustee Riles to approve the June and July financial reports as presented. Second was made by Trustee Fudge. The motion carried by unanimous vote, 7 – 0.

Audit Review: Ms. Lyons reviewed the audit with the board. *There was a motion by Trustee Colby to accept the audit report as presented. There was a second by Trustee Fudge and the motion carried unanimously, 7 – 0.*

c. Legal Status Report - Dauer

Ms. Dauer referred to the *Resolution in Support of Ballot Measures* section of the Legal Report. She explained that the board may consider the passage of a resolution in support of ballot measures and how the resolution can then be legally posted. No action is needed at this time.

VI. UNFINISHED BUSINESS

a. Board Retreat Review - Schild

President Schild asked each board member to share a brief takeaway from the board retreat. The topics that were covered at the retreat were:

- How to be a successful board member
- Intellectual freedom/book challenges
- Equity, diversity, and inclusion

VII. NEW BUSINESS

a. Pay Analysis - Leslie

Human Resources Director Leslie introduced Diana Portillo-Burger with Employer's Council. Ms. Portillo-Burger presented the Pay Analysis Report via PowerPoint. She explained the Pay Analysis process and the findings. She also covered the proposed solution, market status, and her recommendation. It was reiterated that this is the first reading of the topic and that Ms. Leslie will return to the board next month for the second reading and approval of the proposed solution.

Trustee Colby requested that next month's packet contain a summary of what the board approved before compared to what will be asked of them at the September meeting.

Trustee Riles suggested that information on how the proposed solution will affect the budget would also be helpful for next month.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update – *Radman*

- Vice President Radman reported that the FOL's latest book sale netted \$9,000.
- There is a warehouse sale coming up.
- The next regular book sale is on October 27 at Harmony.
- The FOL are working on a new logo.

b. Library Trust Update – *Heisserer-Miller*

The Trust did not meet – no report.

IX. ADJOURNMENT

There being no other business before the board, the meeting was adjourned at 5:33 p.m.

Respectfully submitted,

Cynthia Langren
Recording Secretary

Randyn Heisserer-Miller
Secretary/Treasurer