

**Meeting Minutes  
Board of Trustees  
Regular Meeting  
October 9, 2023 — 4:00pm  
Old Town Library – 201 Peterson Street**

**Board Members Present:**

Fred Colby  
Josh Fudge  
Randyn Heisserer-Miller  
Hilary Herrmann  
Corey Radman  
Anuja Riles  
Matt Schild

**Board Members Absent:**

**Staff Present:**

Xochil Arellano	Diane Lapierre
Katie Auman	Sabrina Leslie
Holly Bucks	Amy Lyons
Kristen Draper	Currie Meyer
Ken Draves	Selena Paulsen
Mark Huber	Rob Stansbury
Cynthia Langren	Molly Thompson

**Others in Attendance:**

Elizabeth Dauer, Legal (virtual)  
Laura Puls, FRCC  
Linda Hopkins, Library Trust

- 1. CALL TO ORDER AND DECLARATION OF QUORUM**  
President Schild called the meeting to order at 4:01 p.m. and declared a quorum present.
- 2. AGENDA REVIEW**  
No changes to the agenda.
- 3. PUBLIC COMMENT:**  
None
- 4. APPROVAL OF MINUTES**
  - September 11, 2023, Regular Board Meeting
  - September 18, Special Board Meeting

***Trustee Riles moved to approve both sets of minutes as presented. There was a second by Trustee Colby. The motion carried unanimously, 7 – 0.***

## 5. REPORTS

### a. Director's Report – *Diane Lapierre*

Ms. Lapierre had nothing to add to her written report. She introduced Development Officer Selena Paulsen to give an update on year-to-date fundraising efforts and activities.

Ms. Paulsen presented a Power Point presentation that provided an overview of fundraising activities and dollar amounts. The board thanked Ms. Paulsen for the update.

### b. Financial Report – *Amy Lyons*

Ms. Lyons presented the September financial report.

*There was a motion by Trustee Colby to approve the September financial report as presented. Second was made by Trustee Heiserrer-Miller. The motion carried by unanimous vote, 7 – 0.*

### c. Legal Status Report – *Kim Seter*

Ms. Dauer had nothing to add to what was included in the written report.

## 6. NEW BUSINESS

### a. 2024 PRPLD Budget, First Reading – *Amy Lyons*

Finance Manager Lyons presented the proposed 2024 Poudre River Public Library District budget to the board. There was a brief discussion regarding HH and what will happen if it does/doesn't pass. Ms. Lyons encouraged everyone to email her with any budget related questions. The 2024 budget will come to the board next month for second reading and approval.

## 7. ANNOUNCEMENTS

### a. Friends of the Library Update – *Corey Radman*

Vice President Radman reported that:

- the FOL has a new logo which she displayed on the screen
- the warehouse sale made a \$2,400 profit
- the FOL is on track to donate 57k to the district
- the next book sale is at Harmony on October 25 - 27

### b. Library Trust Update – *Linda Hopkins*

Linda Hopkins reported that:

- the Trust would like to do a formal presentation to the board at some point like the Friends of the Library did recently
- the Trust is asking for board participation in the Colorado Gives campaign

**8. EXECUTIVE SESSION C.R.S. 24-6-402(4)(b) & (e) to discuss matters concerning the executive director employment contract.**

*At 5:03 p.m., it was moved by Trustee Heisserer-Miller to go into Executive session. Seconded by Trustee Colby. Motion carried unanimously, 7 – 0.*

*Upon returning from Executive Session, Trustee Fudge moved that the Executive Director position be moved to the midpoint for the Executive Director salary range as identified by HR, effective October 16, 2023. Trustee Riles seconded the motion. The motion carried unanimously, 7 – 0.*

**9. ADJOURNMENT**

There being no other business before the board, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Cynthia Langren  
Recording Secretary

Randyn Heisserer-Miller  
Secretary/Treasurer