

**Meeting Minutes  
Board of Trustees  
Regular Meeting  
November 13, 2023 — 4:00 pm  
Old Town Library – 201 Peterson Street**

**Board Members Present:** Fred Colby, Josh Fudge, Hilary Herrmann, Corey Radman, Matt Schild

**Board Members Absent:** Randyn Heisserer-Miller and Anuja Riles

**Staff Present:** Diane Lapierre, Katie Auman, Sabrina Leslie, Amy Lyons, Kristen Draper, Ken Draves, Selena Paulsen, Mark Huber, Molly Thompson, Deidre Hand, Xochil Arellano, Monique Ramos, Christine Crider

**Others in Attendance:** Elizabeth Dauer, Legal (virtual), Tasha Carr, community member, Robin Gard, FOL, and Laura Puls, FRCC

**1. CALL TO ORDER AND DECLARATION OF QUORUM**

President Schild called the meeting to order at 4:03 p.m. and declared a quorum present.

**2. AGENDA REVIEW**

No changes to the agenda.

**3. PUBLIC COMMENT**

A member of the public expressed their opinion regarding property tax assessments.

**4. APPROVAL OF MINUTES**

*There was a motion by Trustee Colby to approve the October meeting minutes as presented. The motion carried by unanimous vote, 5 – 0.*

**5. REPORTS**

**a. Director's Report – Diane Lapierre**

Ms. Lapierre shared her written report and the new fundraising brochure for capital campaign. Questions should be directed to Selena Paulsen, Development Officer. Katie Auman, Communications Director, shared information about the new SE Community Innovation Center and key messages. There's a page on the library website with more information, in addition to a document provided for the board. Referenced master plan as a guide for this vision. Trustee Colby commented that he hopes we'll partner with PSD and the City to collaborate on communications.

**b. Financial Report – Amy Lyons**

Ms. Lyons shared the October financial report.

*There was a motion by Trustee Colby to approve the October financial report as presented. Second was made by Trustee Radman. The motion carried by unanimous vote, 5 – 0.*

**c. Legal status report – Beth Dauer**

Ms. Dauer had nothing to add to written report.

**d. CALCON Takeaways**

Trustee Radman, Trustee Hermann, and Trustee Colby shared their takeaways from CALCON. Suggestions were made for the Board to regularly review library policies and hear firsthand stories from library staff at board meetings.

**6. NEW BUSINESS**

**a. Public Hearing re 2023 Poudre River Public Library District Budget Amendments – Amy Lyons**

Public comment:

Members of the public made comments regarding library revenues, expenses, and budgeting.

Comment period closed at 4:40.

**b. Approval of the 2023 Poudre River Public Library District Budget Amendments – Amy Lyons**

*There was a motion by Trustee Radman to approve the budget amendments presented. Second was made by Trustee Colby. The motion carried by unanimous vote, 5 – 0.*

**c. Public Hearing re 2024 Poudre River Public Library District Budget – Amy Lyons**

Open for comments at 4:42 pm. No comments.

**d. Second Reading and Approval 2024 Poudre River Public Library District Budget – Amy Lyons**

Board decided to move budget hearing to the December 11<sup>th</sup> meeting, due to the State legislature special session happening on later this week. Absent board members will need to be informed of this.

*There was a motion by Trustee Colby to delay budget hearing until December 11th. Second was made by Trustee Radman. The motion carried by unanimous vote, 5 – 0.*

Public hearing closed at 4:52 pm.

e. **2024 Holiday and Closure Approval – Diane Lapierre**

Josh Fudge moved to approve, Corey Radman seconded. Unanimously approved, 5 - 0.

**7. ANNOUNCEMENTS**

a. **Friends of the Library Update – Corey Radman**

Trustee Radman shared that the FOL is moving their website to a new URL; updated membership fees; new officers for 2024; \$5,000 grant awarded from Waterpik

b. **Library Trust Update – Selena Paulsen**

Ms. Paulsen shared that Trust has decided on projects to fund with this year's Colorado Gives fundraising campaign: new teen and upgraded children's spaces at Old Town Library and accessibility updates to spaces at Council Tree Library. Colorado Gives Day is December 5<sup>th</sup>.

*There was a motion by Trustee Fudge to adjourn. Second made by Trustee Radman. The motion to adjourn carried by unanimous vote at 4:57 pm.*

Respectfully Submitted by:

*Andrey Glasebrook*

Recording Secretary