

Agenda Item: 7b

Project Title: Library Policy Updates

Goal: Create a comprehensive, systemic approach to keep library policies updated, easier to find, and reflective of library mission and values

What: By the end of the year, library administration and Board will have established definitions, shared understanding, and prioritization of existing policies to allow for regular systematic updates to existing policies, consideration of new policies, and improved ability to navigate and communicate policy to stakeholders.

Who: Library staff will develop definitions and draft policy language. Board of Trustees will provide input and have final approval of all policy changes.

Timeline:

February: Project plan in place

March: Share policy definitions and establish a common understanding of key terms

April: Identify key policies to be reviewed and updated in 2024

May – November: Bring Key policies to the Board for review and approval

December: Review progress, determine next steps for 2025

Current Library Policies: <https://poudrelibraries.org/policy/manual>