

**Minutes of the Poudre River Public Library District  
Board of Trustees – Regular Meeting**

**October 9, 2017  
4 p.m.**

Old Town Library  
201 Peterson Street  
Fort Collins, CO

PRESIDENT:	Linda Gabel	217-0467
VICE PRESIDENT:	Amanda Quijano	818-0687
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

**BOARD MEMBERS PRESENT:**

Valerie Arnold  
Fred Colby, Secretary/Treasurer  
John Frey  
Linda Gabel, President  
Amanda Quijano, Vice President  
Becki Schulz  
Joe Wise

**BOARD MEMBERS ABSENT:**

**DISTRICT STAFF PRESENT:**

Jeff Barnes                      Eileen McCluskey  
Holly Bucks                     Currie Meyer  
Mark Huber                      David Slivken  
Matt James                      Sabrina Stromnes  
Anne Macdonald                Paula Watson-Lakamp

**OTHERS IN ATTENDANCE:**

Cameron Richards, Legal Counsel  
Kim Seter, Legal Counsel  
Annie Fox, FRCC

**I. CALL TO ORDER**

President Gabel called the meeting to order at 4:04 p.m. and declared a quorum of the board present.

**II. AGENDA REVIEW**

President Gabel said she will have an announcement she will give before the Friends of the Library Report from Trustee Wise.

**III. PUBLIC COMMENT**

None.

#### IV. CONSENT AGENDA

Consideration and approval of:

September 11, 2017, Regular Meeting Minutes

***Trustee Colby moved to approve the consent agenda. The motion was seconded by Vice President Quijano and carried by a unanimous vote, 6 – 0.***

#### V. REPORTS

**a. Director's Report – *Slivken***

Mr. Slivken briefly spoke about each item in his written report which was accepted as presented.

**b. Financial Report (September 2017) – *Barnes***

Mr. Barnes verbally highlighted several items from the written report which was accepted as presented.

**c. Legal Status Report – *Seter***

Mr. Seter indicated he had nothing to add to the written report. Trustee Wise expressed his concerns about the memorandum re *Library Privacy Law and Policy During Police Investigations* that was included in the packet. A lengthy discussion ensued about the library's willingness to cooperate with the police in certain situations and what constitutes an emergency. Trustee Wise feels there should be an exception for certain circumstances that should be defined.

Trustee Colby suggested that rather than ask for a change in policy, perhaps Mr. Seter could write additional background information on the reasonable operation of the library. Trustee Frey noted that the board cannot change the law. He added that in his experience, obtaining a warrant is not difficult, nor does it take very long.

Trustee Wise indicated that the way the District privacy policy, as written, does not serve the public well and if there is a way to reasonably cooperate when time is of the essence, that would be great. Trustee Colby suggested that Mr. Seter poll other libraries in the area and see what their policy is just to know and compare and to research to see if there are other cases relevant to this issue if any.

Executive Director Slivken shared that he has had an email conversation with the officers involved in this situation and he also met with the interim police chief and a couple others on the force noting that the library has a very positive relationship with the police department.

**d. 2017 FoCo Book Fest Presentation – *Macdonald***

Business Librarian Anne Macdonald gave a presentation on the 2017 FoCo Book Fest. The event will be on October 21. This year's theme is Writing and Riffs. She went over the list of vendors and the purpose of the festival and the goal which is to get the library out in the community and focus on partnerships. She noted that most book festivals are produced by bookstores/vendors and that we are the exception as the only public library to do this. She shared numbers from last year's event including attendance, staff time, and budget numbers. She encouraged the members to attend. The board was very appreciative of the presentation.

**VI. UNFINISHED BUSINESS**

**a. Revised Lending Policy Implementation Update – *Slivken***

Executive Director Slivken explained that it turns out that October 1 was too soon to implement the revised policy due to all the work that needs to be done including marketing and training. After discussing with the Library Leadership Team last week, the new start date will be January 1, 2018. He feels confident that this is a more realistic start date.

**b. Master Plan Update – *Slivken and Gabel***

President Gabel reminded the board of the Master Plan work session on October 18. Jacqueline Murphy from the State Library will be there to facilitate as will Sharon Morris. The agenda has been distributed already, but do let President Gabel know if there are additional items members would like to see added.

**VII. NEW BUSINESS**

**a. 2018 PRPLD Budget, First Reading - *Barnes***

Finance Officer Jeff Barnes thanked the board for the helpful budget work session last week and went on to present the proposed 2018 Budget for the Library District.

The Public Hearing will be next month, along with a request for Board approval.

**VIII. ANNOUNCEMENTS**

**a. Resignation - *Gabel***

President Gabel announced her resignation effective after this meeting. According to the District's bylaws, any vacancy occurring during the regular term of any office, for any reason, shall be filled by a Trustee elected by a vote at a regular or special meeting of the Board for the remaining portion of the term of such office. In summary, during the November board meeting, the board will need to vote who should step up as president.

**b. Poudre River Friends of the Library (FOL) Update - Wise**

Trustee Wise reported that the Friends would love for staff, friends, and neighbors to use Amazon Smile when shopping online. A small percentage of every purchase goes to charity; the FOL is listed as one of the recipients one can choose to give to.

The next book sale is November 10-12 at Harmony Library.

The next FOL meeting is supposed to include tours of the warehouse and sorting centers, but he hasn't received confirmation of that yet. The thought was to invite the board to go along with staff. Executive Director Slivken said he would contact Julie and find out what the plan is.

**c. Poudre River Library Trust Update – Colby**

Trustee Colby reported that the Trust would like to get more information from Executive Director Slivken about the book vending machine, which Mr. Slivken said he is working on.

**IX. ADJOURNMENT**

Since there was no other business before the board, ***Trustee Arnold moved to adjourn the meeting at 5:22 p.m. Trustee Schulz seconded the motion, which carried unanimously, 7 - 0.***

Respectfully submitted,

*Cynthia Langren*

Cynthia Langren  
Recording Secretary

Fred Colby  
Secretary/Treasurer