

**Minutes of the Poudre River Public Library District
Board of Trustees – Regular Meeting**

**February 10, 2020
4 p.m.**

Harmony Library
4616 S. Shields Street
Fort Collins, CO

PRESIDENT:	Becki Schulz	556-9499
VICE PRESIDENT:	Fred Colby	858-414-5635
EXECUTIVE DIRECTOR:	David Slivken	221-6670
ADMINISTRATIVE SUPPORT:	Cynthia Langren	221-6694

BOARD MEMBERS PRESENT:

Fred Colby
Amanda Quijano
Corey Radman
Matt Schild
Becki Schulz
Joe Wise

BOARD MEMBERS ABSENT:

DISTRICT STAFF PRESENT:

Ken Draves
Cynthia Langren
Eileen McCluskey
David Slivken
Rob Stansbury
Jenny Thurman
Paula Watson-Lakamp
Matthew West

OTHERS IN ATTENDANCE:

Kim Seter, *Legal Counsel*
Molly Thompson, *FRCC*
Nina Bodenhamer, *City of Fort Collins*
Linda Hopkins, *Poudre Library Trust*

I. CALL TO ORDER

President Schulz called the meeting to order at 4:02 p.m. and declared a quorum of the board present.

II. AGENDA REVIEW

Addition of “Nominating Committee for New Officers” to New Business.

III. PUBLIC COMMENT

None.

IV. APPROVAL OF MINUTES – January 13, 2020 Regular Meeting Minutes

There was a motion by Vice President Colby to approve the minutes as presented. The motion was seconded by Trustee Wise, and it carried unanimously, 6 – 0.

President Schulz turned the floor over to Trustee Wise who requested a moment of silence in honor of Trustee Valerie Arnold who passed away last week. She will be dearly missed. Her service is on February 29 at 2 p.m. Executive Director Slivken will attend as will Trustee Wise.

V. REPORTS

a. Director’s Report – *Slivken*

Executive Director Slivken verbally highlighted a couple of items included in the written report. The report was accepted as presented. Trustee Wise expressed interest in having Ms. Ulloa give the board a presentation about her recent trip to New York.

Deputy Director Draves introduced new employee Matthew West, Business Services Librarian, housed at Harmony Library. He replaces Molly Thompson who replaced Annie Fox as the FRCC Librarian.

b. Financial Report – *Slivken*

Executive Director Slivken asked if there were any questions about the report. The report was accepted as presented.

c. Legal Status Report – *Seter*

Mr. Seter had nothing to add to the written report. The legal report was accepted as presented.

d. 2019 FoCo Book Fest Report– *Slivken for Macdonald*

Due to an injury, Ms. Macdonald was unable to present in person so she provided the written report included in the packets.

e. Fundraising Landscape – Nina Bodenhamer

Nina Bodenhamer, City Give Director, had a conversation with the board about this topic. The following points were brought up:

- Fort Collins is a generous community
- The library district has a valid role in the non-profit world
- Conduct a community audit and feasibility study—there are many qualified development professionals in Fort Collins who can do this. We do not need to search for a national firm to conduct this, i.e. The Food Bank
- Importance of relationship building
- Many talented development professionals who live in Fort Collins are happy to work part-time
- Development officer should be tasked to deliver a great strategy—lots of moving parts. A very collaborative effort between PR Friends, PR Trust, leadership team and Executive Director

Executive Director Slivken will reach out to Ms. Bodenhamer to glean more information and will share with the board.

VI. UNFINISHED BUSINESS

a. Revised Proposed Policy on Photography in the Libraries – 2nd Reading & Approval – Slivken

Executive Director Slivken thanked Trustee Radman for letting him know of a typo in the document. He will correct the word “top” to “to” on page two, item number seven.

President Schulz asked if there was a motion to approve the document with that revision. Trustee Quijano expressed her preference for the format of the Pikes Peak Photography Policy but added that the policy as proposed is acceptable. She suggested removing the words “is preferred and” from item number seven on page two.

With those two revisions, there was a motion to approve the policy by Trustee Wise. There was a second by Vice President Colby. The motion carried unanimously, 6 – 0.

VII. NEW BUSINESS

a. Nominating Committee 2020 – Schulz

President Schulz explained that because the board’s Annual meeting is coming up in April, it’s time to form a Nominating Committee. That committee is responsible for contacting the other members to gauge interest in each office: President, Vice

President and Secretary-Treasurer. The committee will then present a slate of officers to vote on at the April meeting.

Secretary-Treasurer Schild volunteered along with Trustee Quijano.

VIII. ANNOUNCEMENTS

a. Friends of the Library Update - *Wise*

Trustee Wise reported that

- The Friends approved the wish list in the amount of \$58,000 and \$1,500 for Fort Collins READS.
- There was a book sale in January, but he does not have the numbers from that yet.
- There will be a digital media sale in May at Old Town Library; details to come.

b. Library Trust Update – *Radman*

Trustee Radman reported that the meeting she attended was a work session at which the 2019 and the 2020 budget were discussed. The Trust is also interested in establishing a new IT policy in the interest of privacy.

IX. ADJOURNMENT

Upon motion made, seconded, and unanimously carried, the meeting adjourned at 5:18 pm.

Respectfully submitted,

Cynthia Langren

Cynthia Langren
Recording Secretary

Matt Schild
Secretary-Treasurer