

**Meeting Minutes  
Board of Trustees  
Regular Meeting  
January 8, 2023 — 4:00pm  
Old Town Library – 201 Peterson Street**

**Board Members Present:**

Fred Colby  
Josh Fudge  
Randyn Heisserer-Miller  
Hilary Herrmann  
Corey Radman  
Anuja Riles  
Matt Schild

**Board Members Absent:**

**Staff Present:**

Mark Huber  
Angela Kettle  
Cynthia Langren  
Diane Lapierre  
Currie Meyer  
Rob Stansbury

**Others in Attendance:**

Elizabeth Dauer, Legal (virtual)  
Laura Puls, FRCC  
Tasha Carr, community member  
Nancy Eason, community member  
Kathy Marquis, FOL

**1. CALL TO ORDER AND DECLARATION OF QUORUM**

Vice President Radman called the meeting to order at 4:00 p.m. and declared a quorum present.

**2. AGENDA REVIEW**

No changes to the agenda.

**3. PUBLIC COMMENT:**

Nancy Eason, community member, expressed her support of the Library District and asked that the board consider lowering its mill levy if possible.

Tasha Carr, community member, also expressed her desire for the board to consider lowering its mill levy.

**4. APPROVAL OF MINUTES**

- December 11, 2023, Regular Board Meeting

***Trustee Riles moved to approve the minutes as presented. There was a second by Trustee Colby. The motion carried unanimously, 7 – 0.***

## 5. REPORTS

### a. Director's Report – *Diane Lapierre*

Ms. Lapierre had nothing to add to her written report. She introduced staff member Angela Kettle who was present to speak about the 2024 Fort Collins Book Festival.

Ms. Kettle presented a Power Point presentation that provided an overview of the event which takes place from February 1 - 19. This year's theme is: Cone Community, Many Stories. The board thanked staff for the update and informative presentation.

Executive Director Lapierre referenced the new 2024 calendar located on the backside of the board's meeting agenda and asked if the board had any changes. It was noted that the March meeting falls during Spring Break, so the consensus of the board was to move reschedule the March 11 meeting to March 18 instead. They also indicated they would like to have their retreat in June and then cancel the July meeting if possible.

### b. Financial Report – *Amy Lyons*

Ms. Lyons presented the December financial report and discussed the Purchasing Card audit – detailed observations and recommendations.

***There was a motion by Trustee Colby to approve the December financial report as presented. Second was made by Trustee Fudge. The motion carried by unanimous vote, 7 – 0.***

### c. Legal Status Report – *Elizabeth Dauer*

Ms. Dauer had nothing to add to what was included in the written report.

## 6. UNFINISHED BUSINESS

### a. 2023 Organizational Goals - *Lapierre*

Executive Director Lapierre presented the status of the 2023 Poudre River Public Library District goals to the board as an informational item.

## 7. NEW BUSINESS

### a. IGA for SE Community Center

A copy of the Intergovernmental Agreement was provided in the board's meeting packet for approval. Trustee Colby asked if the 30-days mentioned on page 8, #4 was standard. Ms. Dauer assured the board that it is standard.

***There was a motion to approve the IGA related to the SE Community Center as presented. There was a second by Trustee Fudge and the motion carried unanimously, 7 – 0.***

**b. New Board Member Recruitment Update – Lapierre**

The process is status quo from last year for the most part. The library will advertise and gather information and review the applicants. The position posting will open on January 19 and close mid-February. Hopefully, there will be more to report at the February board meeting.

**c. 2024 Focus Areas Board Input - Lapierre**

Ms. Lapierre presented a PowerPoint to the board that gave an overview of the focus areas, goals and outcomes for 2024. She noted that last year's theme was *Get Stuff Done* and for 2024 it is *Reflect and Refine*. The board made a few suggestions about the various focus areas and things they'd like to see.

**8. ANNOUNCEMENTS**

**a. Friends of the Library Update – Kathy, VP of FOL**

- the FOL is on track to donate \$54k to the district
- the FOL ramped up Amazon sales and earned \$16k
- the FOL updated their website – please visit at [prfol.org](http://prfol.org)
- the FOL is currently working on membership incentives
- there is an upcoming used book sale at Harmony on Feb 19 - 21

**b. Library Trust Update – Selena Paulsen**

The Trust did not meet; no report this month.

**9. ADJOURNMENT**

There being no other business before the board, the meeting was adjourned at 5:27 p.m.

Respectfully submitted,

Cynthia Langren  
Recording Secretary

Randyn Heisserer-Miller  
Secretary/Treasurer