## Guidelines for posting of community posters and flyers on library bulletin boards

- Each library has a designated space (bulletin board) for posting flyers and posters for community nonprofit groups. Space is limited and managed by library staff.
- Posters and flyers are reviewed, approved, arranged, posted, and removed by library staff on a timely basis.
- Library staff prioritizes the posting of posters and flyers promoting date-bound, local events.
- After events have passed, staff will remove and dispose of flyers and posters.

DRAFT 5.17.24, 5.22.24