

**Meeting Minutes
Board of Trustees
Regular Meeting
June 10, 2024 — 4:00 pm
Old Town Library**

Board Members Present:

Randyn Heisserer-Miller (virtual)
Hilary Herrmann
Corey Radman
Anuja Riles (virtual)
Matt Schild
Vicki Woods

Board Members Absent:

Josh Fudge

Staff Present:

Katie Auman
Kristen Draper
Ken Draves
Mark Huber
Angela Kettle
Cynthia Langren
Diane Lapierre
Sabrina Leslie (virtual)
Amy Lyons
Currie Meyer
Selena Paulsen
Monique Ramos
Meg Schiel
Rob Stansbury

Others in Attendance:

Elizabeth Dauer, Legal (virtual)
Robin Gard, FOL
Bianca Daugherty

1. CALL TO ORDER AND DECLARATION OF QUORUM

President Schild called the meeting to order at 4:01 p.m. and declared a quorum present.

2. AGENDA REVIEW

No changes.

3. PUBLIC COMMENT:

None

4. APPROVAL OF MINUTES

- May 13, 2024 Regular Meeting Minutes
Trustee Radman moved to approve the minutes as presented. There was a second by Trustee Herrmann. The motion carried unanimously, 6 – 0.

5. REPORTS

a. Director's Report – Diane Lapierre

Ms. Lapierre reported that the Dolly event brought about 150 people to the Lyric and the Palestine event packed Old Town Library's Community Room with 140 in

attendance. Vice President Radman attended the Palestine event and praised staff for such a smooth program and felt the panel was very balanced in her opinion.

Summer Adventure Numbers: So far, 5,000 people have signed up for the Summer Reading Program and 60 customers have already finished the program.

Southeast Community Center Update – Draves

Draves reported that he is meeting with Wember representatives and City staff on a weekly basis. They're working on the project charter which should be complete in a couple of weeks. There is a group who is busy working on the IGA and the design RFP is in the review stage right now.

CSU Occupational Therapists at Old Town – Draper

Old Town Library Manager Kristen Draper introduced Bianca Daugherty who did a brief presentation on Occupational Therapy at Old Town Library. Occupational Therapy, which is also known as the "doing" therapy. Is going very well. So far, the focus has been on the unhoused population. They developed Workforce Wednesdays and Fun Fridays. The future goals are:

- more 1:1s,
 - more in-context meetings,
 - Continued focus on digital literacy
 - Balance support for unhoused vs general public
 - Continue to expand recruitment
- Strategies

The board thanked Ms. Daugherty for her presentation and great work at Old Town Library.

b. FINANCIAL REPORT - Lapierre

There was a motion by Vice President Radman to approve the May financial report as presented. There was a second by President Schild and the motion carried unanimously, 6 – 0.

c. Legal Status Report – Elizabeth Dauer

Ms. Dauer referred to the legislative update included in the legal report and said there will be more to come on this topic.

6. UNFINISHED BUSINESS

a. Current Guidelines for posting of community poster and flyers and Guidelines for Community use of library literature racks (FYI) – Draves and Meyer

Mr. Draves explained that that at the last board meeting, President Schild asked staff to provide procedures in addition to the draft policies. The two documents listed above serve that purpose and are included as an informational items only.

b. Policy Review, Second Reading - Draves and Meyer

- 1.5 Code of Ethics – *There was a motion by Trustee Riles to approve the policy as presented. There was a second by Trustee Radman and the motion carried unanimously, 6 – 0.*
- 3.3 Posting of Community Information and Materials – *There was a motion by Trustee Woods to approve the policy as presented. There was a second by Trustee Radman and the motion carried unanimously, 6 – 0.*
- 3.5 Use of Meeting Rooms – *There was a motion by Trustee Herrmann to approve the policy as presented. There was a second by Trustee Schild and the motion carried unanimously, 6 – 0.*

7. NEW BUSINESS

a. July Meeting Discussion – Schild

Due to lack of pressing agenda items, President Schild proposed that the July board meeting be canceled. The board was in consensus. The next meeting will be the regularly scheduled meeting on August 12, 2024.

8. ANNOUNCEMENTS

a. Friends of the Library Update – Radman

- The recent sale at Council Tree Library earned \$2k
- The FOL is working on new sorting criteria
- The next book sale is July 26 – July 28 at Old Town Library
- The FOL is hoping to be able to approve the tier two wish list from staff

b. Library Trust Update – Woods

Trustee Woods reported that the Trust did not meet. Their next meeting is tentatively scheduled for July 1.

9. ADJOURNMENT

There being no other business before the board, *Trustee Herrmann moved to adjourn at 4:58 p.m. President Schild seconded the motion. It passed 6 - 0.*

Respectfully submitted,

Cynthia Langren
Recording Secretary

Randyn Heisserer-Miller
Secretary/Treasurer