

**Meeting Minutes
Board of Trustees
Regular Meeting
August 12, 2024 — 4:00 pm
Old Town Library**

Board Members Present:

Josh Fudge
Randyn Heisserer-Miller
Hilary Herrmann
Corey Radman
Anuja Riles
Vicki Woods

Board Members Absent:

Matt Schild

Staff Present:

Tova Aragon
Katie Auman
Ken Draves
Kate Dunigan-AtLee
Mark Huber
Angela Kettle
Diane Lapierre
Sabrina Leslie (virtual)
Amy Lyons
Currie Meyer
Selena Paulsen
Monique Ramos
Rob Stansbury
Molly Thompson

Others in Attendance:

Elizabeth Dauer, Legal (virtual)
Kathy Marquis, FOL
Dan Tran, Wember
Quentin Rockwell, Wember

1. CALL TO ORDER AND DECLARATION OF QUORUM

Vice President Radman called the meeting to order at 4:02 p.m. and declared a quorum present.

2. AGENDA REVIEW

Under NEW BUSINESS – add an agenda item: approval of the draft of the Non-discrimination statement.

3. PUBLIC COMMENT:

None

4. APPROVAL OF MINUTES

- June 10, 2024 Regular Meeting Minutes
Trustee Riles moved to approve the minutes as presented. There was a second by Trustee Herrmann. The motion carried unanimously, 6 – 0.

5. REPORTS

a. **Director's Report – Diane Lapierre**

In addition to highlighting her written report, Ms. Lapierre reported that the we were invited to join the Loveland Urban Renewal Authority, but since we have such a small stake in it, we declined the invitation. She added that she ran this by legal counsel before declining.

2024 Staff Day – Last Friday, we held our annual staff day and Vice President Radman was able to join in and participate in the various activities and learning sessions provided throughout the day.

Southeast Community Center Update – Draves

Draves reported that there were nine responses to the proposal for design so they're in the middle of selecting a firm. Interviews are next week. The IGA group is still working on the agreement.

Outreach Updates, Evie and Adelante Fellows – Dunigan-AtLee and Hershiser

Jacob Hershiser, Outreach Librarian, presented information about this year's Imaginantes program for teens. He gave a slideshow of all the activities the kids got to participate in each day for the week-long Imaginantes event. The itinerary included a day at Primrose Studio, Horsetooth Reservoir, team building at the ropes course, Sylvan Dale ranch including horses and archery, plus much more.

Kate Dunigan-AtLee, Bookmobile Librarian, spoke about Evie giving her history and sharing fun facts about her. She also shared statistics that reflect the popularity and success of this Outreach component.

b. **FINANCIAL REPORT - Lapierre**

There was a motion by Trustee Heisserer-Miller to approve the June Financial Report. Trustee Riles seconded the motion and it carried unanimously, 6 – 0.

There was a motion but Trustee Woods to approve the July Financial Report. Trustee Fudge seconded the motion and it carried unanimously, 6 – 0.

c. **Legal Status Report – Elizabeth Dauer**

Ms. Dauer referred to the legislative update SB 24-233 that lowers assessment rates and sets a 5.5 percent limitation on property tax revenue. Change is coming so stay tuned.

6. NEW BUSINESS

a. **Board Member Recruitment– Lapierre**

The Second Amendment amends the Trustee selection process to provide that the Library District will recommend Trustee candidates to the City and the County. The City and County will then consider the recommended candidates and determine whether to appoint. This procedure considerably streamlines the Trustee appointment process.

Vice President Radman indicated that Executive Director Lapierre and Deputy Director Draves will serve on the selection committee along with Trustee Fudge and Vice President Radman.

It was noted that the new board member will be able to finish Heisserer-Miller's term plus two more years. Timeline wise, the committee needs to bring a motion to the September board meeting to recommend the selected person.

There was a motion to approve the second amendment to the IGA by Trustee Riles with a second by Trustee Herrmann. It passed unanimously, 6 – 0.

b. Policy Revisions – Review - First Reading (attachments)

- *Collection Development*
- *Reconsideration of Library Resources* - Mr. Draves explained the proposed revisions to this policy.
- *Programming*
- *Social Media*
- *Personnel* - Ms. Leslie explained the proposed revisions to these policies.

c. Non-Discrimination Statement

The proposed statement was read aloud to the board by Vice President Radman. ***Trustee Fudge moved to approve the statement as presented. Trustee Riles seconded the motion which carried unanimously, 6 – 0.***

7. ANNOUNCEMENTS

a. Friends of the Library Update – Herrmann

- The next book sale is in September 28 and will be a warehouse sale
- Board members are encouraged to volunteer at the sales, just let Hilary or a Kathy (FOL) know

b. Library Trust Update – Woods

Trustee Woods reported that the next meeting is tentatively scheduled for Sept 30 and will start talking about Colorado Gives Day.

- c. LINC field trip** - In light of the future SE library, Ms. Lapierre thought it would be beneficial for the group to tour the LINC facility in Greeley. The leadership team toured it before it opened. Ms. Langren will find a time for the board to go take a look at this new space.

8. ADJOURNMENT

There being no other business before the board, ***Trustee Herrmann moved to adjourn at 5:30 p.m. President Schild seconded the motion. It passed 6 - 0.***

Board of Trustees
Regular Meeting Minutes
August 12, 2024
Page 4

Respectfully submitted,

Cynthia Langren
Recording Secretary

Randyn Heisserer-Miller
Secretary/Treasurer