

**Board of Trustees  
Regular Meeting  
November 11, 2024—4:00 pm  
Old Town Library Community Room**

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Poudre River Public Library District, County of Larimer, State of Colorado, will hold a Board of Trustees meeting at 4 p.m., on Monday, November 11, 2024, at the Old Town Library, 201 Peterson St, Fort Collins, CO. All meetings are open to the Public.

BY ORDER OF THE BOARD OF TRUSTEES:

POUDRE RIVER PUBLIC LIBRARY DISTRICT

**1. CALL TO ORDER AND DECLARATION OF QUORUM**

**2. AGENDA REVIEW**

**3. PUBLIC COMMENT PERIOD**

*The public is invited to provide comment at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue which they are addressing. The time for comments will be limited to 3 minutes per person. Please note that the Board will listen to the comments but may not comment on them during this time period. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**4. APPROVAL OF REGULAR MEETING MINUTES**

- October 14, 2024 meeting

**5. REPORTS**

- a. Director's Report (attachment) – *Diane Lapierre*
  - SECC Update – *Ken Draves*
  - New Website – *Mark Huber*
- b. Financial Report (attachment) – *Amy Lyons*
  - October Financials
- c. Legal Status Report (attachment) – *Kim Seter/Beth Dauer*

**6. NEW BUSINESS**

- a. Executive Director Review Process – *Matt Schild/Corey Radman*

**7. UNFINISHED BUSINESS**

- a. Public Hearing re 2024 Poudre River Public Library District Budget Amendments – *Amy Lyons*
- b. Approval of the 2024 Poudre River Public Library District Budget Amendments – *Amy Lyons*
- c. Public Hearing re 2025 Poudre River Public Library District Budget – *Amy Lyons*
- d. Second Reading and Approval 2025 Poudre River Public Library District Budget – *Amy Lyons*
- e. Policy Updates – Second Reading. Approval Requested (attachments)
  - Exhibits & Displays – *Currie Meyer*
  - Records Retention – *Ken Draves*
  - Open Records Requests – *Ken Draves*

**8. ANNOUNCEMENTS**

- a. Friends of the Library Update – *Hilary Herrmann*
- b. Library Trust Update – *Vicki Woods*

**9. ADJOURNMENT**

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November OLD TOWN LIBRARY

11<sup>th</sup> Regular BOT meeting / Public hearing to adopt 2025 budget

December OLD TOWN LIBRARY

9<sup>th</sup> Regular BOT meeting