

**Meeting Minutes
Board of Trustees
Regular Meeting
October 14, 2024 — 4:00 pm
Council Tree Library**

Board Members Present:

Hilary Herrmann (late)
Anuja Riles
Matt Schild
Corey Radman
Rick Rivera
Vicki Woods

Board Members Absent:

Josh Fudge

Staff Present:

Katie Auman
Ken Draves
Drew Gaede
Mark Huber
Cyndi Langren
Diane Lapierre
Sabrina Leslie (virtual)
Amy Lyons
Currie Meyer
Selena Paulsen
Serina Pulido
Rob Stansbury
Molly Thompson

Others in Attendance:

Elizabeth Dauer, Legal (virtual)
Robin Gard, FOL
Eric Cluver, City of Fort Collins
Kate Penning, Clark & Enersen
Phil Walter, Clark & Enersen
Brooke Kardos, Wember
Dan Tran, Wember
Quentin Rockwell, Wember

1. CALL TO ORDER AND DECLARATION OF QUORUM

President Schild called the meeting to order at 4:02 p.m. and declared a quorum present.

2. AGENDA REVIEW

It was agreed to move #5 down on the agenda to give Trustee Herrmann time to arrive.

3. PUBLIC COMMENT:

None

4. INTRODUCTIONS and OATH OF OFFICE

Everyone introduced themselves to new trustee Rick Rivera. President Schild then conducted the oath of office with Mr. Rivera. Trustee Rivera received a warm welcome from the board.

5. APPROVAL OF MINUTES

- **September 9, 2024 Regular Meeting Minutes**

There was a motion by Vice President Radman to approve the regular meeting minutes as presented. There was a second by President Schild and the motion carried unanimously, 5 – 0.

- **September 30, 2024 Special Meeting Minutes**
There was a motion by Vice President Radman to approve the special meeting minutes as presented. There was a second by President Schild and the motion carried unanimously, 5 – 0.

6. ELECTION OF OFFICER (Secretary/Treasurer)

President Schild opened the floor for nominations and nominated Trustee Herrmann for Secretary/Treasurer. There were no other nominations so the floor was closed.

There was a motion by President Schild to appoint Trustee Herrmann as Secretary/Treasurer. There was a second by Vice-president Radman. The motion carried unanimously, 6 – 0.

7. REPORTS

- Director’s Report – Diane Lapierre**
Southeast Community Center Update – Draves
Deputy Director Draves introduced several members of the conceptual design team who then gave a presentation on the project. The preliminary timeline was shared as well as the plan for engaging the community.
- LINC Tour Reflections – Board**
Board members who attended the recent tour of the new LINC library in Greeley were asked to share a takeaway. Trustees Rivera, Radman, Schild, and Herrmann shared their thoughts and expressed appreciation for the opportunity to see the facility.
- FINANCIAL REPORT - Lyons**
Finance Manager Lyons presented the September financial report.

There was a motion by Vice President Radman to approve the September Financial Report. Trustee Riles seconded the motion and it carried unanimously, 6 – 0.
- Legal Status Report – Elizabeth Dauer**
Ms. Dauer referred to the legislative updates in the written report and gave a brief overview of the status of each one.

8. NEW BUSINESS

- 2025 Budget, First Reading – Lyons**
Finance Manager Lyons presented the Poudre Libraries 2025 budget via PowerPoint. She reviewed the summary of changes from Draft V1 in detail, along with Tax Increment Financing, General Fund Expenditures, Summary of Personnel Changes, Capital Projects Fund – Proposed Projects, and Fund Balance – Projections. She indicated that the board will be asked to approve the 2025 Budget at the November 11 board meeting.
- Policy Updates, First Reading – Draves and Meyer**
 - **Exhibits & Displays – Meyer**
Ms. Meyer briefly reviewed this new policy with the board. There were no questions.

- **Records Retention – Draves**
Deputy Director Draves reviewed the policy with the board. There was no discussion.
- **Open Records Requests – Draves**
Deputy Director Draves reviewed the policy with the board. There was no discussion.

These three policies will be back before the board next month for approval.

9. BOARD MEMBER REPORTS

a. United for Libraries: Banned Book 101 - Radman and Rivera

Trustees Radman and Rivera reported that on September 24, United for Libraries teamed up with the Freedom to Read Foundation for a free webinar: Banned Books 101 – What Library Boards and Trustees Need to Know. The webinar aims to educate library trustees and boards and advocates on how they can combat book bans in U.S. libraries and advocate for intellectual freedom in their roles.

10. ANNOUNCEMENTS

a. Friends of the Library Update – Hilary Herrmann

Trustee Herrmann reported that next week is FOL Appreciation Week.

President Schild read the Friends of the Library Proclamation aloud and presented it to Robin Gard who was present and representing the Friends of the Library.

b. Library Trust Update – Vicki Woods

Trustee Woods reported that the Trust did not meet.

9. ADJOURNMENT

There being no other business before the board, *Trustee Radman moved to adjourn at 5:56 p.m. President Schild seconded the motion. It passed 6 - 0.*

Respectfully submitted,

Cynthia Langren
Recording Secretary